

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL SPECIAL MEETING - BUDGET**

**WEDNESDAY, December 16, 2020
MINUTES**

A Special Meeting of Council was held virtually on Wednesday December 16, 2020 and was livestreamed for viewing by the public on the Township's You Tube Channel. The purpose of the meeting was for consideration of the 2021 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Wark, CEO Essa Public Library (electronic)
C. Ross Tustin, Fire Chief (electronic)
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:04 p.m.

Council congratulated Vera Vieira, Tax Collector, on her upcoming retirement and thanked her for her dedication to the municipality over her 23 year tenure.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an interest on Item 4 (a), the 2021 Operating Budget, insofar as it relates to salaries and benefits for the Parks and Recreation Department, on the basis that a family member is an employee in that Department.

3. DELEGATIONS / PRESENTATIONS

[Note: Budget Binders have been provided for Council's reference to the 2021 Draft Budget]

a. PowerPoint Presentation – 2021 Draft Budget

The Manager of Finance reviewed highlights of the departmental 2021 Capital budgetary requests.

Council reviewed the proposed Operating and Capital Budget summaries with each department and were provided with clarification on key points.

STAFF REPORTS AND MEMORANDUMS

4. TREASURY

- a. **Staff Report TR020-20 submitted by the Manager of Finance, re: 2021 Draft Budget**

MOTION AS AMENDED

Resolution No: SCW012-2020 Moved by: White Seconded by: Henderson

That Staff Report TR020-20 be received.

----Carried----

5. ADJOURNMENT

Resolution No: SCW013-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:05 p.m. to meet again on January 20, 2021 at 4:00 p.m.

----Carried----



Sandie Macdonald, Mayor

per; 

Lisa Lehr, Clerk