

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, OCTOBER 7, 2020  
6:00 p.m.**

**MINUTES**

A Meeting of Council was held virtually on Wednesday, October 7, 2020 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
C. Traynor Treasurer (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
C. Ross Tustin, Fire Chief (electronic)  
L. Lehr, Clerk (electronic)  
K. Pascoe, Deputy Clerk (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:01 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR177-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 16<sup>th</sup> day of September, 2020 be adopted as circulated.*

**----Carried----**

**4. CONSENT AGENDA**

**Resolution No: CR178-2020 Moved by: White Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated October 7, 2020 be*

*received for information, and that the necessary action be taken; and  
That a letter of support be drafted in respect of Item A2; and  
That Council direct staff to submit an application in respect of the Simcoe County Age-Friendly Municipal Grant Opportunity [Item A1(b)]; and  
That Council direct staff to draft a letter in respect of Item A9.*

----Carried----

**5. COMMITTEE REPORTS**

**a. Essa Public Library Board**

**Resolution No: CR179-2020 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of June 22, 2020 be received.*

----Carried----

**b. Nottawasaga Police Services Board**

**Resolution No: CR180-2020 Moved by: White Seconded by: Smith**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of August 26, 2020 be received.*

----Carried----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2020-61**

**Resolution No: CR181-2020 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2020-61, that being a By-law to amend the Township's Fees and Charges By-law 2013-28; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR182-2020 Moved by: White Seconded by: Smith**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about an Identifiable Individual [s.239(2)(b)].*
- *Labour Relations or Employee Negotiations [s.239(2)(d)].*

**----Carried-----**

The Mayor advised members of the public that were watching livestream, that the livestream will stop while Council is in Closed Session Deliberations, and that it will reconvene when Council rises.

Council proceeded into Closed Session at 7:11 p.m.

**Motion to Rise and Report from Closed Session Meeting of October 7, 2020.**

**Resolution No: CR183-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council rise and report from the Closed Session Meeting at 7:38 p.m.*

**----Carried-----**

- a) **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
LABOUR RELATIONS [s.239(2)(d)]  
Confidential Staff Report CAO048-20 submitted by the Chief Administrative Officer, re: Personnel Matter.**

**Resolution No: CR184-2020 Moved by: Sander Seconded by: White**

*Be it resolved that Confidential Staff Report CAO048-20 be received;  
and*

*That Council authorize the Chief Administrative Officer to proceed with Option No. 2 as outlined in this Confidential Staff Report.*

**----Carried-----**

- b) **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
Confidential Staff Report CAO049-20 submitted by the Chief Administrative Officer, re: Fire at 8207 11<sup>th</sup> Line and Request to Waive Fees.**

**Resolution No: CR185-2020 Moved by: White Seconded by: Henderson**

*Be it resolved that Confidential Staff Report CAO049-20 be received; and  
That Council authorize the Chief Administrative Officer to proceed with Option No.1 as outlined in this Confidential Report.*

**----Carried-----**

**12. CONFIRMATION BY-LAW**

**By-law 2020-62**

**Resolution No: CR186-2020 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2020-62, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7<sup>th</sup> day of October, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**13. ADJOURNMENT**

**Resolution No: CR187-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:41 p.m. to meet again on the 21<sup>st</sup> day of October, 2020 following Committee of the Whole.*

**---Carried---**

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Clerk