

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 7, 2021**

**MINUTES**

A Meeting of Council was held virtually on Wednesday, April 7, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
D. Burgin, Deputy Fire Chief (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

Guests in attendance: Paul Rabinovitch, Township Solicitor (electronic)  
Josh Matson, Township Solicitor (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:40 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR069-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 24<sup>th</sup> day of March, 2021 be adopted as circulated.*

----Carried-----

**4. CONSENT AGENDA**

**Resolution No: CR070-2021 Moved by: Smith Seconded by: White**

*Be it resolved that the items listed in the Consent Agenda dated April 7, 2021 be*

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*received for information, and that the necessary actions be taken; and  
That Items A7 and A10 be moved to section B of the Consent Agenda and referred to  
the Manager of Legislative Services for letters of support to be drafted.*

**---Carried---**

**5. COMMITTEE REPORTS**

**a. Essa Public Library**

**Resolution No: CR071-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of  
February 22, 2021 be received.*

**---Carried---**

**b. Nottawasaga Police Services Board**

**Resolution No: CR072-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their  
meeting of February 24, 2021 be received.*

**---Carried---**

**c. Angus BIA Board of Management**

**Resolution No: CR073-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that the minutes of the Angus BIA Board of Management from their  
meeting of March 16, 2021 and March 30, 2021 be received.*

**---Carried---**

**d. Healthy Community Committee**

**Resolution No: CR074-2021 Moved by: White Seconded by: Sander**

*Be it resolved that the minutes of the Healthy Community Committee from their meeting  
of March 18, 2021 be received.*

**---Carried---**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2021-12**

**Resolution No: CR075-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-12, that being a By-law to appoint a Deputy Chief Building Official, and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**10. QUESTIONS**

**11. CLOSED SESSION**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

**Resolution No: CR076-2021 Moved by: Sander Seconded by: Smith**

- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)];*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)].*

**----Carried----**

Council proceeded into Closed Session Deliberations at 6:47 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

**Motion to Rise and Report from Closed Session Meeting of April 7, 2021.**

**Resolution No: CR077-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 7:51 p.m.*

**----Carried----**

- a. LITIGATION OR POTENTIAL LITIGATION [s. 239(2)(e)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Verbal Update from Township Solicitor, re: Notice of Application to the  
Normal Farm Practices Protection Board.**

**Resolution No: CR078-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the verbal update from the Township Solicitor regarding the Notice of Application to the Normal Farm Practices Protection be received; and That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

- b. **LITIGATION OR POTENTIAL LITIGATION [s. 239(2)(e)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Verbal Update from the Township Solicitor, re: Thornton Union  
Cemetery.**

**Resolution No: CR079-2021 Moved by: White Seconded by: Sander**

*Be it resolved that the verbal update from the Township Solicitor regarding the Thornton Union Cemetery be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried-----

**12. CONFIRMATION BY-LAW**

**By-law 2021-13**

**Resolution No: CR080-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2021-13, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7<sup>th</sup> day of April, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

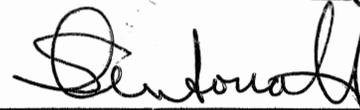
----Carried-----

**13. ADJOURNMENT**

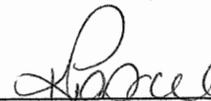
**Resolution No: CR081-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:54 p.m. to meet again on the 21<sup>st</sup> day of April, 2021 at 6:00 p.m.*

----Carried-----



Sandie Macdonald, Mayor



per; Lisa Lehr, Manager of Legislative Services