

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, JULY 7, 2021**

**MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, July 7, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance  
R. Rosilius, Deputy Treasurer  
A. Powell, Manager of Planning and Development  
J. Coleman, Manager of Parks and Recreation  
K. Pascoe, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald welcomed Councillor Kiezebrink to the table as the new Councillor Ward 1.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

- a. Delegation – Lou Biffis and Dino Biffis - Innovative Planning Solutions**  
re: Introduction to Cablebridge Enterprises Ltd - proposed development in Baxter.

Darren Vella and Dino Biffis were in attendance to briefly speak about a proposed development in Baxter on lands currently located in the south and west of Baxter ("Baxter Industrial Park"), and to provide Council with a brief introduction and overview of services provided by Cablebridge Enterprises Ltd.

Mayor Macdonald thanked Darren and Dino for their presentation.

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## STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD014-21 submitted by the Manager of Planning and Development, re: Proposed Zoning By-law Amendment Z1/21 – 7634 10<sup>th</sup> Line, Thornton, 010-003-15300-0000 – Temporary Second Dwelling.**

**Resolution No: CW094-2021 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Staff Report PD014-21 be received; and  
That Council approve a Temporary Use, Zoning By-law Amendment to permit the  
existence of a new mobile home unit at 7634 10<sup>th</sup> Line, Thornton.*

----Carried----

### 5. PARKS AND RECREATION / COMMUNITY SERVICES

### 6. FIRE AND EMERGENCY SERVICES

### 7. PUBLIC WORKS

- a. **Staff Report PW020-21 submitted by the Manager of Public Works, re: Award of Tender - Angus Second Disk Filter Installation Treatment Facility.**

#### **MOTION AS AMENDED:**

**Resolution No: CW095-2021 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that Staff Report PW020-21 be received; and  
That the lowest bid quotation as received from BGL Contractors Corp. for the  
installation of an Alpha Laval disk filter at the Angus Wastewater Treatment Plant be  
accepted in the amount of \$537,578.00 (includes \$75,000 contract contingency)  
(excluding HST); and  
That Council authorize transferring \$166,327.00 from the Wastewater Reserve to cover  
the Angus Second Disk Filter Installation budget shortfall in the amount of \$166,327.00.*

----Carried----

### 8. FINANCE

- a. **Staff Report TR011-21 submitted by the Deputy Treasurer, re: Direction of 2021 COVID Recovery Funding.**

**Resolution No: CW096-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Staff Report TR011-21 be received; and  
That Council authorize Finance Staff to place the \$315,156.00 received from the  
Province of Ontario, as part of its 2021 COVID Recovery funding, into reserves so that it  
can be utilized in the 2022 Operating Budget.*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO030-21 submitted by the Chief Administrative Officer, re: Thornton Union Cemetery, Township By-law.**

**Resolution No: CW097-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Staff Report CAO030-21 be received; and  
That the municipality adopt a By-law to apply to the Thornton Union Cemetery (TUC) after proper notice is provided in keeping with the Ontario Regulation relating to cemetery by-laws per the Funeral, Burial and Cremation Services Act, 2002 (FBCSA).*

**----Carried----**

**11. OTHER BUSINESS**

- a. **Commendation to Staff – Angus Arena Improvements**

Council commended the Parks and Recreation Department on the great improvements at the Angus Recreation Centre.

- b. **Garbage in Thornton**

Council supported staff investigating options available for the main street in Thornton. Councillor Sander expressed concern on behalf of his constituents.

- c. **Funding Update – Municipal Modernization Program**

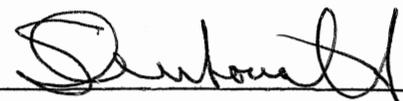
The Manager of Legislative Services informed Council and members of the public that the application made through the Implementation Stream of the Municipal Modernization Program Funding had been approved. The funds received will assist the municipality in modernizing its IT services.

**12. ADJOURNMENT**

**Resolution No: CW098-2021 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:20 p.m., to meet again on the 1<sup>st</sup> day of September, 2021 at 6:00 p.m.*

**----Carried----**



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services