

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, JUNE 29, 2022**

**MINUTES**

A Committee of the Whole meeting was held in-person on Wednesday, June 29, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: M. Mikael, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
L. Lehr, Manager of Legislative Services

*In an effort to mitigate the spread of COVID, Council presentations were held outdoors prior to the meeting commencing.*

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

- a. Cheque Presentation**  
**Re: Essa Challenge Golf Tournament**  
Royal Victoria Hospital Foundation  
Stevenson Memorial Hospital Foundation  
Matthews House Hospice

Mayor Macdonald advised those in attendance that the 2022 Essa Challenge Golf Tournament was a great success. She was happy to inform the public and the recipients that proceeds raised during the Charity Golf Tournament resulted in a total of \$30,000.00 being split between the Royal Victoria Hospital Foundation, Stevenson Memorial Hospital Foundation, and Matthews House Hospice. Representatives from each organization were in attendance to accept a cheque in the amount of \$10,000.00 each.

- b. Nottawasaga Police Services Board (PSB) Presentation**  
**Re: Christopher Hooyman, Essa Resident**

On behalf of the Nottawasaga Police Services Board, Township of Essa Mayor Sandie Macdonald, Nottawasaga OPP PC Joseph Chamberlain, and the Town of New Tecumseth's Mayor Rick Milne were in attendance to present Christopher Hooymans with congratulations on his academic success. They presented Christopher with a \$500.00 bursary from the Nottawasaga Police Services Board.

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:08 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**c. Delegation**

**Re: Brookfield Subdivision Agreement**

Catherine Pan, Senior Development Manager – Brookfield

David Murphy, Vice President of Land – Brookfield

David Murphy was in attendance to introduce Catherine Pan, the new Senior Development Manager, to Essa Council. Correspondence was provided in the agenda of which was intended to provide Council with the status and progress of the Brookfield subdivision in Baxter.

Council requested that staff provide a Report in the future of which outlines the full design and amenities that will be available in the proposed park of the Brookfield subdivision, as many amendments have been made since the original park plan was presented to Council.

**d. Presentation**

**Re: Draft Angus Infrastructure Master Plan**

The Manager of Public Works provided Council with a brief review of the Draft Angus Infrastructure Master Plan which will be available to the public for viewing during the Public Information session which is scheduled to take place on July 14, 2022 at the Angus Arena.

Council requested that staff provide comments to the County of Simcoe regarding the Municipal Comprehensive Review (MCR), specifically on the numbers that the County of Simcoe has allocated to the Township of Essa. Comments are due prior to the deadline of July 31, 2022.

Council commended the Manager of Public Works for his presentation and his work completed to date on the Plan.

**Resolution No: CW082-2022 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that the Draft Angus Infrastructure Master Plan, as presented by the Manager of Public Works, be received; and  
That Council encourage the public to attend the Public Information Session scheduled to be held at the Angus Recreation Centre on Thursday July 14, 2022, between 2:00 p.m. to 8:00 p.m., to provide input on servicing options in the subject Plan; and  
That the Manager of Public Works be directed to provide Council with a Staff Report for their consideration at a future meeting of Council.*

**----Carried----**

**STAFF REPORTS**

- 4. **PLANNING AND DEVELOPMENT**
- 5. **PARKS AND RECREATION / COMMUNITY SERVICES**
- 6. **FIRE AND EMERGENCY SERVICES**
- 7. **PUBLIC WORKS**

- a. **Staff Report PW011-22 submitted by the Manager of Public Works, re: 2022 Engineering Standards Draft.**

Council commended the Manager of Public Works on the work undertaken to replace the outdated standards.

**Resolution No: CW083-2022 Moved by: Sander      Seconded by: Kiezebrink**

*Be it resolved that Staff Report PW011-22 be received; and  
That Council adopt the attached 2022 Engineering Design Standards Report to  
replace the current 1989 Engineering Standards.*

----Carried----

8. **FINANCE**

- a. **Reduction of Securities – Marshall (Brookfield) Subdivision.**

**Resolution No: CW084-2022 Moved by: Smith      Seconded by: Kiezebrink**

*Be it resolved that Council approve a reduction in securities (External Works Agreement) relating to Marshall (Brookfield) Subdivision, as recommended by Ainley & Associates Limited as follows:*

<i>Current Securities Held by Township of Essa:</i>	<i>\$4,061,939.86</i>
<i>Security to be Released:</i>	<i>\$2,082,046.27</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$1,979,893.59</i>

*And,*

*That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Report submitted by Township of Essa's Integrity Commissioner, re: Integrity Commissioner's Annual Report – Spring 2022.**

**Resolution No: CW085-2022 Moved by: Smith                      Seconded by: Henderson**

*Be it resolved that the "Annual Report – Spring 2022", as submitted by Principles Integrity, be received, and that the Report be made available to the public by posting on the Township's website; and*

*That staff be directed to schedule Principles Integrity to attend a future Council orientation session in order to provide Council with education and training on matters pertaining to the Township's ethical framework, following the 2022 Municipal Election.*

**----Carried----**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. Staff Report CAO022- 22 submitted by the Chief Administrative Officer, re: 152 Greenwood Drive – Rezoning of Land to Allow for a School.**

This Item was deferred.

**11. OTHER BUSINESS**

- a. Canada Day – Angus Community Park**

Council reminded those in attendance about the Canada Day festivities scheduled to take place at Angus Community Park.

Council wished all in attendance a Happy Canada Day.

- b. Council Referrals to Committees and/or Staff**

Council requested that staff refer the request of a resident for a speed limit reduction on the 9<sup>th</sup> Line between the 20<sup>th</sup> and 25<sup>th</sup> Sideroad to the Traffic Advisory Committee. Additionally, Council requested that staff look into the current road conditions in the same area.

Council requested that staff provide a Report for their consideration specific to the installation and associated costs of a dog park at Olive Lee Park.

Council requested that staff investigate a possible sight impairment caused by a tree in the area of the intersection located at 8<sup>th</sup> Line/25<sup>th</sup> Sideroad.

Council requested that staff remove weeds from the intersection of Denney Drive/County Road 21. The weeds are impeding through a fence.

**12. ADJOURNMENT**

**Resolution No: CW086-2022 Moved by: Smith      Seconded by: Kiezebrink**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:22 p.m., to meet again on the 7<sup>th</sup> day of September, 2022 at 6:00 p.m.*

----Carried-----



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Sandie Macdonald, Mayor



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Lisa Lehr, Manager of Legislative Services