

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING - BUDGET MEETING
WEDNESDAY, DECEMBER 15, 2021
1:00 P.M.**

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**

- 2. DISCLOSURE OF PECUNIARY INTEREST**

- 3. CLOSED SESSION**

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

✓ *labour relations or employee negotiations [s. 239(2)(d)].*

[Council proceeds into Closed Session Deliberations. This portion of the meeting is not open to the public.]

Following Closed Session Deliberations, Council rises and reports in the public forum.

Motion to Rise and Report from Closed Session Meeting of December 15, 2021.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

- 4. DELEGATIONS / PRESENTATIONS**

[Note: Budget Binders have been provided for Council's reference to the 2022 Draft Budget]

- p. 1 a. Memorandum from Jason Coleman, Manager of Parks and Recreation, re: Don Ross Guard Rails

- 5. STAFF REPORTS**

- a. **Staff Report TR017-21 submitted by the Manager of Finance, re: 2022 Draft Budget**

Recommendation: *That Staff Report TR017-21 be received; and
That Council approve the 2022 Budget in the amount of \$25,781,152 with a levy of \$8,389,825; with the exception of the portion relating to salaries and benefits in the Parks and Recreation Department; and
That Council approve the portion of the Budget relating to salaries and benefits in the Parks and Recreation Department; and
That a tax rating by-law be prepared for the consideration of Council.*

6. ADJOURNMENT

Recommendation: *Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at _____ p.m.*



Corporation of the Township of Essa
5786 County Road 21
Utopia, Ontario
L0M 1T0

Telephone: (705) 424-9770
Fax: (705) 424-2367
Web Site: www.essatownship.on.ca

MEMORANDUM

TO: Colleen Healey
FROM: Jason Coleman, Manager of Parks and Recreation
DATE: December 7, 2021
SUBJECT: 2022 Capital Project – Don Ross Guard Rails

Hi Colleen,

At the special budget meeting of Council of December 1, 2021, comments were directed to the Manager of Parks that Council would like to see the Don Ross Guard Rail Project extend the entire property boundary lines of the Don Ross Fishing Park (Mill St at the south and property boundary line to the north). [Reminder that this is recommended to ensure for safety at the Fishing Park]

The reason only a portion was going to initially be completed in 2022 was to keep within budget limits for 2022 (to keep costs down). Upon completing revisions, the expected length of guard rail has now changed to a total of approximately 139 metres in length, and the cost has changed from \$20,000 to now an expected budget of \$30,000.

Please let me know if there are any questions.

Thank you,

Jason





TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: TR017-2021
DATE: December 15th, 2021
TO: Committee of the Whole
FROM: Carol Traynor, Manager of Finance
SUBJECT: 2022 Draft Budget

RECOMMENDATION

That Staff Report TR017-2021 be received; and

That Council consider approval of the 2022 budget of \$25,781,152 with a levy of \$8,389,825; with the exception of the portion relating to salaries and benefits in the Parks and Recreation Department; and

That Council approve the portion of the Budget relating to salaries and benefits in the Parks and Recreation Department; and

That a tax rating by-law be prepared for the consideration of Council.

BACKGROUND

Council received staff budget presentations and reviewed the draft budget on December 1st, 2021.

COMMENTS AND CONSIDERATIONS

The 2022 draft budget represents an increase of 2.0% which equals approximately \$26.09 per \$500,000 of residential assessment.

There have been some changes made since the December 1st, 2021, budget meeting, they are as follows:

Change in write-offs from the Base (\$46,426)
Operating budget changes \$33,057
Revenue changes (\$97,893)

At this time due to the changes made to the 2022 Draft Budget we have also transferred \$111,262.00 into the Special Projects Reserve for Council's consideration.

SUMMARY/OPTIONS

Council may:

1. Take no further action.
2. Approve the 2022 budget of \$25,781,152 with a levy of \$8,389,825; with the exception of the portion relating to salaries and benefits in the Parks and Recreation Department; and

That Council approve the portion of the Budget relating to salaries and benefits in the Parks and Recreation Department; and

That a tax rating by-law be prepared for the consideration of Council.

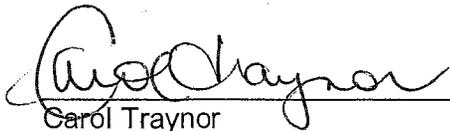
3. Direct the Manager of Finance as Council deems appropriate.

CONCLUSION:

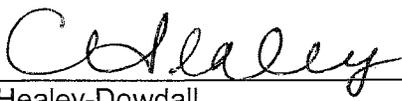
Option 2 is recommended.

Respectfully submitted:

Reviewed by:



Carol Traynor
Manager of Finance



Colleen Healey-Dowdall
CAO