

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, DECEMBER 18, 2019  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, December 18, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:14 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared a conflict on Item 9(d) as he has an active fill permit.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR260-2019 Moved by: Smith Seconded by: Sander**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Budget, Committee of the Whole and Regular Council meetings held on the 4<sup>th</sup> day of December, 2019 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR261-2019 Moved by: Henderson Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated December 18, 2019 be received for information, and that the necessary action be taken.*

----Carried----

**5. COMMITTEE REPORTS**

**a. Essa Public Library Board Services**

**Resolution No: CR262-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of November 25, 2019, be received.*

**----Carried----**

**b. Healthy Community Committee**

**Resolution No: CR263-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that the minutes of the Healthy Community Committee from their meeting of August 14, 2019, September 12, 2019 and November 13, 2019, be received.*

**----Carried----**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2019-81**

**Resolution No: CR264-2019 Moved by: White Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2019-81, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) Nottawasaga Village Block 124 & 125 Subdivision (Plan 51M-1097) (Stonemount Developments Inc.); and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**b. By-law 2019-82**

**Resolution No: CR265-2019 Moved by: White Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2019-82, that being a By-law to amend By-law No. 2003-50; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**c. By-law 2019-83**

**Resolution No: CR266-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2019-83, that being a By-law to remove Block 63, Plan 51M-1129 from the Part Lot Control Provisions of the Planning Act; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

Deputy Mayor Smith declared a conflict on Item 9(d). He vacated his seat for this portion of the meeting. He did not vote or participate on any discussion on this Item.

**d. By-law 2019-84**

**Resolution No: CR267-2019 Moved by: Sander Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2019-84, that being a By-law to prohibit or regulate the removal of soil or topsoil, the placing or dumping of fill, the alteration of the grade of lands, and/or the storage of soil, topsoil or any other fill material in the Township; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR268-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal matters about an identifiable individual, including Municipal or local board employees;*
- *Labour relations or employee negotiations;*
- *Advice that is subject to solicitor/client privilege, including communications necessary for that purpose; and*
- *A proposed or pending acquisition or disposition of land for Municipal or local board purposes.*

----Carried----

Council proceeded into Closed Session at 6:21 p.m.

**Motion to Rise and Report from Closed Session Meeting of December 18<sup>th</sup>, 2019.**

**Resolution No: CR269-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 6:53 p.m.*

----Carried----

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s. 239(2)(e)]  
LABOUR RELATIONS [s. 239(2)(d)]**  
Confidential Staff Report CAO062-19 submitted by the Chief Administrative Officer, Re: Pay Equity.

**Resolution No: CR270-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that Confidential Staff Report CAO062-19 be received; and  
That the Chief Administrative Officer be authorized to proceed with Option No. 2  
as outlined in this Confidential Report.*

----Carried----

- b. **CLIENT-SOLICITOR PRIVILEGE [s. 239(2)(f)]**  
Confidential Staff Report CAO063-19 submitted by the Chief Administrative Officer, Re: Concern for Bio-Cremation and Extra-Strength (Sewer) Surcharge Agreement.

**Resolution No: CR271-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that Confidential Staff Report CAO063-19 be received; and  
That the Chief Administrative Officer be authorized to with Option No. 2 as outlined in  
this Confidential Report.*

----Carried----

- c. **ACQUISITION OR DISPOSITION OF LAND [s. 239(2)(c)]**  
Confidential Staff Report CAO066-19 submitted by the Chief Administrative Officer, Re: Acquisition or Disposition of Land.

**Resolution No: CR272-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that Confidential Staff Report CAO066-19 be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried----

## 12. **CONFIRMATION BY-LAW**

**By-law 2019-85**

**Resolution No: CR273-2019 Moved by: Smith Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2019-85, that being a By-law to  
confirm the proceedings of the Council and Committee of the Whole meetings held on this  
18<sup>th</sup> day of December, 2019; and that said By-law be read a first, and taken as read a  
second and third time and finally passed.*

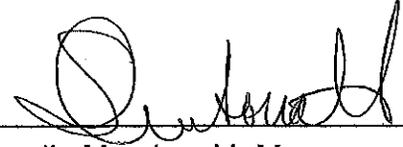
----Carried----

13. **ADJOURNMENT**

**Resolution No: CR274-2019 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:57 p.m. to meet again on the 15<sup>th</sup> day of January, 2020 following Committee of the Whole.*

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk