

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, MAY 5, 2021**

**MINUTES**

A Meeting of Council was held virtually on Wednesday, May 5, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:49 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR091-2021 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 21<sup>st</sup> day of April, 2021 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR092-2021 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the items listed in the Consent Agenda dated May 5, 2021 be received for information, and that the necessary actions be taken; and  
That Items A1 and A11 be moved to section B for a letter of support to be drafted; and  
That Councillor Sander be selected to participate in the townhall session "Strengthening*

*Accountability for Municipal Council Members” scheduled on May 18, 2021 with the Ministry of Municipal Affairs and Housing on May 18, 2021.*

----Carried-----

**5. COMMITTEE REPORTS**

**a. Essa Public Library Board**

**Resolution No: CR093-2021 Moved by: Sander Seconded by: White**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of March 22, 2021 be received.*

----Carried-----

**b. Healthy Community Committee**

**Resolution No: CR094-2021 Moved by: Smith Seconded by: White**

*Be it resolved that the minutes of the Healthy Community Committee from their meeting of April 15, 2021 be received.*

----Carried-----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**a. Correspondence, re: Retirement of the Fire Chief**

**Resolution No: CR095-2021 Moved by: White Seconded by: Henderson**

*Be it resolved that the correspondence dated March 23, 2021 from Cynthia Ross Tustin, Fire Chief, with regard to her retirement effective June 30, 2021 be received; and*

*That Council appreciates the dedication that she has provided to the municipality over the tenure of her employ and wishes her the best in her retirement; and*

*That staff be directed to advertise for this position accordingly, seeking the interest of qualified candidates.*

----Carried-----

**b. 2021 Census**

**Resolution No: CR096-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council of the Township of Essa supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.*

----Carried-----

**c. Highway 400-404 Freeway Link**

**Resolution No: CR097-2021 Moved by: Smith Seconded by: Henderson**

*WHEREAS the Highway 400 – 404 Freeway Link is a proposed 16.2 kilometre, four-lane controlled access highway that will provide a critical east-west connection between Highway 400 in Simcoe County and Highway 404 in York Region; and  
WHEREAS the Ministry of Transportation is carrying out detailed engineering and environmental studies as well as a public consultation program for the project in accordance with an approved Environmental Assessment; and  
WHEREAS the Highway 400 – 404 Freeway Link project team maintains [www.bradfordbypass.ca](http://www.bradfordbypass.ca) as a public resource for providing background information on the project and the status of work that is currently underway; and  
WHEREAS the new highway will offer considerable benefit to the south Simcoe region as it will reduce congestion, improve the movements of goods and materials, and strengthen economic prosperity of the region;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Essa hereby advises the Ministry of Transportation that the township strongly supports the Highway 400 – 404 Freeway Link and encourages the Ministry to proceed with the project following completion of the design and impact mitigation process.*

----Carried----

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2021-15**

**Resolution No: CR098-2021 Moved by: White Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2021-15, that being a By-law to authorize the issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Brownley Meadows Subdivision – Phase 2, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**b. By-law 2021-16**

*Bring back report September – possibly amend by-law to allow for 12 month use based on complaints.*

**Resolution No: CR099-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-16, that being a By-law to permit all-terrain, multi-purpose off highway utility and recreational off-highway vehicles (off-road vehicles) on the shoulder of all municipal roads; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR100-2021 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individual [Municipal Act 2001, s.239(2)(b)]*

**----Carried----**

Council proceeded into Closed Session Deliberations at 7:02 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

**Motion to Rise and Report from Closed Session Meeting of May 5, 2021.**

**Resolution No: CR101-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Council rise and report from the Closed Session Meeting at 7:09 p.m.*

**----Carried----**

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]  
Confidential Staff Report CAO013-21 submitted by the Chief  
Administrative Officer, re: Staff Matters.**

**Resolution No: CR102-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Confidential Staff Report CAO013-21 be received; and  
That Council authorize the Chief Administrative Officer to proceed with Option No.  
1 as outlined in this Confidential Report.*

**----Carried----**

**12. CONFIRMATION BY-LAW**

**By-law 2021-17**

**Resolution No: CR103-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2021-17, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 5<sup>th</sup> day of May, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

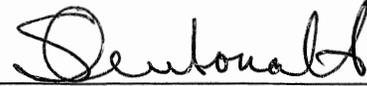
**----Carried----**

**13. ADJOURNMENT**

**Resolution No: CR104-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:10 p.m. to meet again on the 19<sup>th</sup> day of May, 2021 at 6:00 p.m.*

----Carried-----



Sandie Macdonald, Mayor



per; Lisa Lehr, Manager of Legislative Services