

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, DECEMBER 1, 2021
(To follow Committee of the Whole)**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 17th day of November, 2021 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated December 1, 2021 be received for information, and that the necessary actions be taken.*

5. COMMITTEE REPORTS

p. 9 **a. Traffic Advisory Committee**

Recommendation: *Be it resolved that the minutes of the Traffic Advisory Committee for their meeting held on November 16, 2021 be received.*

p. 12 **b. Accessibility Advisory Committee**

Recommendation: *Be it resolved that the minutes of the Accessibility Advisory Committee for their meeting held on November 24, 2021 be received.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 14

a. By-law 2021-52

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-52, that being a By-law to adopt an Amendment to the Official Plan (OPA 38) for the Township of Essa with respect to Additional Residential Units; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters About an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Acquisition and Disposition of Land [Municipal Act, s.239(2)(c)]*

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of December 1, 2021.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 17

By-law 2021-53

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-53, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 1st day of December, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 15th day of December, 2021 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, NOVEMBER 17, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, November 17, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Kiezebrink declared an Indirect Interest on Item 4 (b).

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD022-21 submitted by the Manager of Planning and Development, re: Building Permit Revenue Update.**

Resolution No: CW141-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report PD022-21 be received for information.

----Carried----

Councillor Kiezebrink declared a direct interest on Item 4(b) as he has made comment during the Public Meeting for the ARU's. He left the meeting and did not participate in any discussion or vote on this Item.

b. Staff Report PD023-21 submitted by the Manager of Planning and Development, re: Official Plan Amendment – Additional Residential Units.

Resolution No: CW142-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PD023-21 be received: and
That Council approve a By-law being presented at the next meeting of Council to adopt an Official Plan Amendment (OPA38) for Additional Residential Units; and
That the Official Plan Amendment be submitted to the County of Simcoe for approval; and,
That the Planning Department and MHBC Planning, as required, immediately commence preparing the required implementing Zoning By-law and all other required components of the Additional Residential Units Program (i.e. Registry By-law, Fee By-law changes, application forms, FAQs, etc.) taking into consideration public, staff and Council comments, to be submitted to Council for approval subject to the County's approval of the Official Plan Amendment.*

----Carried----

Councillor Kiezebrink resumed his seat.

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

a. Staff Report PW028-21 submitted by the Manager of Public Works, re: Suggested Amendments to By-law 2019-40 - Erection of Stop Signs.

Resolution No: CW143-2021 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report PW028-21 be received: and
That Council approve the installation of proper signage and Zebra line painting for a controlled 4-way stop intersection as a pedestrian crossing treatment at Simcoe Street and Elizabeth Street in Angus; and
That the amending By-law be presented to Council for passage in its Regular Meeting of this date.*

----Carried----

8. **FINANCE**

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C033-21 submitted by the Manager of Legislative Services,
re: Proposed 2022 Council and Committee of the Whole Meeting Schedule.**

MOTION AS AMENDED

Resolution No: CW144-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C033-21 be received; and
That Council consider approving the 2022 Council and Committee of the Whole Meeting
Schedule as amended.*

----Carried----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO054-21 submitted by the Chief Administrative Officer,
re: Policy No. A01-2021 COVID-19 Vaccination Policy.**

Council deferred this item to a meeting of a later date.

11. **OTHER BUSINESS**

- a. **Legacy Tree - Angus**

Mayor Macdonald stated that the Legacy Tree has been planted in its new home at the Angus Arena and reminded residents of the Tree Lighting Ceremony to take place on December 3, 2021 at 6:00 p.m. She reminded residents that COVID-19 protocols are in place and masks must be worn if social distancing is not possible.

- b. **Snow Plowing – Lions Hall**

The Manager of Parks and Recreation requested Council's direction regarding the snow plowing of the Lion's Hall driveway. Council requested a Staff Report at a future meeting to outline options.

- c. **Thornton Tree Lighting**

Councillor Sander reminded residents that the Thornton Tree Lighting will take place virtually this year on December 5, 2021 at 7:00 p.m.

12. ADJOURNMENT

Resolution No: CW145-2021 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m., to meet again on the 1st day of December, 2021 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Krista Pascoe, Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 17, 2021

MINUTES

A Regular Meeting of Council was held virtually on Wednesday, November 17, 2021 following Committee of the Whole and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:26 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR221-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 3rd day of November, 2021 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR222-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that the items listed in the Consent Agenda dated November 17, 2021 be received for information, and that the necessary actions be taken.

----Carried----

5. COMMITTEE REPORTS

a. Parks and Recreation Committee

Resolution No: CR223-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that the minutes of the Parks and Recreation Committee for their meetings held on June 23, 2021 and October 27, 2021 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2021-49

Resolution No: CR224-2021 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-49, that being a By-law to amend the Township's Procedural By-law 2017-77; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2021-50

Resolution No: CR225-2021 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-50, that being a By-law to provide for the erection of stop signs at intersections in the Township of Essa, and to amend By-law 2019-40; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR226-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters About an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Plans and Instructions for Negotiations [Municipal Act, s.239(2)(k)]*

----Carried-----

6

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of November 17, 2021.

Resolution No: CR227-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that Council rise and report from the Closed Session Meeting at 7:02 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]
Resident's Written Request for a Reduction in Water/Sewer Charges.**

Resolution No: CR228-2021 Moved by: Henderson Seconded by: Kiezebrink

*Be it resolved that the written correspondence be received; and
That Staff proceed as directed by Council.*

----Carried-----

- b. **PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]
Confidential Staff Report CAO053-21 submitted by the Chief
Administrative Officer and Manager of Public Works, re: Contract
Negotiations.**

Resolution No: CR229-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO053-21 be received; and
That Council authorize staff to proceed in accordance with Option 2 as contained
within this Report.*

----Carried-----

12. **CONFIRMATION BY-LAW**

By-law 2021-51

Resolution No: CR230-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2021-51, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17th day of November, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. **ADJOURNMENT**

Resolution No: CR231-2021 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:03 p.m. to meet again on the 1st day of December, 2021 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Krista Pascoe, Deputy Clerk



TOWNSHIP OF ESSA
TRAFFIC ADVISORY COMMITTEE

5a

TUESDAY, NOVEMBER 16, 2021 – 3:15 p.m.
ZOOM MEETING
MINUTES

In attendance: Mayor Sandie Macdonald
Councillor Henry Sander
Colleen Healey-Dowdall, CAO
Michael Mikael, Manager of Public Works
John Kolb, Roads Supervisor
Eric Steele, OPP
Paul Does, OPP
Wade Beebe, OPP
Michael Owen, Ward 1 Representative
Rick Foley, Ward 2 Representative
Krista Pascoe, Deputy Clerk

Regrets: Mike Jerry, Ward 3 Representative

1. OPENING OF THE MEETING

Sgt. Eric Steele opened the meeting at 3:20 p.m.

2. APPROVAL OF AGENDA

Moved by: Sander Seconded by: Owen

Be it resolved that the Agenda as presented be approved.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved by: Sander Seconded by: Owen

Be it resolved that the minutes of the Traffic Advisory Committee meeting dated September 21, 2021, be approved as printed.

4. BUSINESS ARISING FROM PREVIOUS MEETING/OUTSTANDING ITEMS

The Manager of Public Works stated that the Thornton Cross Walk is behind schedule due to unforeseen circumstances and hopes to have the project complete prior to winter so that line painting can take place, however, there may be a delay until Spring of 2022.

5. NEW BUSINESS

5.1 Welcome to our new Ward 1 Representative, Michael Owen.

The Committee welcomed our new Ward 1 Representative, Michael Owen to the Committee. Michael has been an active resident since the formation of this committee and his input will be of value with respect to the goals of this committee.

5.2 Correspondence from Michael Owen, re: Roadway Diets.

Michael Owen stated that this type of road calming measure is used in other municipalities as well as in the states and believes it would be a successful approach in our Township. The Manager of Public Works thanked Michael for this suggestion and agrees this is a useful measure, however costs associated with this type of approach will need to be considered as the paint needed to ensure longevity is costly. This will be investigated further.

5.3 Resident Concerns:

DATE	CONCERN LOCATION:	CONCERN:
October 26, 2021	County Road 56	Residents are concerned with excess speed on Cty Rd 56 and would like the speed reduced to 50 km/hr The OPP are aware of this concern and will continue to monitor.
November 8, 2021	Camilla Cres., Thornton	Resident would like to request the installation of speed humps on this street. Speed assessments will take place and if there is a need, speed humps will be placed next spring.

6. OTHER BUSINESS

6.1 Round Table Comments/Questions.

- Ward 2 Representative, Rick Foley asked about the County Road 56 and County Road 21 intersection as he believes stop signs were to be installed. The CAO confirmed that a roundabout has been approved for this intersection.

He also noted that the noise caused by commercial vehicles coming into Thornton has recently become an issue again.

- Ward 1 Representative, Michael Owen asked if the Township has considered investing in community bike racks in the commercial areas of the Township. Mayor Macdonald stated that some businesses do own their own bike racks for customer use.
- The CAO announced that the Township is excited to begin the Paid Duty program with the OPP and have extra enforcement throughout our Township.

5a

- Mayor Macdonald stated that cars parking on boulevards is an issue as it greatly reduces visibility for others trying to see past the vehicle. This issue will be further investigated.

7. ESTABLISH DATE AND TIME OF NEXT MEETING

The next Traffic Advisory Committee meeting will be scheduled for January 18, 2022 at 3:15 p.m.

8. ADJOURNMENT

Moved by: Owen Seconded by: Foley

Be it resolved that this meeting of the Traffic Advisory Committee of the Township of Essa adjourn at 3:47 p.m.



TOWNSHIP OF ESSA
ACCESSIBILITY ADVISORY COMMITTEE
MINUTES
WEDNESDAY NOVEMBER 24, 2021 – 11:30 a.m.

In attendance: Patty Foster, Chair
 Josh Robertson, Member
 Stephanie McCann, Member
 Madelaine Danby, Member
 Nancy Willoughby, Member
 Councillor Pieter Kiezebrink
 Krista Pascoe, Deputy Clerk/Accessibility Coordinator

1. OPENING OF THE MEETING

Krista chaired this meeting over the new electronic platform. The meeting opened at 11:30 a.m.

2. APPROVAL OF AGENDA

Motion: AAC2021-01 Moved by: Willoughby Seconded by: McCann

Be it resolved that the agenda as presented be approved.

----Carried----

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Motion: AAC2021-02 Moved by: Willoughby Seconded by: Robertson

Be it resolved that the minutes of the Accessibility Advisory Committee meeting dated February 10, 2020 be approved as printed.

----Carried----

4. BUSINESS ARISING FROM PREVIOUS MEETING / OUTSTANDING ITEMS

5. NEW BUSINESS

5.1 Welcome to Councillor Pieter Kiezebrink who has replaced Councillor Henry Sander on our Committee.

The Committee members welcomed Councillor Kiezebrink to the Committee.

5.2 Accessible Boat Launch Installation – Community Park Angus

Krista stated that the new accessible boat launch has been installed at Community Park in Angus. More information on the launch such as hours and use will come in the Spring. A reminder regarding water safety will also be issued at this time reminding residents of water safety as the Committee had concerns with children using the launch as a dock to swim in the river.

5.3 2020 – AODA Desk Audit

Krista stated that the Township was audited by the Ministry for Seniors in early 2020 to ensure compliance with the AODA. The audit was complete with no issues or concerns.

5.4 New Website – Early 2022

Krista announced that the Township is moving to a new website in early 2022. This website will comply with all AODA legislation. It will have some new up to date features making it fully accessible and user friendly.

6. CORRESPONDENCE / INFORMATION ITEMS

6.1 Letter of Support – Royal Canadian Legion – Application to the New Horizons for Seniors Funding.

Krista shared the letter of support Council has sent to the Royal Canadian Legion to accompany their application for the New Horizons for Seniors Funding. If successful the funding will help the Legion towards their goal of being a fully accessible facility.

6.2 Staff Report C021-21 – Amalgamation of Committees

Krista stated that the Township will be amalgamating its committees with the new term of Council. She will notify the current committee members when the application period opens at the end of 2022.

7. OTHER BUSINESS

Patty Foster suggested that the Township post some information on the various committees and their objectives to help raise community awareness in the Township newsletter.

8. ESTABLISH DATE AND TIME OF NEXT MEETING

8.1 Set date for next meeting.

Krista stated that the Committee will meet again when we have items to discuss. Committee members are encouraged to add Agenda items.

9. ADJOURNMENT

Motion: AAC2021-03 Moved by: McCann Seconded by: Robertson

Be it resolved that this meeting of the Accessibility Advisory Committee of the Township of Essa adjourn at 11:48 a.m..

----Carried----

THE CORPORATION OF THE TOWNSHIP OF ESSA

9a

BY-LAW 2021 - 52

Being a By-law to adopt an Amendment to the Official Plan (OPA 38) for the Township of Essa with respect to Additional Residential Units.

WHEREAS section 21 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended authorizes Council to amend its Official Plan that applies to the municipality; and

WHEREAS the Council for the Corporation of the Township of Essa has provided adequate information to the public, and has held at least one public meeting in accordance with section 22 of the *Planning Act*; and

WHEREAS the Corporation of the Township of Essa deems it appropriate to amend the Township of Essa's Official Plan;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

The Official Plan of the Township of Essa is hereby amended as follows:

1. That SECTION 4 GOALS AND OBJECTIVES is hereby amended by adding the follow text to objective 5 under "DEVELOPMENT" at the end of the sentence and before the period:

"Including policies permitting additional residential dwelling units"

2. That SECTION 27 – GENERAL DEVELOPMENT POLICIES is hereby amended by inserting the following new Subsection 27.6 ADDITIONAL RESIDENTIAL UNITS immediately following Subsection 27.5:

"27.6 ADDITIONAL RESIDENTIAL UNITS

a) Additional Residential Units, also known as accessory or basement apartments, second units, secondary suites, or in-law suites are self-contained dwelling units with separate kitchens, bathrooms, and sleeping accommodations and shall be permitted within or attached to a single detached, semi-detached, or townhouse (row) dwelling or within a detached structure on the same lot within the RESIDENTIAL, ESTATE RESIDENTIAL, RESIDENTIAL RECREATIONAL, RURAL AND AGRICULTURAL designations.

b) It is the policy of this Plan to permit and regulate Additional Residential Units as follows:

9a

- i. *The use of two residential units in a single detached dwelling, semi-detached dwelling, or rowhouse dwelling;*
 - ii. *The use of a residential unit in a building or structure accessory to a single detached dwelling, semi-detached dwelling, or rowhouse dwelling.*
 - iii. *For further clarity, the intent of this policy is to permit up to a total of three residential units, which includes the primary dwelling, on eligible properties and in accordance with the relevant zoning provisions.*
 - iv. *An Additional Residential Unit will not be permitted within hazardous lands as defined and regulated by the local Conservation Authority either within the basement of a primary residence or within an accessory building or structure.*
 - v. *An Additional Residential Unit will be required to be serviced by appropriate water, wastewater, and stormwater services in a manner that is acceptable to the Township.*
 - vi. *Additional Residential Units shall not be permitted within the Environmental – Significant Areas, Environmental – Wetlands, and Environmental – Flood Prone Areas designations.*
 - vii. *The severance of an Additional Residential Unit located within the primary dwelling unit or within a building accessory to the primary dwelling unit through consent, subdivision, or condominium, is prohibited. Additionally, surplus farm dwelling severance policies shall not be used to create a separate lot for Additional Residential Units.*
 - viii. *Garden suites are temporary dwellings and are not considered Additional Residential Unit(s) under this Plan.*
- c. *An Additional Residential Unit shall be permitted within a primary residence as noted above and in accordance with the relevant zoning provisions dealing with the following:*
- i. *That access shall be provided off a road that is up to municipal standards;*
 - ii. *That establishment of an Additional Residential Unit shall not require the construction of an additional driveway access;*
 - iii. *That the Additional Residential Unit is situated within the primary residence on the property;*
 - iv. *That any exterior alterations to the dwelling necessary to accommodate the Additional Residential Unit shall maintain the residential character of the building;*
 - v. *That sufficient amenity area shall be provided for the primary residence and Additional Residential Unit;*
 - vi. *That a Garden Suite and Additional Residential Unit shall not be permitted on the same lot;*
 - vii. *That the Additional Residential Unit will be established in accordance with the Minimum Distance Separation Formulae;*

- viii. *That all applicable permits and or approvals are required to be obtained from the municipality, Nottawasaga Valley Conservation Authority and any other applicable agencies;*
- ix. *That the Additional Residential Unit in the primary residence shall not be subject to Site Plan Control approval.*

d. *Additional Residential Unit in an accessory building or structure shall be permitted as noted above and in accordance with the relevant zoning provisions and performance standards dealing with the following:*

- i. *That the Additional Residential Unit shall be secondary in scale and function to the primary residence on the property; and*
- ii. *That the Additional Residential Unit shall be within the existing housing cluster on any Rural or Agricultural lot;*
- iii. *That the Additional Residential Unit shall be integrated into its surroundings while maintaining or improving the visual impact on the streetscape;*
- iv. *That the Additional Residential Unit is compatible in design and scale with the built form of the primary residence;*
- v. *That the Township of Essa may apply Site Plan Control to Additional Residential Units in accessory buildings or structures.”*

3. THAT Section 27.4 DEFINITIONS is hereby amended to insert the following definitions in alphabetical order:

“PRIMARY RESIDENCE”

means a single detached dwelling, semi-detached dwelling, or rowhouse.

“PRIMARY DWELLING”

means the main dwelling unit to which additional residential units shall secondary and subordinate.”

4. This By-law shall come into force and take effect upon the approval of the Corporation of the Township of Essa and in accordance with the provisions of the *Planning Act*.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 1st day of December, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 53

Being a By-law to confirm the proceedings of the Council meeting held on the 1st day of December, 2021.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 1st day of December, 2021 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 17th day of November, 2021 and the Committee of the Whole meeting held on the 17th day of November, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 1st day of December, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services