



Township of Essa Council Meeting Minutes

A Council meeting was held in person on Monday June 29, 2026, in the Council Chambers of the Administration Centre.

In attendance: Mayor Macdonald
Deputy Mayor Smith
Councillor Kiezebrink
Councillor Sander
Councillor Maltby

Staff in Attendance: Michael Mikael, Chief Administrative Officer
Chris Rankin, Manager of Parks and Recreation
John Kolb, Manager of Public Works
Lisa Lehr, Manager of Automated Speed Enforcement
Pedro Granes, Chief Building Official
Samuel Haniff, Manager of Planning
Krista Pascoe, Manager of Legislative Services/Clerk

1. OPENING OF THE MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:45 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Resolution:

Moved by Councillor Sander, Seconded by Councillor Kiezebrink

Be It Resolved That the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

That the minutes of the Committee of the Whole, Council and Closed Session meetings held on the 3rd day of June 2026, and the Special Council meeting held on the 17th day of June 2026, be adopted as circulated. Motion Carried.

4. CONSENT AGENDA

Resolution:

Moved by Councillor Sander, Seconded by Councillor Maltby

Be It Resolved That the items listed in the Consent Agenda dated June 29, 2026, be received for information; and

That item 1.6, 1.7, and 1.10 be referred to staff for action. Motion Carried.

5. COMMITTEE REPORTS

Resolution:

Moved by Councillor Kiezebrink, Seconded by Deputy Mayor Smith

Be It Resolved That the minutes of the Essa Public Library Board from its meeting of May 25, 2026, be received as presented. Motion Carried.

6. PETITIONS

No items.

7. MOTIONS AND NOTICES OF MOTIONS

a) Proclamation – Fierté Simcoe Pride

Resolution:

Moved by Councillor Sander, Seconded by Councillor Maltby

Whereas Fierté Simcoe Pride was formed on May 13, 2012, and its purpose is to create a safe and inclusive Simcoe County that supports gender and sexual diversity through services, activities and events; and

Whereas the Rainbow Pride Flag is raised to honour gender and sexual diversity in Simcoe County and is a symbol of the Pride movement and the advancement of human rights for sexual orientation, gender identity and expression, and sex characteristics; and

Whereas the colour red signifies life, orange symbolizes healing, yellow symbolizes sunlight, green symbolizes nature, blue symbolizes serenity, peace and harmony; and finally, purple symbolizes spirit; and

Whereas the mission of Fierté Simcoe Pride is “to create and offer inclusive events, services, and educational opportunities that rise above heterosexism, heteronormativity and homo/bi/transphobia, promoting safe communities within Simcoe County”; and

Whereas Fierté Simcoe Pride is filled with numerous events and activities that focus on education, awareness, community development, creative expression and fun for the whole family.

Now Therefore Be It Resolved that Council of the Corporation of the Township of Essa hereby proclaims August 3 to 14, 2026 as a time to support Fierté Simcoe Pride and the activities of Fierté Simcoe Pride. Motion Carried.

b) Proclamation – International Overdose Awareness Day – August 31, 2026

Resolution:

Moved by Councillor Maltby, Seconded by Councillor Sander

Whereas, the Township of Essa does affirm and acknowledge the harm and hardship caused by drug overdose; and

Whereas we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and working with the community to reduce the risk of drug-related deaths; and

Whereas we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of more than 1398 Ontario residents in 2025; and

Whereas we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our compassion and support;

Now Therefore Be It Resolved that Council of the Corporation of the Township of Essa hereby proclaims August 31, 2026, as International Overdose Awareness Day in the Township of Essa. Motion Carried.

8. UNFINISHED BUSINESS

No items.

In accordance with the Township's Procedure By-law, Closed Session has been moved to this portion of the Agenda:

11. CLOSED SESSION

*All staff with the exception of the CAO left this portion of the meeting.

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Be It Resolved That Council proceed to a Closed Session in order to address matters pertaining to:

- a) **Confidential Staff Report CAO012-26 submitted by the Chief Administrative Officer, re: Red Light Camera Program – Plans and Instructions for Negotiation**
 - Plans and Instructions for Negotiation (s.239(2)(k))
- b) **Confidential Staff Report CAO013-26 submitted by the Chief Administrative Officer, re: Staffing Matter**
 - Personal Matters About an Identifiable Individual (s.239(2)(b))
- c) **Confidential Staff Report CAO014-26 submitted by the Chief Administrative Officer, re: Tree Seed Plant**
 - Plans and Instructions for Negotiation (s. 239(2)(k))

- Acquisition or Disposition of Land (s.239(2)(c))

**d) Confidential Staff Report PD015-26 submitted by the Manager of Planning,
re: Proposal for Legal Services**

- Information Supplied in Confidence by a Third-party (s.239(2)(i)). Motion Carried.

The Manager of Legislative Services/Clerk returned for the remainder of the meeting.

Motion to Rise and Report from the Closed Session Meeting of June 29, 2026.

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Be It Resolved That Council rise and report from the Closed Session Meeting at 7:54 p.m.

**a) Confidential Staff Report CAO012-26 from the Chief Administrative Officer,
re: Red Light Camera Program – Plans & Instructions for Negotiation**

Resolution:

Moved by Councillor Kiezebrink, Seconded by Deputy Mayor Smith

That Staff Report CAO012-26 be received; and

That Staff be directed in accordance with Option Number 2, as amended. Motion Carried as amended.

**b) Confidential Staff Report CAO013-26 from the Chief Administrative Officer,
re: Staffing Matters**

Resolution:

Moved by Councillor Sander, Seconded by Councillor Maltby

That Staff Report CAO013-26 be received for information. Motion Carried.

**c) Confidential Staff Report CAO014-26 from the Chief Administrative Officer,
re: Tree Seed Plant**

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

That Staff Report CAO014-26 be received; and

That Staff be directed to proceed in accordance with Option No. 1, 2, 3 and 4 as amended. Motion Carried as amended.

**d) Confidential Staff Report PD015-26 from the Manager of Planning, re:
Proposal for Legal Services**

Resolution:

Moved by Councillor Sander, Seconded by Councillor Kiezebrink

That Staff Report PD015-26 be received; and

That Council direct Staff in accordance with Option 1. Motion Carried.

In accordance with the Township's Procedure By-law, Section 11.5, the following Staff Report was moved from Committee of the Whole to this portion of the meeting:

**a) Staff Report A002-26 submitted by the Manager of ASE, re: Red Light
Camera Program**

Resolution:

Moved by Councillor Kiezebrink, Seconded by Deputy Mayor Smith

Be It Resolved that Staff Report A002-26 be received for information; and

That Council direct staff to bring forward a By-law to authorize execution of an Agreement with the Province of Ontario (MTO) for the purposes of administering a Red-Light Camera Program; and

That Council direct staff to bring forward a By-law to implement an Administrative Penalty Program specific to enforcement of subsection 144(18) of the Highway Traffic Act, (red-light camera contraventions). Motion Carried.

9. BY-LAWS

- a) By-law 2026-27 – Amend Fees and Charges By-law**
- b) By-law 2026-28 – Execute MTO Red Light Camera Agreement**
- c) By-law 2026-29 – Implement an Administrative Penalty Program for Red Light Cameras**

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Kiezebrink

Be It Resolved That By-laws 2026-27, 2026-28, and 2026-29 be read a first, and taken a second and third time and finally passed. Motion Carried.

10. QUESTIONS

None.

12. CONFIRMATORY BY-LAW

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

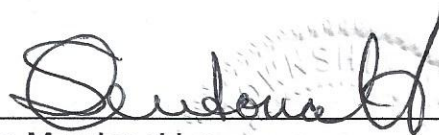
Be It Resolved That leave be granted to introduce By-law 2026-30, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session and Council meetings held on this 29th day of June, 2026; and, that said By-law be read a first, and taken as read a second and third time and finally passed. Motion Carried.

13. ADJOURNMENT

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

Be It Resolved That this meeting of Council of the Township of Essa Adjourn at 7:58 p.m. Motion Carried.



Sandie Macdonald,
Mayor



Krista Pascoe, Manager of Legislative
Services/Clerk