

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, MARCH 3, 2021**

**MINUTES**

A Meeting of Council was held virtually on Wednesday, March 3, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:44 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR041-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 17<sup>th</sup> day of February, 2021 be adopted as circulated.*

**----Carried-----**

**4. CONSENT AGENDA**

**Resolution No: CR042-2021 Moved by: White Seconded by: Henderson**

*Be it resolved that the items listed in the Consent Agenda dated March 3, 2021 be received for information; and  
That Item A5(a) be moved to Section B of the Consent Agenda and referred to the Manager of Legislative Services for a letter of support to be drafted; and*

*That Item A6(a) be moved to Section B of the Consent Agenda and referred to the Manager of Parks and Recreation for submission of an application for funding to the County of Simcoe.*

----Carried-----

**5. COMMITTEE REPORTS**

**a. Nottawasaga Police Services Board**

**Resolution No: CR043-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of December 2, 2020 be received.*

----Carried-----

**b. Essa Public Library Board**

**Resolution No: CR044-2021 Moved by: White Seconded by: Smith**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of January 25, 2021 be received.*

----Carried-----

**c. Healthy Community Committee**

**Resolution No: CR045-2021 Moved by: Sander Seconded by: White**

*Be it resolved that the minutes of the Healthy Community Committee from their meeting of February 18, 2021 be received.*

----Carried-----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2021-09**

**Resolution No: CR046-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-09, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

**10. QUESTIONS**

**11. CLOSED SESSION**

The Manager of Legislative Services advised that she had delegated the powers and duties assigned under section 228(4) of the *Municipal Act* to the Chief Administrative Officer for a portion of the meeting (Closed Session Item 11(b) and the remainder of the meeting thereafter).

**Resolution No: CR047-2021 Moved by: White Seconded by: Sander**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individuals [Municipal Act 2001, s.239(2)(b)]*
- *Plans and Instructions for Negotiations [s.239(2)(k)]*

----Carried----

Council proceeded into Closed Session Deliberations at 6:58 p.m.

Council rose from Closed Session Deliberations and passed the following:

**Motion to Rise and Report from Closed Session Meeting of March 3, 2021.**

**Resolution No: CR048-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 8:15 p.m.*

----Carried----

- a. **IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Confidential Staff Report CAO008-21 submitted by the Chief  
Administrative Officer, re: Thornton Union Cemetery.**

**Resolution No: CR049-2021 Moved by: Smith Seconded by: White**

*Be it resolved that Confidential Staff Report CAO008-21 be received for information; and  
That Council defer its consideration to a later date.*

----Carried----

- b. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
Confidential Memorandum submitted by the Chief Administrative  
Officer dated March 1, 2021.**

**Resolution No: CR050-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that the Confidential Memorandum dated March 1, 2021 be received; and*

*That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried----

**12. CONFIRMATION BY-LAW**

**By-law 2021-10**

**Resolution No: CR051-2021 Moved by: White Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-10, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 3<sup>rd</sup> day of March, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**13. ADJOURNMENT**

**Resolution No: CR052-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:19 p.m. to meet again on the 24<sup>th</sup> day of March, 2021 following Committee of the Whole.*

----Carried----



Sandie Macdonald, Mayor



per; Lisa Lehr, Manager of Legislative Services