

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING MINUTES**

WEDNESDAY, JANUARY 2, 2019

A Special Meeting of Council was held on Wednesday, January 2, 2019 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the following:

- a matter pertaining to personal matters about an identifiable individual, including Municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- Review of the job description for the Chief Administrative Officer position.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer (5:42 p.m.)
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 5:30 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND GENERAL NATURE THEROF:

3. CLOSED SESSION

Resolution No: SCW001-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board; and, advice that is subject to solicitor/client privilege, including communications necessary for that purpose.

----Carried----

Council rose from Closed Session at 5:41 p.m. and passed the following:

- a. PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS
LITIGATION / POTENTIAL LITIGATION
ADVICE SUBJECT TO CLIENT/SOLICITOR PRIVILEGE
Re: Correspondence from Emond Harnden dated December 28, 2018 -
Formal Complaint P08-2018-002 submitted by the Manager of Public Works
and the Clerk.**

Resolution No: SCW002-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that the correspondence from Emond Harnden dated December 28, 2018 be received; and

That Council authorize the Township's labour lawyer to provide each party with a response.

----Carried----

The Chief Administrative Officer advised the public and members of Council that the Clerk had delegated, in writing, authority to the Chief Administrative Officer to perform the statutory duties of the Clerk for the remainder of this meeting, pursuant to Section 228 (4) of the *Municipal Act*.

4. STAFF REPORTS AND MEMORANDUMS

a. Interoffice Memo submitted by the Chief Administrative Officer dated December 14, 2018, re: Chief Administrative Officer Position.

Resolution No: SCW003-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that the memorandum dated December 14, 2018 be received; and
That the job description for the Chief Administrative Officer position be amended as approved by Council; and*

That the Chief Administrative Officer be authorized to commence with recruitment.

----Carried----

5. CONFIRMATION BY-LAW

By-law 2019-01

Resolution No: SCW004-2019 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-01, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 2nd day of January, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

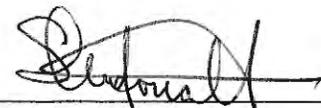
----Carried----

6. ADJOURNMENT

Resolution No: SCW005-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:28 p.m. to meet again on the 16th day of January, 2019.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk