

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, JANUARY 19, 2022**

(To follow Committee of the Whole)

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**
 - p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Special Budget meeting, Committee of the Whole and Regular Council meetings held on the 15th day of December, 2021 be adopted as circulated.*
- 4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated January 19, 2022 be received for information, and that the necessary actions be taken.*
- 5. COMMITTEE REPORTS**
 - p. 12 a. **Essa Public Library Board**

Recommendation: *Be it resolved that the minutes from the Essa Public Library Board dated October 25, 2021 be received.*
- 6. PETITIONS**
- 7. MOTIONS AND NOTICES OF MOTIONS**
- 8. UNFINISHED BUSINESS**
- 9. BY-LAWS**
 - p. 14 a. **By-law 2022-01**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-01, That being a By-law to appoint Doug Burgin as the Fire Chief, Community Emergency Management Coordinator (CEMC) and Fire Inspector for the Township of Essa; and to repeal By-law No. 2021-29; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 15 **b. By-law 2022-02**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-02, That being a By-law to appoint Gary McNamara as Deputy Fire Chief and Fire Inspector for the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 16 **c. By-law 2022-03**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-03, That being a By-law to provide for a Subdivision Agreement with Briarwood (Angus) Ltd. for 365 Centre Street, being Part of East Half Lot 31, Concession 4, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 17 **d. By-law 2022-04**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-04, That being a By-law to appoint Aimee Powell, Silva Yousif and Joshua Mueller as Secretary-Treasurers to the Committee of Adjustment; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 18 **e. By-law 2022-05**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-05, That being a By-law to appoint Domenic Malatesta as a Building Inspector, Plumbing Inspector, Property Standards Officer and Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

p. 19 **f. By-law 2022-06**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-06, That being a By-law to appoint Silva Yousif and Joshua Mueller as Zoning Administrators; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Acquisition or Disposition of Land [s.239(2)(c)]*
- *Litigation or Potential Litigation [s.239(2)(e)]*
- *Plans and Instructions for Negotiation [s.239(2)(k)]*

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of January 19, 2022.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 20 **By-law 2022-07**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-07, That being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 19th day of January, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 2nd day of February, 2022 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING - BUDGET MEETING
WEDNESDAY, DECEMBER 15, 2021**

MINUTES

A Special Meeting of Council was held in-person on Wednesday December 15, 2021 in the Council Chambers located at 5786 County Road 21, Utopia. The purpose of the Special Meeting was for consideration of the 2022 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander (electronic participation)
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
D. Burgin, Deputy Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 3:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an indirect interest on Item 5(a) insofar as it relates to the salaries and benefits for the Parks and Recreation Department, on the basis that he has familial relations with a member of staff in that department. He requested that Council consider dividing the item to allow for him to participate in deliberations on the item, except for the portion of the Budget relating to salaries and benefits in the Parks and Recreation Department.

4. DELEGATIONS / PRESENTATIONS

**i. Council Presentation - Congratulatory Certificate
Essa Fire Chief, Doug Burgin**

Mayor Macdonald and Council extended congratulations to Essa's new Fire Chief, Doug Burgin.

**ii. Council Congratulations
Derek McKeever, Chair, Essa Public Library Board**

Mayor Macdonald advised that Derek McKeever has resigned from the Essa Public Library Board. Council extended congratulations and best wishes to him on his recent retirement, and extended thanks for his contribution to the Essa Public Library Board.

iii. 2022 Operational and Capital Budgets

The Manager of Finance provided Council with a summary of requested amendments to the 2022 Operational and Capital Budgets.

Staff were in attendance to provide Council with points of clarification on Departmental Budgets.

3. CLOSED SESSION

Resolution No: SCW002-2021 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- ✓ *labour relations or employee negotiations [s.239(2)(d)].*

----Carried----

Council proceeded into Closed Session Deliberations at 3:55 p.m.

Council rose from Closed Session Deliberations and passed the following:

Motion to Rise and Report from Closed Session Meeting of December 15, 2021.

Resolution No: SCW003-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that Council rise and report from the Closed Session Meeting at 4:03 p.m.

----Carried----

a. Confidential Memorandum submitted by the Chief Administrative Officer, re: 2022 Budget, Planning Budget.

Resolution No: SCW004-2021 Moved by: Kiezebrink Seconded by: Henderson

*Be it resolved that the Confidential Memorandum from the Chief Administrative Officer be received; and
That Council authorize the Chief Administrative Officer to proceed as directed by Council.*

----Carried----

MOTION TO DIVIDE ITEM 5(a)

Resolution No: SCW005-2021 Moved by: Kiezebrink Seconded by: Sander

Be it resolved that Item 5(a) be divided into 4 parts to allow for discussion and voting on each item separately.

----Carried----

5. STAFF REPORTS

a. Staff Report TR017-21 submitted by the Manager of Finance, re: 2022 Draft Budget.

Resolution No: SCW006-2021 Moved by: Henderson Seconded by: Kiezebrink

Be it resolved that Staff Report TR017-21 be received.

----Carried----

Resolution No: SCW007-2021 Moved by: Henderson Seconded by: Kiezebrink

Be it resolved that Council approve the 2022 Budget in the amount of \$25,781,152 with a levy of \$8,389,825; with the exception of the portion relating to salaries and benefits in the Parks and Recreation Department.

----Carried----

Deputy Mayor Smith declared a conflict on this Item. He recused himself from this portion of the meeting. He did not vote or participate in any discussion on this Item.

Resolution No: SCW008-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that Council approve the portion of the Budget relating to salaries and benefits in the Parks and Recreation Department.

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

Resolution No: SCW009-2021 Moved by: Sander Seconded by: Smith

Be it resolved that a tax rating by-law be prepared for the consideration of Council.

----Carried----

The Manager of Finance advised that taxes on a property assessed at \$500,000.00 would equal \$3,920.00, with distribution as follows:

- Essa - \$1,330.67
- County - \$1,395.17
- Education - \$1,194.16

She further advised that the difference between 2021 and 2022 property taxes results in an increase (on municipal portion of taxes only) of \$26.09 on a property assessed at \$500,000.00.

6. ADJOURNMENT

Resolution No: SCW010-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:22 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 15, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, December 15, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests in attendance: Paul Rabinovitch and Josh Matson, HGR Graham Partners LLP

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Presentation – HGR Graham Partners LLP
re: Angus Food Bank Donation

Council extended thanks and appreciation to the Township's lawyer, HGR Graham Partners LLP, for their generous donation to the Angus Food Bank.

b. Presentation – Derek McKeever – Retirement
re: Essa Public Library Board - Chair

Mayor Macdonald advised that Derek McKeever has resigned from the Essa Public Library Board. Council extended thanks to Derek for his contribution to the Essa Public Library Board, and wished him the best on his recent retirement.

c. Council Announcement – New Fire Chief in Essa, Doug Burgin

Mayor Macdonald informed the public Doug Burgin is the new Fire Chief in Essa. Doug brings with him a wealth of knowledge from his former position as Essa’s Deputy Fire Chief. Council extended congratulations to Doug in the new position.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. Staff Report PR010-21 submitted by the Manager of Parks and Recreation, re: Robson Pedestrian Bridge.**

Resolution No: CW147-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that Staff Report PR010-21 be received: and That Council direct Staff to pursue and investigate as suggested in this Report for funding opportunities and plan to add a bridge to the 2023 Parks and Recreation Capital Budget for Council’s Consideration.

----Carried----

- b. Staff Report PR011-21 submitted by the Manager of Parks and Recreation, re: BIA Planter Watering.**

Resolution No: CW148-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that Staff Report PR011-21 be received: and That Council direct the BIA to hire an independent external contractor for the watering of their flowers in Angus, Essa Township.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Correspondence from the Manager of Public Works to Azimuth Environmental Consulting Inc. and Brookfield Properties dated December 7, 2021, re: Final Phase 3 Report for the Baxter Class EA.**

Resolution No: CW149-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the Correspondence be received for information.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C034-21 submitted by the Manager of Legislative Services, re: Municipal Election – Joint Compliance Audit Committee.**

Resolution No: CW150-2021 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report C034-21 be received; and
That Council approve participation in the Compliance Audit Committee facilitated by the
County of Simcoe for the upcoming 2022 Municipal and School Board Election, and
direct Staff to confirm its participation with the County Clerk.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO054-21 submitted by the Chief Administrative Officer, re: OCWA Agreement, 2022 and 2023.**

Resolution No: CW151-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO054-21 be received; and
That Council authorize continuing their service agreement with the Ontario Clean
Water Agency (OCWA) for a period of 2 years to expire December 31st, 2023, for the
operation and maintenance of the Township's water and wastewater treatment and
distribution systems; and
That Council adopt a by-law authorizing the Mayor and Clerk to execute the agreement
attached to this report.*

----Carried----

11. OTHER BUSINESS

- a. **2022 Budget**

Council extended thanks to Staff on their work put towards preparing the 2022 Budget. Mayor Macdonald advised members of the public that the Budget passed with an increase of 2% on the municipal levy. This results in an increase of \$26.09 per year on a property assessed at \$500,000.00.

12. ADJOURNMENT

Resolution No: CW152-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:12 p.m., to meet again on the 19th day of January, 2022 at 6:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 15, 2021

MINUTES

A Regular Meeting of Council was held virtually on Wednesday, December 15, 2021 following Committee of the Whole and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:12 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR243-2021 Moved by: Sander Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Special Budget meeting, Committee of the Whole and Regular Council meetings held on the 1st day of December, 2021 be adopted as circulated.*

----Carried-----

4. **CONSENT AGENDA**

Resolution No: CR244-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that the items listed in the Consent Agenda dated December 15, 2021 be received for information; and
That Item 3(b) be moved into section C for Staff Reports to be brought forward in respect of the Ontario Broadband Strategy and the Planning Act Delegations.*

----Carried-----

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Angus Farmers' Market – Municipally Significant Event

Resolution No: CR245-2021 Moved by: Kiezebrink Seconded by: Smith

WHEREAS the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and

WHEREAS the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events since 2016, which has grown substantially in numbers over the years; and

WHEREAS Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event;

NOW THEREFORE BE IT RESOLVED THAT due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council authorize staff to ensure that this event is covered under the Township's liability insurance as a municipally sponsored event.

----Carried-----

b. Notice of Motion to Reconsider – Staff Report CAO054-21 “Policy No. A01-2021 COVID-19 Vaccination Policy”

Resolution No: CR246-2021 Moved by: Smith Seconded by: Sander

WHEREAS Council passed Resolution CW146-2021 in respect of Policy A01-2021 “COVID-19 Vaccination Policy” at its meeting of December 1, 2021; and

WHEREAS Council is desirous of reconsidering this matter;

NOW THEREFORE BE IT RESOLVED THAT Council reconsider its decision at the meeting scheduled to take place on January 19, 2022, and as such, Staff Report CAO054-21 and Policy A01-2021 be brought before Council in its original form for Council's reconsideration on the matter.

----Carried-----

8. UNFINISHED BUSINESS

9. **BY-LAWS**

a. **By-law 2021-54**

Resolution No: CR247-2021 Moved by: Kiezebrink Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2021-54, that being a By-law to enter into an amending agreement with the Ontario Clean Water Agency (OCWA) with respect to the maintenance and operation of the municipal sewage and water works systems (the "Works"); and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. **By-law 2021-55**

Resolution No: CR248-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2021-55, that being a By-law to authorize the issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Nottawasaga Village Block 124 & 125 Subdivision (Plan 51M-1097) (Stonemount Developments Inc.); and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. **QUESTIONS**

11. **CLOSED SESSION**

Resolution No: CR249-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Labour Relations or Employee Negotiations [Municipal Act, s.239(2)(d)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of December 15, 2021.

Resolution No: CR250-2021 Moved by: Sander Seconded by: Smith

Be it resolved that Council rise and report from the Closed Session Meeting at 6:31 p.m.

----Carried-----

**a. LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Confidential Staff Report CAO058-21 submitted by the Chief
Administrative Officer, re: Staff Matters, Employee Negotiations.**

Resolution No: CR251-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Confidential Staff Report CAO058-21 be received; and
That Council authorize Staff to proceed with Option No. 2 as identified in this
Confidential Report.*

----Carried----

12. CONFIRMATION BY-LAW

By-law 2021-56

Resolution No: CR252-2021 Moved by: Henderson Seconded by: Kiezebrink

*Be it resolved that leave be granted to introduce By-law 2021-56, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on
this 15th day of December, 2021; and that said By-law be read a first, and taken as read
a second and third time and finally passed.*

----Carried----

13. ADJOURNMENT

Resolution No: CR253-2021 Moved by: Smith Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 6:33 p.m. to meet again on the 19th day of January, 2022 at 6:00 p.m.*

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

5a

2021:058 Moved: HS

Seconded: SM

Carried

THAT the Treasurer's Report be received as circulated.

10. Library Report for September, 2021.

11. CEO Report, October 2021.

11.1 Working Committee Minutes for June 16, 2021

11.2 Letter from Chair of Simcoe County CEO Committee re KPMG review

11.3 Fine Free news articles: Book Riot, NPR, Open Shelf

2021: 059

Moved: JH

Seconded: AM

Carried

THAT the Library Board receives the CEO Report as circulated and will submit a letter of concern requesting workable solutions for library services within the Simcoe County Regional Review.

12. Ontario Library Service (OLS) Trustee Representative (C. Cryer): No report

13. Committees:

13.1 Planning Committee: No report

13.2 Personnel Committee: No report

13.3 Finance Committee (Chairperson: S. Malick)

Met Oct 6th to discuss initial 2022 Budget Estimates.

13.4 Committee of the Whole: Library Board Assessment (J. Hunter)
Review of Library Board and CEO Responsibilities regarding community relations.

14. Closed Meeting: None

15. Other Business: Councillor Peter Kiezebrink was appointed to the Library Board by Essa Council.

16. Next Virtual Meeting: Monday, November 22nd, 2021 at 7pm.

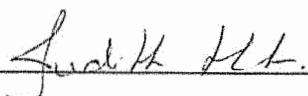
17. Adjournment

2021:060 Moved: JH

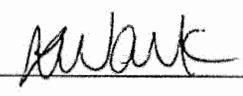
Carried

THAT the Meeting be adjourned at 7:45pm.

APPROVED: December 13, 2021



Judith Hunter, Vice-Chair



Laura Wark, CEO/Secretary-Treasurer

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 01

Being a By-law to Confirm the Appointment of a Fire Chief, Community Emergency Management Coordinator (CEMC) and Fire Inspector for the Township of Essa; and to repeal By-law No. 2021-29.

WHEREAS the *Fire Protection and Prevention Act*, S.O. 1997, ch.4, s. 6 (1) provides that if a Fire Department is established for the whole or a part of a municipality or for more than one municipality, the Council of the municipality shall appoint a Fire Chief for the Fire Department who is ultimately responsible for the delivery of fire protection services; and

WHEREAS the *Fire Protection and Prevention Act*, S.O. 1997 provides that a municipality may appoint an officer to enter upon land and into structures at any reasonable time to inspect the land and structures to determine whether by-laws enacted in accordance with this section are being complied with; and

WHEREAS the Council of The Township of Essa deems it advisable to appoint a Fire Chief, and that the Fire Chief is also designated as the Community Emergency Management Coordinator (CEMC), and Fire Inspector as is necessary for the enforcement of said Acts and By-laws;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

- 1. That Doug Burgin be and is hereby appointed to the position of Fire Chief, Community Emergency Management Coordinator (CEMC) and Fire Inspector of the Corporation of the Township of Essa to carry out the duties and responsibilities as set out in the position description for the period during which he is an employee of the municipality.
- 2. That this By-law repeals By-law No. 2021-29.
- 3. That the said appointment takes effect on December 14, 2021 and that this appointment shall remain in effect as of that date.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 - 02

Being a By-law to appoint a Deputy Fire Chief and Fire Inspector for the Corporation of the Township of Essa.

WHEREAS the Corporation of the Township of Essa established a Fire and Emergency Services Department in accordance with the requirements set forth in Part II of the *Fire Protection and Prevention Act*, S.O. 1994, ch.4; and

WHEREAS subsection 6(1)(6) of the Act states that a Fire Chief may delegate his or her powers or duties under sections 14, 19 and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation; and

WHEREAS subsection 7.1(4) of the Act states that a municipality may appoint an officer to enter upon land and into structures at any reasonable time to inspect the land and structures to determine whether by-laws enacted in accordance with this section are being complied with; and

WHEREAS Section 77 (b) of the *Legislation Act*, 2006, S.O 2006, c. 21 Schedule F, provides for the appointment of a Deputy with the same powers as the holder of the office, subject to specified conditions, or with limited powers as specified; and

WHEREAS the Council of the Township of Essa deems it advisable to appoint a Deputy Fire Chief, and that the Deputy Fire Chief is also designated as a Fire Inspector as is necessary for the enforcement of said Acts and By-laws;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

- 1. That Gary McNamara be and is hereby appointed to the position of Deputy Fire Chief and Fire Inspector for the Corporation of the Township of Essa, to carry out the duties and responsibilities as set out in the position description for the period during which he is an employee of the municipality.
- 2. That this By-law shall repeal all previous By-laws or Resolutions inconsistent with this by-law, or portions thereof.
- 3. That the said appointment take effect on January 17, 2022, and that this appointment shall remain in effect as of that date.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

9c

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 - 03

A By-law to provide for a Subdivision Agreement with Briarwood (Angus) Ltd. for 365 Centre Street, being Part of East Half Lot 31, Concession 4, Township of Essa, County of Simcoe.

WHEREAS the Council of the Corporation of the Township of Essa is empowered to enter into agreements for development control pursuant to Sections 51(25) and 53(12) of the Planning Act, R.S.O. 1990, c.P13; and

WHEREAS the Township and the owners of lands known as Part of East Half Lot 31, Concession 4, agree to enter into this Subdivision Agreement in order to permit the development of the afore-mentioned property in accordance with the plan of subdivision approval.

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Essa hereby enacts as follows:

1. The Agreement attached hereto is approved by Council, and Council agrees to the terms of the aforesaid Agreement.
2. The Mayor and Clerk are hereby authorized to execute the subject Agreement and all other documentation necessary to give effect to the attached Agreement.
3. This By-law and Agreement attached shall be registered at the Land Titles Office for the County of Simcoe after execution by all parties.
4. This By-law comes into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022-04

A By-law to appoint a Secretary-Treasurer to the Committee of Adjustment.

WHEREAS Section 44(8) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, states that the Council of each municipality may appoint a Secretary-Treasurer in the conduct of Committee of Adjustment matters in following out functions outlined within Section 44(1)(10); and

WHEREAS Council of the Township of Essa deems it advisable to appoint a Secretary Treasurer to the Committee of Adjustment as is necessary for the purposes of the said Act;

NOW THEREFORE Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Aimee Powell, Silva Yousif and Joshua Mueller are hereby appointed as Secretary-Treasurers to the Township of Essa's Committee of Adjustment, for the period during which he/she is an employee of the municipality.
2. That any previous By-laws specific to said appointments be and are hereby repealed.
3. That the said appointment shall become effective immediately.
4. That this By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2022 – 05

Being a By-law to appoint a Building Inspector; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator

WHEREAS Section 3(1) of The Building Code Act, S.O. 1992, c.23, as amended, states that the Council of each municipality is responsible for the enforcement of the Building Code Act in the municipality; and

WHEREAS Section 3(2) of The Building Code Act, S.O. 1992, c.23, as amended, states that the Council of each municipality shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction; and

WHEREAS the Council of The Township of Essa deems it advisable to appoint a Building Inspector and any such Inspectors and Administrators as are necessary for the purposes of the Enforcement of said Act and the Township’s Building and Plumbing By-law;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Domenic Malatesta be and is hereby appointed to the position of Building Inspector for the Corporation of the Township of Essa, to carry out the duties and responsibilities as set out in the job description for the position for the period during which he is an employee of the municipality;
2. That Domenic Malatesta be and is hereby appointed as Plumbing Inspector, Property Standards Officer and Zoning Administrator, and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by the Council of the Township of Essa for the period during which he is an employee of the municipality;
3. That the said appointment shall become effective as of January 10, 2022;
4. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 06

Being a By-law to Appoint Zoning Administrators.

WHEREAS Section 34(1) of the *Planning Act*, C.P. 13, as amended, states that the Council of each municipality may pass a zoning by-law to restrict the use of land or to prohibit the use of land except for such purposes as may be set out in the by-law; and

WHEREAS the Council of the Township of Essa deems it advisable to appoint a zoning administrator as is necessary for the purposes of the enforcement of said Act;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa enacts as follows:

1. That Silva Yousif and Joshua Mueller be and are hereby appointed as Zoning Administrators for the Corporation of the Township of Essa for the period during which he/she is an employee of the municipality.
2. That the said appointments shall become effective immediately.
3. That this By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022-07

Being a By-law to confirm the proceedings of the Council meeting held on the 19th day of January, 2022.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 19th day of January, 2022 and, in respect of each recommendation contained in the Minutes of the Special Budget meeting held on the 15th day of December, 2021, Regular Council meeting held on the 15th day of December, 2021 and the Committee of the Whole meeting held on the 15th day of December, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 19th day of January, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services