

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JUNE 15, 2022**

MINUTES

A Committee of the Whole meeting was held in-person on Wednesday, June 15, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:01 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Council Presentation to Staff**
Re: Certified Municipal Officer Maintenance of Designation
Carol Traynor, CMO, Manager of Finance
Lisa Lehr, CMO Manager of Legislative Services

Council commended staff on the successful re-certification of their Certified Municipal Officer designation through the Association of Municipal Clerks and Treasurers of Ontario.

- b. Public Meeting**
Re: Proposed Zoning By-law Amendment (Z3/22)

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW010-22 submitted by the Manager of Public Works, re:
Award of Tender – Margaret Street Reconstruction (Urbanization) Phase 3.**

Resolution No: CW079-2022 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report PW010-22 be received; and
That the quotation as received from Pennorth Group Limited for Phase 3 of the
Margaret Street Reconstruction Project be accepted in the amount of 1,684,815.55
(excluding HST); and
That Council authorize staff to allocate the additional funds required to complete
Phase 3 of the Project, in the amount to \$40,744.80 (excluding applicable tax), to the
Special Projects Reserve.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C012-22 submitted by the Manager of Legislative Services, re:
2022 Municipal and School Board Election – Advance Voting Dates.**

Resolution No: CW080-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report C012-22 be received for information.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. **Angus Morrison Elementary School Fun Fair**

Mayor Macdonald thanked Council for their contributions to the Angus Morrison Elementary School Fun Fair. She advised that the event was a great success for the school.

- b. **Public Information Centre – Angus Infrastructure Master Plan – July 14, 2022**

The Chief Administrative Officer informed Council and those in attendance that a Public Information Centre was being held at the Angus Recreation Centre on July 14, 2022 (2:00 pm to 8:00 pm). The Public Information Centre is being held to provide an opportunity for the public to review and provide input on servicing options under consideration for the Angus Infrastructure Master Plan.

c. Canadian Armed Forces and Air Show Weekend – June 18 and 19

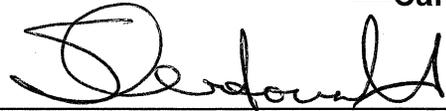
Mayor Macdonald encouraged those in attendance to attend the Canadian Armed Forces and Air Show this upcoming weekend (June 18 and 19, 2022).

12. ADJOURNMENT

Resolution No: CW081-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:16 p.m., to meet again on the 29th day of June, 2022 at 6:00 p.m.

-----Carried-----



Sandie Macdonald, Mayor



per, _____
Lisa Lehr, Manager of Legislative Services