

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, SEPTEMBER 21, 2022**

**MINUTES**

The Regular Meeting of Council was held in-person on Wednesday, September 21, 2022 following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Henry Sander  
Councillor Ron Henderson

Regrets: Councillor Pieter Kiezebrink

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
S. Heniff, Senior Planner  
J. Coleman, Manager of Parks and Recreation  
M. Mikael, Manager of Public Works  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:52 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR165-2022 Moved by: Sander Seconded by: Smith**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 7<sup>th</sup> day of September, 2022 be adopted as circulated.*

**----Carried-----**

**4. CONSENT AGENDA**

**Resolution No: CR166-2022 Moved by: Smith Seconded by: Sander**

*Be it resolved that the items listed in the Consent Agenda dated September 21, 2022 be received for information, and that the necessary actions be taken; and  
That the correspondence listed under Item B (1) be received and that a letter of support be drafted.*

**----Carried-----**

5. COMMITTEE REPORTS
6. PETITIONS
7. MOTIONS AND NOTICES OF MOTIONS
8. UNFINISHED BUSINESS
9. BY-LAWS

a. By-law 2022-51 Appointment By-law

Resolution No: CR167-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that leave be granted to introduce By-law 2022-51, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment and to appoint a Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

----Carried-----

10. QUESTIONS
11. CLOSED SESSION
12. CONFIRMATION BY-LAW

By-law 2022-52

Resolution No: CR168-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that leave be granted to introduce By-law 2022-52, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21<sup>st</sup> day of September, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

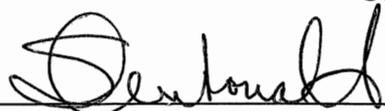
----Carried-----

13. ADJOURNMENT

Resolution No: CR169-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:56 p.m. to meet again on the 5<sup>th</sup> day of October, 2022 at 6:00 p.m.*

----Carried-----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Manager of Legislative Services