

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 18, 2024
6:00 p.m.**

MINUTES

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
A. McClinton, Administrative Assistant - Parks and Recreation
S. Haniff, Manager of Planning
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation**
Royal Victoria Hospital Foundation – Trina Duncan
Re: Donation from Essa Golf Tournament

Council presented Trina Duncan with a donation of \$8,450.00 from the funds raised at the Essa Golf Tournament held in June 2024. She commented that the Township of Essa has donated over \$180,000 to date to the RVH Foundation and thanked Council and Staff for their tremendous efforts.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. **Staff Report PD012-24 submitted by the Manager of Planning, re: Deeming By-law – Lots 16 and 17 East Side of Fraser Street, Plan 160A.**

Resolution No: CW070-2024 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT Staff Report PD012-24 be received; and
THAT Council direct Staff to prepare a deeming by-law to be adopted at a future date that would have the effect of removing Lots 16 and 17 East Side of Fraser Street of Plan 160A from the provisions of Section 50 (3) and (5) of the Planning Act, R.S.O. 1990, c.P.13.

----Carried----

- b. **Staff Report PD013-24 submitted by the Manager of Planning, re: Application to Change Name – Margaret Street Plan 160A.**

Resolution No: CW071-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PD013-24 be received; and
THAT Council authorize the execution of an Application to Change Name to the Land Registry Office for Margaret Street.

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR011-24 submitted by the Manager of Parks and Recreation, re: U7 Hockey Request for 2024/2025 Season.**

Resolution No: CW072-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report PR011-24 be received; and
THAT Council direct Staff to proceed with booking a reduced 50% ice rate for U7 Essa Minor and Thornton Minor Hockey for a quantity of 2, 1-hour sessions per week to be invoiced monthly for the 2024/2025 season; and
THAT Council direct Staff to include 10 free room rentals (non-licensed events) for 3 hours per rental per minor hockey organization for the 2024/2025 season.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW14-24 submitted by the Manager of Public Works, re: Essa Engineering Standards Updates.**

Resolution No: CW073-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report PW014-24 be received: and
THAT Council adopt the attached 2024 Engineering Standards Draft updates
(Appendix A - Approved Materials List).

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

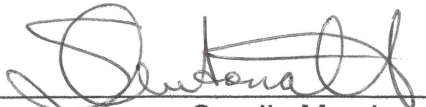
- The Chief Administrative Officer provided Council with an update on the Administration Centre Office Christmas closure, informing that the office would be closed from December 24, 2024 to January 1, 2025, to re-open on January 2, 2025.
- Mayor Macdonald reminded Council of the Contact Simcoe Grand Parade taking place on Saturday September 21, 2024.
- The Manager of Planning provided Council with a brief update on the impact of amendments made recently to the Provincial Planning Statement.
- Council requested that Staff contact Baxter Central Public School to discuss options for safe school pickup/drop-off(s).

12. ADJOURNMENT

Resolution No: CW074-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:18 pm., to meet again on the 2nd day of October, 2024 at 6:00 p.m.

----Carried----


Sandie Macdonald
Mayor


Lisa Lehr
Manager of Legislative Services