

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 6, 2021**

MINUTES

A Regular Meeting of Council was held virtually on Wednesday, October 6, 2021 following Committee of the Whole and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:22 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR182-2021 Moved by: Henderson Seconded by: Sander

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 15th day of September, 2021 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR183-2021 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that the items listed in the Consent Agenda dated October 6, 2021 be received for information; and
That Item A5(b) be moved Section C of the Consent Agenda for a Staff Report to be brought forward.*

----Carried----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR184-2021 Moved by: Smith Seconded by: Sander

Be it resolved that the minutes of the Essa Public Library Board from their meeting of June 28, 2021 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2021-41

Resolution No: CR185-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-41, that being a By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Weed Inspector and Zoning By-law Enforcement Officer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2021-42

Resolution No: CR186-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2021-42, that being a By-law to appoint a Chief Building Official, Property Standards Officer, By-law Enforcement Officer and Zoning Administrator for the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

c. By-law 2021-43

Resolution No: CR187-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2021-43, that being a By-law to amend Zoning By-law 2003-50, affecting 203 Barrie Street, Thornton; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

d. By-law 2021-44

Resolution No: CR188-2021 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-44, that being a By-law respecting construction, demolition, private sewage disposal systems, change of use, inspections and related matters as authorized by Section 7 of the Building Code; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR189-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters About an Identifiable Individual [Municipal Act 2001, s.239(2)(b)]*
- *Labour Relations [Municipal Act 2001, s.239(2)(d)]*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)]*
- *Information Supplied in Confidence by a Third Party [Municipal Act 2001, s.239(2)(i)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Council proceeded into Closed Session for deliberations at 6:30 p.m.

Motion to Rise and Report from Closed Session Meeting of October 6, 2021.

Be it resolved that Council rise and report from the Closed Session Meeting at 8:21 p.m.

----Carried-----

Council passed the following in the public forum:

- a. LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
Confidential Staff Report PW026-21 submitted by the Manager of
Public Works, re: Potential Litigation.**

Resolution No: CR190-2021 Moved by: Sander Seconded by: Smith

Be it resolved that Confidential Staff Report PW026-21 be received; and That Staff be authorized to proceed as directed by Council.

----Carried-----

- b. PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]
LITIGATION OR POTENTIAL LITIGATION [s.239(2)e]
Confidential Staff Report CAO042-21 submitted by the Chief
Administrative Officer, re: HRT0 File No. 2020-40422-1.**

Resolution No: CR191-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Confidential Staff Report CAO042-21 be received; and
That the Chief Administrative Officer be authorized to proceed with Option Nos.
2, 3, 4 and 6 as outlined in this Confidential Report; and
That Council's consideration of Option No. 5 be deferred to the 2022 Budget
Deliberations.*

----Carried-----

- c. LABOUR RELATIONS [s.239(2)(d)]
INFORMATION SUPPLIED IN CONFIDENCE BY THIRD PARTY [s.239(2)(i)]
Confidential Staff Report CAO043-21 submitted by the Chief
Administrative Officer, re: Staffing.**

Resolution No: CR192-2021 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Confidential Staff Report CAO043-21 be received; and
That the Chief Administrative Officer be authorized to proceed with Option Nos. 1
and 2 as outlined in this Report.*

----Carried-----

- d. LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
Confidential Staff Report CAO045-21 submitted by the Chief
Administrative Officer, re: Insurance Claim.**

Resolution No: CR193-2021 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Confidential Staff Report CAO045-21 be received; and
That the Chief Administrative Officer be authorized to proceed with Option No. 2 as
outlined in this Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2021-45

Resolution No: CR194-2021 Moved by: Sander Seconded by: Henderson

*Be it resolved that leave be granted to introduce By-law 2021-45, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on
this 6th day of October, 2021; and that said By-law be read a first, and taken as read a
second and third time and finally passed.*

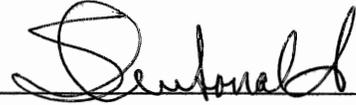
----Carried-----

13. ADJOURNMENT

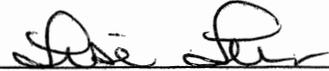
Resolution No: CR195-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:24 p.m. to meet again on the 20th day of October, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services