

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 6, 2023**

Minutes

A Committee of the Whole meeting was held in person on Wednesday September 6, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Manager of Public Works/Deputy CAO
S. Haniff, Manager of Planning
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an indirect interest on Item 4(a) as his family member operates a Bed and Breakfast.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Delegation– Angus Food Bank**
Stephen Kenney
Re: Angus Food Bank Facility

Stephen Kenney of the Angus Food Bank was in attendance to provide Council with an overview of the current facility and the future needs of the Angus Food Bank. He asked several questions of Council. Council requested that staff prepare a Staff Report to be presented at an upcoming meeting.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

Deputy Mayor Smith recused himself from this portion of the Meeting. He did not participate in discussion or vote on the Item.

- a. **Staff Report PD024-23 submitted by the Manager of Planning, re: By-law to Amend Township of Essa Zoning By-law 2003-50, with Short-Term Accommodation Provisions.**

Resolution No: CW092-2023 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED that Staff Report PD024-23 be received; and ***THAT*** Council approve an amendment to Essa's Zoning By-law 2003-50 as amended, for all lands in the Township to introduce a definition for 'Short-Term Accommodation' and amend the definition for 'Boarding or Rooming House' or 'Bed and Breakfast' as follows:

- a) "Short-Term Accommodation"
Means a place of temporary residence, lodging or occupancy by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement for any period equal to or less than thirty (30) consecutive calendar days. This includes "Boarding or Rooming House" and "Bed and Breakfast" but excludes hotels, motels and accommodations where there is no exchange for remuneration.
- b) "Boarding or Rooming House" or "Bed and Breakfast"
Means a dwelling in which lodging with or without meals is supplied for gain, up to four bedrooms but does not mean or include a motel, hotel, hospital or similar commercial or institutional use, or apartment building. The Boarding or Rooming House or Bed Breakfast shall be owned and operated by one or more persons residing on the premises during operation as a Boarding or Rooming House or Bed and Breakfast.

----Carried-----

Deputy Mayor Smith resumed his seat in the Council Chambers.

- b. **Staff Report PD025-23 submitted by the Development Planner, re: 5204 10th Line – Proposed Zoning By-law Amendment (Z7-23).**

Resolution No: CW093-2023 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED that Staff Report PD025-23 be received; and ***THAT*** Council approve an amendment to the Township's Zoning By-law (2003-50), for lands municipally known as 5204 10th Line to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (SP) Zone (A-1)' on the retained lot following a recent Consent (severance).

----Carried-----

- c. **Staff Report PD026-23 submitted by the Development Planner, re: 6404 11th Line – Proposed Zoning By-law Amendment (Z2-23).**

Resolution No: CW094-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED that Staff Report PD026-23 be received; and
THAT Council approve an amendment to the Township's Zoning By-law (2003-50), for lands municipally known as 6404 11th Line to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (SP) Zone (A-1)' on the retained lot following a recent Consent (severance).

----Carried-----

- d. **Staff Report PD027-23 submitted by the Development Planner, re: 231 Barrie Street – Proposed Official Plan Amendment & Zoning By-law Amendment (Files# OPA46/Z4-23).**

Resolution No: CW095-2023 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED that Staff Report PD027-23 be received; and
THAT Council approve and/or adopt the following in relation to lands municipally known as 231 Barrie Street:

- a) *Adopt a by-law to allow the Mayor and Clerk to execute an Amendment to the Official Plan, which would redesignate a portion of the property from 'Commercial' to 'Residential' to allow for residential uses on the severed parcel.*
- b) *Approve an amendment to the Township's Zoning By-law 2003-50 from the 'Community Commercial (C1) Zone' to the 'Residential, Low Density, Detached (R1) Zone with Special Provisions (SP)' on the retained lot of a proposed severance and rezone the proposed severed lot from the 'Community Commercial (C1) Zone' to the 'Residential, Low Density, Semi-Detached (R2) Zone with Special Provisions (SP)'.*

----Carried-----

- e. **Staff Report PD028-23 submitted by the Manager of Planning, re: 34 Mill Street – Draft Plan Conditions.**

Resolution No: CW096-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED that Staff Report PD028-23 be received for information; and
THAT Council approve Draft Plan Conditions for the subject lands municipally known as 34 Mill Street towards the development of a 148-unit townhome residential Plan of Subdivision; and
THAT all Municipal Servicing be maintained by the owner.

----Carried ----

- f. **Staff Report PD029-23 submitted by the Manager of Planning, re: Provincial Site Plan Control.**

Resolution No: CW097-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED that Staff Report PD029-23 be received for information.

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW015-23 submitted by the Manager of Public Works/Deputy CAO, re: Award of Tender – 2023 Asphalt Resurfacing (HL3 Paving).**

Resolution No: CW098-2023 Moved by: Sander Seconded by: Maltby

*BE IT RESOLVED that Staff Report PW015-23 be received; and THAT the tender as received from **GIP Paving Inc.** for the 2023 asphalt resurfacing be accepted in the amount of **\$242,821.90 (excluding HST).***

----Carried-----

8. FINANCE

- a. **Staff Report TR010-23 submitted by the Tax Collector, re: Request to Write Off/Adjust 2021, 2022 and 2023 Taxes.**

Resolution No: CW099-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED that Staff Report TR010-23 be received; and THAT the Tax Collector be authorized to adjust taxes on the accounts listed on Schedules "A", "B", "C", "D", "E", "F" and "G" of this report.

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C015-2023 submitted by the Manager of Legislative Services, re: Integrity Commissioner Update.**

Resolution No: CW100-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED that Staff Report C015-23 be received; and THAT Council direct staff to express interest in participation of the joint procurement opportunity for the Integrity Commissioner Services with the County of Simcoe, with no obligation to enter into an agreement.

----Carried as Amended-----

- b. **Staff Report C016-2023 submitted by the Manager of Legislative Services, re: Impact on Essa Business Licensing – Towing and Storage Safety and Enforcement Act.**

Resolution No: CW0101-202: Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED that Staff Report C016-23 be received.

----Carried-----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO018-23 submitted by the Chief Administrative Officer, re: Park Development in the Angus “5th Line Neighbourhood: Phase 1 – Splashpad at 191 Maplewood Drive.**

Resolution No: CW102-2023 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED that Staff Report CAO018-23 be received for information; and THAT Council authorize staff to proceed to tender a new splashpad at 191 Maplewood Drive, Angus using park reserve funds, as a first phase only in the replacement of park equipment and amenities from within the Stonemount Park, with staff to continue to consult on further phases and (and locations) to follow.

----Carried-----

- b. **Staff Report CAO019-23 submitted by the Chief Administrative Officer, re: Proposed Angus Servicing Capacity Allocation Policy**

Resolution No: CW0103-202: Moved by: Smith Seconded by: Sander

BE IT RESOLVED that Staff Report CAO019-23 be received for information; and THAT Council adopt the proposed Angus Servicing Capacity Allocation Policy to span a 3-year term extending to December 31, 2026, to provide for certainty for all involved in the development of Angus and to provide the municipality with a responsible and sustainable financial plan for funding of core services for Angus.

----Carried-----

11. OTHER BUSINESS

- a. **Upcoming Community Events**

Council reminded residents and Staff of upcoming events:

- Music in Motion Grand Opening, September 9, 2023.
- Ivy Family Day, September 9, 2023 at 9:00 a.m.-2:30 p.m.
- Military Family Appreciate Day, September 15, 2023.
- Wrestling Fundraiser, September 9, 2023 at 6:30 p.m.
- Grand Parade South Simcoe, September 16, 2023 at 10 a.m.
- Thornton Corn Roast, September 17, 2023 at 4-6 p.m.
- Angus Rock and Roll Festival, September 16 & 17, 2023.
- Salmon Derby, September 24, 2023 at 7 a.m. to 2 p.m.

b. Donation Request – Grand Parade, South Simcoe

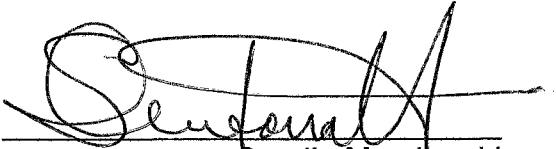
Council supported the request for a donation to the Grand Parade, South Simcoe (hosted by Contact Community Services) in the amount of \$250.00. A motion will be introduced during its Regular Council meeting of this date.

12. ADJOURNMENT


Resolution No: CW104-2023 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:49 p.m., to meet again on the 20th day of September 2023 at 6:00 p.m.

----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services