

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING OF COUNCIL  
WEDNESDAY JULY 7, 2021**

**MINUTES**

A Special Meeting of Council was held in-person on Wednesday, July 7, 2021 at the Angus Recreation Centre in Angus located at 8529 County Road 10, Angus.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Piskopos, Executive Assistant to CAO  
M. Cotter, Municipal Law Enforcement Officer  
K. Pascoe, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 2:00 p.m. She advised that the purpose of the Special Meeting is for Council to appoint an eligible individual to fill the Council Vacancy for the seat of Councillor Ward 1, which was declared to be vacant by Council at its meeting of May 19, 2021. The process for filling this vacancy is outlined in the Township's Council Vacancy Policy which was approved by Council at its meeting of June 16, 2021.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Macdonald declared an interest based on advice that was received from the Integrity Commissioner, as she is in a contractual relationship with the spouse of one of the candidates.

Mayor Macdonald recused herself and left the meeting. She did not participate in certifying the candidates, the short-list interviews, or the formal interviews, nor did she cast any vote to select the winning candidate.

Deputy Mayor Smith assumed the position of Chair.

**CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND GENERAL NATURE THEREOF:**

**3. CERTIFIED CANDIDATES (listed in alphabetical order by surname)**

**Resolution No: SCW010-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed*

*to fill the vacancy, be considered for appointment to fill such vacancy:*

- *Berube, Scott*
- *Bubel, Shawn*
- *Guergis, David*
- *Harry, Wendy*
- *Kiezebrink, Pieter*
- *Lo Greco, Francesco*
- *Losereit, Leo*
- *Robertson, Andrew*
- *Searles, David*

----Carried-----

#### 4. **SHORT-LISTING INTERVIEW**

The Clerk reviewed the process to be used for the Short-Listing Interviews.

Council voted by ballot to select candidates to move forward to Formal Interviews.

After tabulation of ballots by the Clerk, the following candidates were selected by Council to proceed to the Formal Interviews (listed in alphabetical order by surname):

- Bubel, Shawn
- Guergis, David
- Harry, Wendy
- Kiezebrink, Pieter
- Robertson, Andrew

#### 5. **FORMAL INTERVIEW**

The Clerk reviewed the process to be used for the Formal Interview process.

#### 6. **VOTE FOR CANDIDATE TO BE APPOINTED**

The Clerk reviewed the voting process to be used in selecting the candidate to be appointed to fill the Ward 1 Councillor Vacancy.

Council cast their votes by ballot. The Clerk tabulated the results of the ballots cast.

Mayor Macdonald resumed the position of Chair after the results of the winner had been tabulated by the Clerk.

**Resolution No: SCW011-2021 Moved by: Sander      Seconded by: Henderson**

*Be it resolved that Pieter Kiezebrink be appointed to the Office of Councillor Ward 1 for the Township of Essa, for the remainder of the 2018-2022 Term of Council.*

----Carried-----

**7. DECLARATION OF OFFICE**

The Clerk administered the Declaration of Office as required under subsection 232(1) of the *Municipal Act*, 2001.

**8. BY-LAW 2021-25**

**Resolution No: SCW012-2021 Moved by: Sander      Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-25, that being a By-law to appoint Pieter Kiezebrink to fill the Councillor Ward 1 Vacancy; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**9. CONFIRMATION BY-LAW**

**By-law 2021-26**

**Resolution No: SCW013-2021 Moved by: Smith      Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2021-26, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 7<sup>th</sup> day of July, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

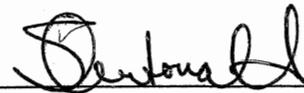
**----Carried-----**

**10. ADJOURNMENT**

**Resolution No: SCW014-2021 Moved by: Smith      Seconded by: Henderson**

*Be it resolved that this Special Meeting of Council of the Township of Essa adjourn at 3:49 p.m.*

**----Carried-----**



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services