

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, FEBRUARY 3, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, February 3, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
C. Traynor, Manager of Finance (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
K. Pascoe, Deputy Clerk (electronic)
L. Lehr, Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD001-21 submitted by the Manager of Planning and Development, re: 2020 Year End Building Branch Statistics.**

Resolution No: CW008-2021 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report PD001-21 be received for information.

----Carried----

- b. **Staff Report PD002-21 submitted by the Manager of Planning and Development, re: Brookfield Residential (Ontario) Limited Draft Plan Approval Request for Extension.**

Resolution No: CW009-2021 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PD002-21 be received; and
That Council approve the requested extension of the Brookfield Residential (Ontario) Limited Draft Plan for an additional three years, for the 253-lot residential development at 103 Denney Drive in Baxter, to March 15, 2024.*

----Carried-----

- c. **Staff Report PD003-21 submitted by the Manager of Planning and Development, re: 6275 County Road 90 (Green Acres) – Draft Plan of Subdivision, Official Plan Amendment and Zoning By-law Amendment Applications Re-Submission.**

Resolution No: CW010-2021 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PD003-21 be received for information.

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. **Hydro Account Update – Thornton Arena**

The Manager of Parks and Recreation provided Council with an update on the hydro account at the Thornton Arena, advising that a live meter read was recently performed due to inaccurate meter estimates. The live meter read resulted in a credit of approximately \$18,000.00.

b. Official Plan Review Progress Update – Virtual Open House February 23, 2021

The Manager of Planning and Development informed Council and members of the public that a Virtual Open House was scheduled to take place on February 23, 2021. The intent of the Open House is to review Draft Discussion Paper No. 1 which will assist with summarizing comments received by the municipality and identify areas of priority for the Official Plan Review.

c. 2021 Water and Sewer Fees

The Manager of Public Works informed Council that staff is planning to proceed with new 2021 Water and Sewer Fees based on the recommendation contained in the Water Financial Plan submitted by Sharratt Water Management Ltd. which was accepted by Council on December 16, 2020. A By-law will be presented to Council to amend By-law 2019-18.

d. Water / Wastewater Expenditures (2020)

The Manager of Public Works informed Council that an overage in expenditures occurred in 2020 as a result of emergency repairs that were required at the Wastewater Treatment Plant. He advised that he will be evaluating the priority items contained in the approved 2021 Water / Wastewater Budget in an effort to bridge the gap. Invoicing was only just received from OCWA which brought this to our attention but going forward they will be invoicing more regularly.

d. Angus Arena Ice

The Manager of Parks and Recreation advised that he will be bringing a report forward at the next meeting in respect of ice rentals at the Angus Arena once the Province has provided direction to municipalities and user groups in respect of the COVID-19 Orders. As of right now, the cost to maintain the ice is minimal.

e. Correspondence from Jim Wilson, MPP Simcoe-Grey, re: Small Business Community

Mayor Macdonald informed Council that she was in receipt of a letter from the office of Jim Wilson, which supports the business community in Essa Township. The letter will be provided to the Clerk and placed on the upcoming Consent Agenda for Council's meeting of February 17, 2021.

f. Gardening Challenge

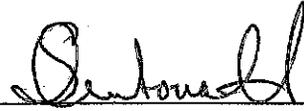
Council supported a Gardening Challenge Initiative being undertaken by Essa residents. Mayor Macdonald advised that more information would be brought forward at a later date.

12. ADJOURNMENT

Resolution No: CW011-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11 p.m. to meet again on the 17th day of February, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk