

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JUNE 16, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, June 16, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
R. Rosilius, Deputy Treasurer
M. Mikael, Manager of Public Works
A. Powell, Manager of Planning and Development
J. Sidhu, Planner
J. Coleman, Manager of Parks and Recreation
D. Burgin, Deputy Fire Chief
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:05 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Public Meeting – Proposed Amendments - Fees and Charges By-law**
re: By-law 2013-28

See separate set of minutes.

- b. Public Meeting – OPA 37, ZBA Z6/20 and Draft Plan of Subdivision**
re: 6275 County Road 90, Angus

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR005-21 submitted by the Manager of Parks and Recreation, re: Expression of Interest.**

Resolution No: CW086-2021 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report PR005-21 be received; and
That Council direct the Manager of Parks and Recreation to proceed with utilizing the designated former Pro Shop area in the Thornton and Angus Arena for staff and operations to ensure optimal use of space for the department and Township.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW019-21 submitted by the Manager of Public Works, re: Award of Tender – Elizabeth Street Bridge Culvert Replacement.**

Resolution No: CW087-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PW019-21 be received; and
That the quotation as received from Arnott Construction Limited. for the Elizabeth Street Bridge Culvert Replacement be accepted in the amount of \$1,000,000.00 (excluding HST).*

----Carried----

8. FINANCE

- a. **Reduction of Securities – Brownley Meadows – Phase 2 (Brookvalley Angus South) Subdivision Reduction No. 3.**

Resolution No: CW088-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that Council approve the reduction of securities relating to Brownley Meadows, Brookvalley Angus South, as recommended by AECOM as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$755,530.82</i>
<i>LESS AECOM's Recommended Reduction:</i>	<i>\$677,977.74</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$77,553.08</i>

and,

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

----Carried----

- b. **Staff Report TR010-21 submitted by the Deputy Treasurer, re: Budget to Actuals Update as of May 31st 2021.**

Resolution No: CW089-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that Staff Report TR010-21 be received.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C016-21 submitted by the Manager of Legislative Services, re: Proposed Amendments to Fireworks By-law 2020-59.**

Resolution No: CW090-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report C016-21 be received; and
That Council approve the recommended amendments to the Fireworks By-law as outlined in this Report and as further amended by Council; and
That Council direct staff to present the necessary By-law to amend the Township's Fireworks By-law 2020-59, for Council consideration of passage in its Regular meeting of this date.*

----Carried----

- b. **Staff Report C017-21 submitted by the Manager of Legislative Services, re: DRAFT Council Vacancy Policy.**

Resolution No: CW091-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report C017-21 be received; and
That Council approve the Draft Council Vacancy Policy, as amended.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO029-21 submitted by the Chief Administrative Officer, re: Proposal for Public Transit for Seniors.**

MOTION AS AMENDED:

Resolution No: CW092-2021 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report CAO029-21 be received

----Carried----

11. OTHER BUSINESS

- a. **Request for Report – Provincial COVID Funding**

Council requested a Staff Report be brought forward to their meeting of July 7, 2021, of which will explain the provincial funding received in the amount of \$315,000.00.

b. Status of Grant Application – Simcoe County Sports and Tourism Grant

The Manager of Parks and Recreation advised that the application submitted for the Simcoe County Sports and Tourism Grant had been approved in the amount of \$7,600.00.

c. Request for Report – Amalgamation of Committees

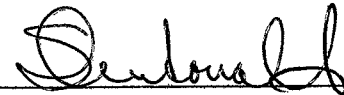
Council requested a Staff Report be brought forward that examines the amalgamation of the following Committees: Accessibility Advisory Committee, Healthy Community Committee, Age-Friendly Committee, Parks and Recreation Committee, and the Garden "Grow-a-Row Share-a-Row".

12. ADJOURNMENT

Resolution No: CW093-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:24 p.m., to meet again on the 7th day of July, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services