



COMMITTEE OF THE WHOLE MEETING AGENDA WEDNESDAY OCTOBER 7 2026 6:00 p.m.

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

1. OPENING OF THE MEETING BY THE MAYOR

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818, between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

- a) Presentation – Nottawasaga Valley Conservation Authority – Ian Ockenden**
Alliston Well Supply and Impacts to Essa Township
Request for Municipal Support - Township of Essa

Recommendation:

Be It Resolved that the correspondence attached dated September 29, 2026, Request for Municipal Support - Township of Essa be received; and

That Council endorse the proposed amendments to the New Tecumseth chapter of the Nottawasaga Valley Assessment Report, as well as the South Georgian Bay Lake Simcoe Source Protection Plan outlined in the “Amendments to South Georgian Bay Lake Simcoe Source Protection Plan, Notification of Consultation Pursuant to Section 34(2) and 34(3) of the Clean Water Act 2006 and Ontario Regulation 287/07” per the correspondence dated September 29, 2026; and That the NVCA be advised of Council's decision.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a) **Staff Report PD018-26 submitted by the Manager of Planning, re: Deeming By-law for 5002 25th Sideroad**

Recommendation:

Be It Resolved that Staff Report PD018-26 be received for information.

- b) **Staff Report PD019-26 submitted by the Manager of Planning, re: Argo Proposal Ontario Transit Investment Fund**

Recommendation:

Be It Resolved that Staff Report PD019-26 be received for information; and

That Council direct Staff to continue discussions with Argo towards a potential application to the Ontario Transit Investment Fund.

5. PARKS & RECREATION

- a) **Staff Report PR015-26 submitted by the Manager of Parks and Recreation, re: U7 Ice Hockey Request for 2026/2027 Season**

Recommendation:

Be It Resolved that Staff Report PR015-26 be received; and

That Council direct Staff to proceed with booking a reduced 50% ice rate for U7 Essa Minor and Thornton Minor Hockey for a quantity of 2, 1-hour sessions per week to be invoiced monthly for the 2026/2027 season; and

That Council direct Staff to include 10 free room rentals (non-licensed events) for 3 hours per rental per minor hockey organization for the 2026/2027 season.

- b) **Staff Report PR016-26 submitted by the Manager of Parks and Recreation, re: Concession Stand Angus Arena**

Recommendation:

Be It Resolved that Staff Report PR016-26 be received; and

That Council authorize the Manager of Parks & Recreation to issue Phillip Meneses of Primos Food Services a three (3) year rental contract at increasing yearly rates as listed in this report, with an additional one-year extension subject to both parties' approval.

**c) Staff Report PR017-26 submitted by the Manager of Parks and Recreation,
re: LiveBarn Automated Streaming Service Agreement**

Recommendation:

Be It Resolved that Staff Report PR017-26 be received; and

That Council authorize Staff to enter into an agreement for 6 a year-term with LiveBarn Inc. for the installation and operation of an automated streaming system at the Angus Recreation Centre and Thornton Community Centre.

6. FIRE & EMERGENCY SERVICES

No items.

7. PUBLIC WORKS

**a) Staff Report PW012-26 submitted by the Manager of Public Works, re:
Winter Sand Tender**

Recommendation:

Be It Resolved that Staff Report PW012-26 be received; and

That the tender received from G. Priest Services Inc. for the purchase and supply of sand, mixing with Township supplied salt and stock piling of the mixed winter sand in the amount of \$206,236.99 (including 1.76% H.S.T) be accepted as per the Township specifications.

**b) Staff Report PW013-26 submitted by the Manager of Public Works, re:
Purchase of 3 Ton Diesel Asphalt Hot Box**

Recommendation:

Be It Resolved that Staff Report PW013-26 be received; and

That Council authorize placing an order for a New Stepp SPH-2.0 3 Ton Diesel Asphalt Hotbox from Alltrade Equipment in Pickering at a cost of \$72,000.00 plus taxes and;

That Council authorize the trade in of the Townships Used Falcon Hotbox at a trade in value of \$6,000.00 plus taxes.

8. FINANCE

- a) **Correspondence from Tangle Creek Engineer, Tim Koen, and Letter of Release, John Kolb, Manager of Public Works re: Release of Securities - Tangle Creek Golf and Country Club Inc.**

Recommendation:

Be It Resolved that Council Approve a release of securities relating to Tangle Creek Golf and Country Club Inc., in full as recommended by Tim Koen and John Kolb, Manager of Public Works as follows:

Current Securities Held by Township of Essa	\$170,880.00
Reduction as Recommended by Engineer and Manager of Public Works	\$170,880.00
Securities to be Retained by Township of Essa	None

And;

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

9. AUTOMATED SPEED ENFORCEMENT (ASE)

No items.

10. CLERKS / BY-LAW ENFORCEMENT / IT

- a) **Staff Report C022-26 submitted by the Deputy Clerk, re: Special Occasion Permit/Municipally Significant Event Request - Drysdale's Tree Farm "Enchanted Holiday Forest of Lights"**

Recommendation:

Be It Resolved that Staff report C022-26 be received; and

That Council approve the request from Drysdale's Tree Farm, located at 6635 County Road 56, Egbert, dated September 21, 2026, for a Special Occasion Permit to serve alcohol between the hours of 6:00 p.m. to 10:00 p.m. on the following dates:

- November 20 and 21, 2026
- November 27 and 28, 2026
- December 4 and 5, 2026
- December 11 and 12, 2026; and

That Council designate the Enchanted Holiday Forest of Lights event, hosted by Drysdale's Tree Farm as a Municipally Significant Event on the dates listed above; and

That this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured.

11. CHIEF ADMINISTRATIVE OFFICER

- a) **Staff Report CAO017 submitted by the Chief Administrative Officer, re:
Award of Tree Tender – GCCC - FCM Grant**

Recommendation:

Be It Resolved that Staff Report CAO017-26 be received; and

That the tender received from Drysdale Tree Farms Limited for the Township's GCCC-FCM Tree Planting Project to in the amount of \$222,020.00 plus applicable HST be accepted as per the Township specifications.

12. OTHER BUSINESS

13. ADJOURNMENT

Recommendation:

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa Adjourn at _____ p.m.