

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING**

**WEDNESDAY, NOVEMBER 18, 2020
MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, November 18, 2020 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald advised that Item 8 (c) would be deferred to a future meeting and that there would be no discussion on the Item at this meeting.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Public Meeting**
Re: Proposed Road Closure and Sale of Essa Street, Angus

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR014-20 submitted by the Manager of Parks and Recreation, re: Thornton Arena Status Update.**

Resolution No: CW151-2020 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report PR014-20 be received; and That Council direct the Manager of Parks and Recreation to proceed with the booking of arena floor facility rentals provided that each user group has submitted a satisfactory COVID-19 Protocol to the Township in advance, such that the installation of ice would be deferred until such a time that it can be more accurately determined to be justified, since further requirements for ice installation would include increased numbers in player registrations and a larger number of user groups looking to book ice in Essa Township.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. **Release of Securities – Nottawasaga Village (Stonemount) Subdivision Phase 3.**

Resolution No: CW152-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that Council approve the release of securities relating to Nottawasaga Village (Stonemount) Subdivision for Phase 3, as recommended by the Township Engineer as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$96,467.18</i>
<i>LESS AECOM's Recommended Reduction:</i>	<i>\$96,467.18</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$0</i>

And,

That this approval is conditional upon the Developer providing the Municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

----Carried----

- b. **Release of Securities – Nottawasaga Village (Stonemount) Subdivision Block 12.**

Resolution No: CW153-2020 Moved by: Sander Seconded by: White

Be it resolved that Council approve the release of securities relating to Nottawasaga Village (Stonemount) Subdivision for Block 12, as recommended by the Township Engineer as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$22,564.44</i>
<i>LESS AECOM's Recommended Reduction:</i>	<i>\$22,564.44</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$0</i>

And,

That this approval is conditional upon the Developer providing the Municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

---Carried---

**c. Staff Report TR018-20 submitted by the Manager of Finance, re:
Consideration of a Wage Increase for Township Staff and Council.**

This Item was deferred by Council to a future meeting. No discussion took place on this Item.

9. CLERKS / BY-LAW ENFORCEMENT / IT

a. Staff Report C035-20 submitted by the Clerk, re: DRAFT 2021 Council and Committee of the Whole Meeting Schedule.

Resolution No: CW154-2020 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report C035-20 be received; and
That Council approve the 2021 Council and Committee of the Whole Meeting
Schedule as attached.*

---Carried---

b. Staff Report C036-20 submitted by the Clerk, re: After Hours Canine Control.

Resolution No: CW155-2020 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report C036-20 be received; and
That Council authorize Staff to discontinue the After Hours Canine Control, which is
utilized for the transport of dogs to the Poundkeeper after hours and on weekends and
holidays, for a period of twelve months in order to determine if there is truly a need for
the service to be continued, with a Report being provided to Council prior to the end of
the twelve month trial period.*

---Carried---

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

**a. Staff Report CAO051-20 submitted by the Chief Administrative Officer,
re: OPP Contract and Police Services Funding.**

Resolution No: CW156-2020 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO051-20 be received; and
That Council approve the renewal of the current OPP Contract for three years, with
budget details to be determined during budget deliberations; and*

That Council commits to an annual contribution from the Township of Essa to the Police Services Board an amount equal to the Provincial fees collected for Essa for services provided by the OPP for criminal record checks, etc., to be paid quarterly by the Province to the municipality, and that Essa carry on with this arrangement for 2020 and each subsequent year.

----Carried-----

11. OTHER BUSINESS

a. **Bill 229, Schedule 6 and Proposed Amendments to the Conservation Authorities Act**

Councillor White provided an update to Council in respect of impacts that could be faced by municipalities, and ultimately taxpayers, should Bill 229 be passed. He requested that Council consider passing a resolution in respect of Consent Agenda Item A13.

b. **Request for Report – Sale of Municipal Properties**

Council supported the request of Councillor Henderson for a report to be brought forward at a future meeting by the Chief Administrative Officer in respect of the sale of some municipal properties.

c. **2021 Budget Direction to Staff**

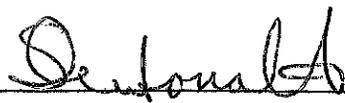
Council directed that staff provide a refined Draft 2021 Budget for the next scheduled Special Meeting that will provide Council with additional information on carryovers from reserves, in addition to a High Priority listing of departmental Capital Projects that may be funded through other avenues other than taxation, and that the Draft Budget fall within 3% of an impact to ratepayers of which includes the contribution to Asset Management. Additionally, they requested that they be provided with a spreadsheet of the Draft 2021 Budget.

12. ADJOURNMENT

Resolution No: CW157-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:51 p.m. to meet again on the 2nd day of December, 2020 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk