

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, NOVEMBER 17, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, November 17, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Kiezebrink declared a direct Interest on Item 4 (b) as he owns rental property in Angus that would provide a direct benefit upon the passage of an Official Plan Amendment to allow for Additional Residential Units.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD022-21 submitted by the Manager of Planning and Development, re: Building Permit Revenue Update.**

Resolution No: CW141-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report PD022-21 be received for information.

----Carried----

Councillor Kiezebrink declared a direct interest on Item 4(b). He recused himself for this portion of the meeting and did not participate in any discussion or vote on this Item.

- b. **Staff Report PD023-21 submitted by the Manager of Planning and Development, re: Official Plan Amendment – Additional Residential Units.**

Resolution No: CW142-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PD023-21 be received: and
That Council approve a By-law being presented at the next meeting of Council to adopt an Official Plan Amendment (OPA38) for Additional Residential Units; and
That the Official Plan Amendment be submitted to the County of Simcoe for approval; and,
That the Planning Department and MHBC Planning, as required, immediately commence preparing the required implementing Zoning By-law and all other required components of the Additional Residential Units Program (i.e. Registry By-law, Fee By-law changes, application forms, FAQs, etc.) taking into consideration public, staff and Council comments, to be submitted to Council for approval subject to the County's approval of the Official Plan Amendment.*

----Carried----

Councillor Kiezebrink resumed his seat.

5. **PARKS AND RECREATION / COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

7. **PUBLIC WORKS**

- a. **Staff Report PW028-21 submitted by the Manager of Public Works, re: Suggested Amendments to By-law 2019-40 - Erection of Stop Signs.**

Resolution No: CW143-2021 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report PW028-21 be received: and
That Council approve the installation of proper signage and Zebra line painting for a controlled 4-way stop intersection as a pedestrian crossing treatment at Simcoe Street and Elizabeth Street in Angus; and
That the amending By-law be presented to Council for passage in its Regular Meeting of this date.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C033-21 submitted by the Manager of Legislative Services,
re: Proposed 2022 Council and Committee of the Whole Meeting Schedule.**

MOTION AS AMENDED

Resolution No: CW144-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C033-21 be received; and
That Council consider approving the 2022 Council and Committee of the Whole Meeting
Schedule as amended.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO054-21 submitted by the Chief Administrative Officer,
re: Policy No. A01-2021 COVID-19 Vaccination Policy.**

Council deferred this item to a meeting of a later date.

11. OTHER BUSINESS

- a. **Legacy Tree - Angus**

Mayor Macdonald stated that the Legacy Tree has been planted in its new home at the Angus Arena and reminded residents of the Tree Lighting Ceremony to take place on December 3, 2021 at 6:00 p.m. She reminded residents that COVID-19 protocols are in place and masks must be worn if social distancing is not possible.

- b. **Snow Plowing – Lions Hall**

The Manager of Parks and Recreation requested Council's direction regarding the snow plowing of the Lion's Hall driveway. Council requested a Staff Report at a future meeting to outline options.

- c. **Thornton Tree Lighting**

Councillor Sander reminded residents that the Thornton Tree Lighting will take place virtually this year on December 5, 2021 at 7:00 p.m.

12. ADJOURNMENT

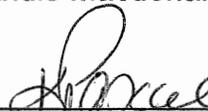
Resolution No: CW145-2021 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:26 p.m., to meet again on the 1st day of December, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Krista Pascoe, Deputy Clerk