

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 15, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, September 15, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
R. Rosilius, Deputy Treasurer
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Michael Ryan, Simcoe County Food Council
re: Raising Awareness about the Food Council

Mr. Ryan was in attendance to provide Council with an overview of the Simcoe County Food Council. He reviewed the Food Council's framework stating that it is the blueprint for furthering awareness and provided Council with an overview of the goals of the Food Council. He spoke of the collaborated efforts between multiple organizations that are committed to reducing food insecurity in the County of Simcoe.

b. Delegation – Wes Crown, MHBC Planning
re: Update on Official Plan Review Project

Wes Crown from MHBC was in attendance to provide Council with an update on the Township's Official Plan Review Project. He briefly presented Council with an overview of works completed to date, and quickly reviewed the revised schedule.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD018-21 submitted by the Manager of Planning and Development, re: Request for Proposal Results – Heritage Consultants.**

Resolution No: CW112-2021 Moved by: Keizebrink Seconded by: Smith

Be it resolved that Staff Report PD018-21 be received; and That Council authorize Archeological Research Associates Ltd. (ARA) and Archeological Services Inc. (ASI) as Heritage Consultants to perform peer review Heritage Impact Assessments that accompany Planning Applications on behalf of the Township; and That this service be retained on an as needed basis, with all costs being charged back to the landowner, developer or proponents of the application that the work pertains to.

----Carried----

- b. **Staff Report PD019-21 submitted by the Manager of Planning and Development, re: Part Lot Control, Plan 51M-1130 Lancaster Homes East Part Lot 31, Concession 3, Angus.**

Resolution No: CW113-2021 Moved by: Henderson Seconded by: Sander

Be it resolved that Staff Report PD019-21 be received; and That Council adopt a Part Lot Control By-law in order for Part Lot Control, as prescribed by Section 50 of the Planning Act, to be applied to permit for the division of Lots 14-17 and 24-28 of Plan 51M-1130, into Semi-Detached units for Lancaster Homes at East Part Lot 31, Concession 3, Angus.

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW024-21 submitted by the Manager of Public Works, re: Winter Sand Tender Results.**

Resolution No: CW114-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that Staff Report PW024-21 be received; and That the tender received from DARPAK INC. for the purchase, mixing and stacking of winter sand in the amount of \$164,840.00 plus H.S.T be accepted as per Township specifications.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C022-21 submitted by the Manager of Legislative Services,
re: By-Law Enforcement Activity Summary (May 1 – August 31, 2021).**

Resolution No: CW115-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that Staff Report C022-21 be received for information.

----Carried----

- b. Staff Report C023-21 submitted by the Manager of Legislative Services,
re: Municipal Modernization Program Funding – New Website.**

Resolution No: CW116-2021 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report C023-21 be received; and
That Council accept the quote as received from eSolutionsGroup in the amount of
\$20,000.00 (plus HST), and authorize staff to engage the services of eSolutionsGroup
for the development of a new website.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO039-21 submitted by the Chief Administrative Officer,
re: Rainbow Campground, 62 Brentwood Road.**

Resolution No: CW117-2021 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report CAO039-21 be received; and further
That the Chief Administrative Officer be directed to send a letter on behalf of Council
to the County of Simcoe recommending that they accept the road widening which they
requested August 5, 2016, fronting 62 Brentwood Road, in conjunction with their
approval of the 2016 site plan pertaining to the former "campground" lands.*

----Carried----

- b. Staff Report CAO041-21 submitted by the Chief Administrative Officer,
re: Xplornet Communications Request for a Statement of Concurrence for
6004 Scotch Line.**

Resolution No: CW118-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report CAO041-21 be received; and further
That Xplornet Communications seek an alternate location other than that presented to
Council at their September 1st meeting since neighbours oppose the site at 6004
Scotch Line and it is typically preferred by the municipality if a compromise solution
can be sought out, and in order to enhance land use compatibility.*

----Carried----

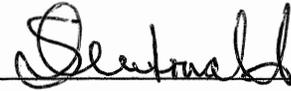
11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW119-2021 Moved by: Kiezebrink Seconded by: Smith.

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:46 p.m., to meet again on the 6th day of October, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services