

THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING

WEDNESDAY, MARCH 4, 2020  
6:00 p.m.

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

p. 1 Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 19<sup>th</sup> day of February, 2020 be adopted as circulated.*

4. CONSENT AGENDA

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated March 4, 2020 be received for information, and that the necessary action be taken.*

5. COMMITTEE REPORTS

p. 11 a. Nottawasaga Police Services Board

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of January 22, 2020, be received.*

p. 41 b. Essa Public Library Board

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board from their meeting of January 27, 2020, be received.*

6. PETITIONS

**7. MOTIONS AND NOTICES OF MOTIONS**

- p. 49 a. **Security Reduction No. 7 – Riverview (Brookvalley North) Subdivision Phase 2 (Stages A, B and C)**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Recommendation: *Be it resolved that Council approve Security Reduction No. 7 relating to Riverview (Brookvalley North) Subdivision Phase 2 (Stages A, B and C), as recommended by the Township Engineer, as follows:*

<i>Current Securities Held by Municipality</i>	<i>\$ 322,114.58</i>
<i>LESS AECOM's Recommended Reduction</i>	<i>\$ 241,946.06</i>
<i>Securities to be Retained</i>	<i>\$ 80,168.52</i>

*and*

*That this approval is conditional upon the Developer providing the Municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.*

- b. **Proclamation – World Autism Awareness Day April 2, 2020 (Flag Raising Ceremony – April 2, 2020 – 9:00 a.m.)**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Recommendation: *WHEREAS World Autism Awareness Day will be recognized on April 2, 2020 in Canada, thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and  
 WHEREAS Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians, and is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and  
 WHEREAS ASD not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and  
 WHEREAS Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community, and has been providing support, information and opportunities for thousands of families across the Province since 1973; and  
 WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact, as well as sharing between the Association and its Chapters, the common goals of providing information and education, supporting research, and advocating for programs and services for the autism community  
 NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims April 2, 2020 as World Autism Awareness Day.*

**c. Proclamation – Purple Day for Epilepsy Awareness, March 26, 2020**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Recommendation: *WHEREAS on June 28, 2012, the Purple Day Act (Bill C-278) received a Royal Assent in Canada; and  
WHEREAS Epilepsy is a common neurological disease that is not well understood, and affects approximately 1 in every 100 persons in Simcoe County; and  
WHEREAS Epilepsy is a chronic neurological disease which affects each person differently, with the effects ranging from mild and relatively minor to extremely serious (which includes death); and,  
WHEREAS Epilepsy Simcoe County was established in 1978 to assist individuals, families, caregivers, and professionals in our area with education, support, and advocacy in relation to epilepsy awareness.  
THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims March 26, 2020 as “Purple Day for Epilepsy Awareness”*

**d. Essa Support – Bill 63, An Act to enact the Right to Timely Mental Health and Addiction Care for Children and Youth Act, 2019**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Recommendation: *WHEREAS Children and youth across Ontario experience mental health and addiction issues that impact their lives and the lives of those around them; and  
WHEREAS the number of children and youth in Ontario that live with mental health and addiction issues grows substantially with long wait times before receiving the appropriate care, sometimes in excess of two years; and  
WHEREAS early interventions are more effective and successful in addressing mental health and addiction issues, providing those living with these issues the coping tools and assistance that they need to live their lives on a daily basis; and  
WHEREAS Bill 63, an Act to enact the Right to Timely Mental Health and Addiction Care for Children and Youth Act, 2019, received second reading on February 21, 2019 and was referred to the Standing Committee on General Government, but has yet to receive Third Reading to move this Bill forward; and  
WHEREAS the passing of Bill 63 would guarantee children and youth with access to mental health and addiction services within 30 days to provide them with the support that they need in a timely manner, enabling them to grow and live their lives to the fullest; and  
WHEREAS time is of the essence for children and youth across Ontario who reach out for help with mental health and addiction issues; and  
WHEREAS prioritizing child and youth mental health and addiction services is the right and fiscally responsible thing to do;  
NOW THEREFORE BE IT RESOLVED THAT Council of the Township hereby supports Bill 63, the Right to Timely Mental Health and Addiction Care for Children and Youth Act, 2019, and urges the Province to expedite the final reading on this Bill, in an effort to help our most vulnerable sector receive the expedited care that they deserve; and  
THAT this resolution be forwarded to all municipalities in the County of Simcoe for their support.*

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

p. 53 **a. By-law 2020-17**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Recommendation: Be it resolved that leave be granted to introduce By-law 2020-17, that being a By-law to provide for the erection of stop signs at intersections, and to amend By-law 2019-40; and, that said By-law be read a first, and taken as read a second and third time and finally passed*

p. 54 **b. By-law 2020-18**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Recommendation: Be it resolved that leave be granted to introduce By-law 2020-18, that being a By-law to appoint a Deputy Chief Building Official; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time and finally passed*

p. 55 **c. By-law 2020-19**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Recommendation: Be it resolved that leave be granted to introduce By-law 2020-19, that being a By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Weed Inspector and Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time and finally passed*

**10. QUESTIONS**

**11. CLOSED SESSION**

**12. CONFIRMATION BY-LAW**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

p. 57 **By-law 2020-20**

*Recommendation: Be it resolved that leave be granted to introduce By-law 2020-20, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 4<sup>th</sup> day of March, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. **ADJOURNMENT**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 25<sup>th</sup> day of March, 2020 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE**

**WEDNESDAY, FEBRUARY 19, 2020  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, February 19, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Councillor Ron Henderson

Regrets: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Delegation – June Little Hamelin and Mark Hill**  
RE: Sewage Treatment and Disposal Class EA

June Little Hamelin and Mark Hill were in attendance to provide Council with an overview of concerns collected from the residents of Baxter in respect of Brookfield’s Sewage Treatment and Disposal Class EA. The concerns were summarized briefly as historical, aesthetic, environmental, growth, and financial costs. They requested clarification to be provided to the residents in respect of road/shoulder/ditch repairs caused by truck traffic, intersection improvements at Denney Drive and Murphy Road, park relocation, security deposits collected by the municipality, stabilization of site while the EA process advances, and steps to be taken to make the current site safe. They concluded by stating that the residents would prefer the approved solution of a pumping station as was approved in the 2012 EA, and that they supported the recommendation contained in Staff Report CAO006-20.

Mayor Macdonald thanked Mark and June for their presentation.

**b. Delegation – Rayna Thompson and David Murphy - Brookfield  
Mike Jones - Azimuth Environmental Consulting Inc.  
RE: Sewage Treatment and Disposal Class EA**

Rayna Thompson and David Murphy from Brookfield Residential were in attendance to provide Council and members of the public with an overview of the Sewage Treatment and Disposal Class EA for the Marshall Subdivision in Baxter. They stated that Brookfield is currently the sole proponent for the EA. They explained that co-proponents help to steer the process, and that it is commonplace for the developer to bear the costs. The Environmental Assessment will evaluate all concerns that were identified by members of the public. They communicated that the reason for the proposed change from a forcemain to a sewage treatment facility and the need for a new Environmental Assessment to be conducted is to address comments and concerns that were raised by Ainley and OCWA regarding operations and maintenance. The EA process will evaluate all concerns.

Council thanked Brookfield Residential for the presentation.

Mayor Macdonald stated that no decision has been made in respect of this matter, and that Staff will be preparing a report for Council's consideration at a future meeting.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Staff Report PD008-20 submitted by the Manager of Planning and Development, re: Rural Economic Development Program.**

**Resolution No: CW014-2020 Moved by: Sander Secoded by: Henderson**

*Be it resolved that Staff Report PD008-20 be received; and  
That Council authorize the Manager of Planning and Development and the Manager of Parks and Recreation to allocate program funding in accordance with the RED Program through the 2021 Budget Process for their respective Department Budgets.*

**----Carried-----**

**5. PARKS AND RECREATION/ COMMUNITY SERVICES**

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C005-20 submitted by the Deputy Clerk, re: 2020 General Assistance Grants.**

**Resolution No: CW015-2020 Moved by: Sander Seconded by: White**

*Be it resolved that Staff Report C005-20 be received; and  
That Council approve the attached recommendations for the 2020 General Assistance Grants.*

**----Carried-----**

- b. Staff Report C006-20 submitted by the Clerk, re: Proposed Amendments to Fees and Charges By-law 2013-28.**

**Resolution No: CW016-2020 Moved by: White Seconded by: Henderson**

*Be it resolved that Staff Report C006-20 be received; and  
That Council authorize staff to proceed with a Public Meeting.*

**----Carried-----**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. Staff Report CAO010-20 submitted by the Chief Administrative Officer, re: Stand-by Policy.**

**Resolution No: CW017-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that Staff Report CAO010-20 be received; and  
That Council approve adopting the new Stand-by Policy as attached, to ensure coverage in parks and roads and concerning public works between April 15<sup>th</sup> and November 15<sup>th</sup>, in an effort to ensure fair and consistent coverage in the event of a minor or major emergency.*

**----Carried-----**

- b. Staff Report CAO011-20 submitted by the Chief Administrative Officer, re: Lunch and Learn Program.**

**Resolution No: CW018-2020 Moved by: Sander Seconded by: White**

*Be it resolved that Staff Report CAO011-20 be received; and  
That Council approve the Chief Administrative Officer to create a staff Lunch and Learn Program, with pizza to be brought in at a cost to the Township, for staff who would like to participate, at a cost of \$250.00 per year.*

**----Carried-----**

- c. **Staff Report CAO012-20 submitted by the Chief Administrative Officer, re: Brookfield Water, Cost of Review and Design.**

Motion as Amended:

**Resolution No: CW019-2020 Moved by: Sander      Seconded by: White**

*Be it resolved that Staff Report CAO012-20 be received; and  
That the developer be directed to pay the associated fees for the engineers.*

----Carried----

- d. **Staff Report CAO014-20 submitted by the Chief Administrative Officer, re: Corporate Policies and Procedures.**

Motion as Amended:

**Resolution No: CW020-2020 Moved by: White      Seconded by: Sander**

*Be it resolved that Staff Report CAO014-20 be received; and  
That Council's consideration on the matter be deferred until a further report is brought forward at a future meeting.*

----Carried----

**11. OTHER BUSINESS**

- a. **Update of SWIFT Broadband Internet Initiative**

The Clerk and Chief Administrative Officer provided Council with an update on the SWIFT Broadband Internet Initiative advising that SWIFT was currently drafting an RFP for Simcoe County municipalities for submission to the provincial and federal governments for funding. Staff will keep Council updated on the status of this initiative.

- b. **Request for Written Process – Commemorative Benches**

Council supported the request of Mayor Macdonald for a written process to be implemented for requests made in respect of the installation of commemorative benches.

- c. **Curling Bonspiels**

Council was instructed to confirm attendance with the Chief Administrative Officer for attendance at the upcoming Curling Bonspiels (March 4, 2020 and March 27, 2020).

- d. **Resignation of the Manager of Public Works**

Council thanked Bob Morrison for his 19 years of dedicated service to the municipality.

**12. ADJOURNMENT**

**Resolution No: CW021-2020 Moved by: Sander      Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:32 p.m. to meet again on the 4<sup>th</sup> day of March, 2020 at 6:00 p.m.*

**----Carried-----**

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, FEBRUARY 19, 2020  
6:00 p.m.**

**MINUTES**

A Meeting of Council was held on Wednesday, February 19, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Councillor Ron Henderson

Regrets: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:32 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR040-2020 Moved by: Sander Seconded by: White**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 5<sup>th</sup> day of February, 2020 be adopted, as amended.*

**----Carried----**

**4. CONSENT AGENDA**

**Resolution No: CR041-2020 Moved by: White Seconded by: Sander**

*Be it resolved that the items listed in the Consent Agenda dated February 19, 2020 be received for information, and that the necessary action be taken.*

**----Carried----**

**5. COMMITTEE REPORTS**

**a. Essa Public Library Board**

**Resolution No: CR042-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of December 9, 2019, be received.*

**----Carried-----**

**b. Accessibility Advisory Committee**

**Resolution No: CR043-2020 Moved by: White Seconded by: Sander**

*Be it resolved that the minutes of the Accessibility Advisory Committee from their meeting of February 10, 2020, be received.*

**----Carried-----**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2020-15**

**Resolution No: CR044-2020 Moved by: White Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2020-15, that being a By-law to authorize the Execution of and enter into an Earthworks Agreement with Briarwood (Angus) Ltd. for Part East half of Lot 31, Concession 4, in the Township of Essa, County of Simcoe designated as Part 1 on Plan 51R-24531 and Part 1 on Plan 51R-36151; being all of PIN:58104-0357 (LT), being Lots 1 through 156 (inclusive) and Blocks 157 through 165 (inclusive) on unregistered M-Plan ("Plan").; and, that said By-law be read a first, and taken as read a second and third time and finally passed*

**----Carried-----**

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR045-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- A proposed or pending acquisition or disposition of land for Municipal or local board purposes.
- Personal matters about an identifiable individual, including Municipal or local board employees;
- Labour relations or employee negotiations;
- Litigation or potential litigation.

----Carried-----

Council proceeded into Closed session at 7:55 p.m.

**Motion to Rise and Report from Closed Session Meeting of February 19<sup>th</sup>, 2020.**

**Resolution No: CR046-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council rise and report from the Closed Session Meeting at 8:51 p.m.*

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]**  
**Confidential Staff Report TR002-20 submitted by the Tax Collector, Re: Request from Owner at 70 Mill St.**

Motion as Amended:

**Resolution No: CR047-2020 Moved by: White Seconded by: Sander**

*Be it resolved that Confidential Staff Report TR002-20 be received; and That the Manager of Finance be authorized to proceed as directed by Council.*

----Carried-----

- b. **DISPOSITION OF LAND [s. 239(2)(c)]**  
**Confidential Staff Report CAO013 submitted by the Chief Administrative Officer, Re: Sale of Surplus Land.**

Motion as Amended:

**Resolution No: CR048-2020 Moved by: Sander Seconded by: White**

*Be it resolved that Confidential Staff Report CAO013-20 be received; and That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried-----

- c. **ACQUISITION OF LAND [s. 239(2)(c)]**  
**Confidential Staff Report CAO015-20 submitted by the Chief Administrative Officer, Re: Acquisition of Lands.**

**Resolution No: CR049-2020 Moved by: Henderson Seconded by: Sander**

*Be it resolved that Confidential Staff Report CAO015-20 be received; and That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried-----

- d. **LABOUR RELATIONS [s. 239(2)(d)]**  
Confidential Staff Report CAO016-20 submitted by the Chief Administrative Officer, Re: Treasury Department Staffing.

**Resolution No: CR050-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that Confidential Staff Report CAO016-20 be received for information.*

**----Carried----**

- e. **LITIGATION [s. 239(2)(e)]**  
Confidential Staff Report CAO017-20 submitted by the Chief Administrative Officer, Re: Litigation on Fill.

**Resolution No: CR051-2020 Moved by: White Seconded by: Sander**

*Be it resolved that Confidential Staff Report CAO017-20 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 1 as amended.*

**----Carried----**

- f. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]**  
**LITIGATION [s. 239(2)(e)]**  
Re: Correspondence – HRTO File No. 2020-40422-I dated February 13, 2020.

**Resolution No: CR052-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that the correspondence in regards to HRTO File No. 2020-40422-I dated February 13, 2020 be received; and That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

**12. CONFIRMATION BY-LAW**

**By-law 2020-16**

**Resolution No: CR053-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2020-16, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 19<sup>th</sup> day of February, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**13. ADJOURNMENT**

**Resolution No: CR054-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 8:56 p.m. to meet again on the 4<sup>th</sup> day of March, 2020 following Committee of the Whole.*

**----Carried-----**

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

*Nottawasaga  
Police Services Board*  
(serving Adjala-Tosorontio/Essa/New Tecumseth)

**MINUTES**  
**Of Meeting Held at 4:00 p.m. on January 22, 2020**  
**in the Boardroom,**  
**Nottawasaga OPP Headquarters,**  
**4601 Industrial Parkway, Alliston**

- PRESENT:** Rick Milne, Chair, Mayor, Town of New Tecumseth  
Sandie Macdonald, Vice Chair, Mayor, Township of Essa  
Joy Webster, Community Representative, Township of Adjala Tosorontio  
Paul Whiteside, Provincial Appointment
- SUPPORT:** Inspector Steve Ridout, Interim Detachment Commander  
Sgt. K. Gosse, Platoon Sgt.  
Nancy Rugman, Secretary
- GUEST:** Rick Foley
- VACANT:** Provincial Appointment

In accordance with Section 4.1 of Procedure By-Law 2005-02 and Section 28(1) and (2) of the *Police Services Act*, R.S.O. 1990, as amended the members of the Board shall elect a Chair and Vice Chair at the Board's first meeting in each year.

**CALL FOR NOMINATIONS FOR CHAIR**

Secretary Rugman called for nominations for Chair.

Sandie Macdonald nominated Rick Milne. Nomination was accepted.

There being no further nominations, Sandie Macdonald moved nominations be closed.

***Resolution No: 2020-01***

**Moved by S. Macdonald**

**Seconded by P. Whiteside**

**BE IT RESOLVED THAT Rick Milne be elected Chair of the Nottawasaga Police Services Board.**

**CARRIED**

Chair Milne assumed the Chair and conducted the nominations for Vice-Chair.

Joy Webster nominated Sandie Macdonald. Nomination was accepted.

There being no further nominations, the Chair declared nominations closed.

**Resolution No: 2020-02****Moved by J. Webster****Seconded by P. Whiteside****BE IT RESOLVED THAT Sandie Macdonald be elected Vice-Chair of the Nottawasaga Police Services Board.  
CARRIED****1. CONFIRMATION OF AGENDA****ADD:**

8.3 Renewal of Computer Lease for Incident Commander

**Resolution No: 2020-03****Moved by S. Macdonald****Seconded by J. Webster****BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on January 22, 2020 be approved as printed and amended.  
CARRIED****2. DECLARATIONS OF PECUNIARY INTEREST - Nil****3. DELEGATIONS/PRESENTATIONS****3.1 Inspector Ridout, re Detachment Priorities**

Inspector Ridout reviewed goals and priorities for the detachment that included OPP Region driven performance indicators for traffic stops, R.I.D.E., seatbelts, speeding, distracted driving and impaired driving. He also outlined the priorities established by the Police Services Board that included officer visibility in the community, enhanced media, mental health, youth engagement, community partnerships and establishing transfer protocols with hospitals.

**4. MINUTES****Resolution No. 2020-04****Moved by J. Webster****Seconded by S. Macdonald****BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on November 27, 2019 be approved as circulated.  
CARRIED**

5. **CORRESPONDENCE**

- 5.1 Nottawasaga OPP, re Request to sponsor two (2) high school resource officers to attend Committee of Youth Officers (COYO) Conference

*Resolution No. 2020-05*

Moved by J. Webster

Seconded by P. Whiteside

**BE IT RESOLVED THAT the Nottawasaga Police Services Board approve payment of registration and associated expenses for two (2) school resource officers to attend the Committee of Youth Officers (COYO) Conference in Niagara Falls from February 19-21, 2020 at an estimated cost of \$1,370.00 plus applicable taxes.**  
**CARRIED**

- 5.2 Ontario Association of Police Services Boards (OAPSB), 2020 Membership Renewal

*Resolution No. 2020-06*

Moved by S. Macdonald

Seconded by P. Whiteside

**BE IT RESOLVED THAT the Nottawasaga Police Services Board renew the Ontario Association of Police Services Board membership for 2020 in the amount of \$3,379.99.**  
**CARRIED**

- 5.3 Ontario Association of Police Services Boards (OAPSB), Spring Conference

*Resolution No. 2020-07*

Moved by S. Macdonald

Seconded by P. Whiteside

**BE IT RESOLVED THAT Members advise the Secretary if they wish to attend the OAPSB Spring Conference and AGM in Toronto May 27 to 29, 2020.**  
**CARRIED**

6. **ACCOUNTS**

- 6.1 Summary of Other Force Income to December 31, 2019

*Resolution No. 2020-08*

Moved by S. Macdonald

Seconded by J. Webster

**BE IT RESOLVED THAT the Summary of Other Force Income for the year ending December 31, 2019 be received.**  
**CARRIED**

## 6.2 Budget Comparison Report to December 31, 2019

**Resolution No. 2020-09****Moved by P. Whiteside****Seconded by J. Webster****BE IT RESOLVED THAT the Budget Comparison Report for the year ending December 31, 2019 be received.****CARRIED**7. **REPORTS**

## 7.1 Nottawasaga OPP Reports

- a) November 2019
- b) December 2019

**Resolution No. 2020-10****Moved by S. Macdonald****Seconded by J. Webster****BE IT RESOLVED THAT the Nottawasaga Police Services Board receive and approve the November and December 2019 reports as presented by Inspector Ridout.****CARRIED**

## 7.2 Calls for Service Billing Summary Report

- a) November 2019
- b) December 2019

**Resolution No. 2020-11****Moved by J. Webster****Seconded by S. Macdonald****BE IT RESOLVED THAT the Calls for Service Billing Summary Reports dated November and December 2019 be received.****CARRIED**

## 7.3 Provincial Offences - Charges Laid by Municipality to December 31, 2019

**Resolution No. 2020-12****Moved by S. Macdonald****Seconded by J. Webster****BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the year ending December 31, 2019 be received.****CARRIED**

**8. NEW & UNFINISHED BUSINESS**

8.1 Inspector Ridout, re Community Newspaper

Inspector Ridout advised that the detachment will produce a newspaper similar to 2019 for distribution as approved in the 2020 board budget. The Board confirmed that the budget only included the printed newspaper and not the digital version.

8.2 Inspector Ridout, re Summer Student

Inspector Ridout advised that Central Region has approved a summer student for the detachment.

8.3 Renewal of Lease for Computer for Incident Commander

***Resolution No. 2020-13***

**Moved by P. Whiteside**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board approve the renewal of the lease for a computer for use by the Incident Commander for an additional three (3) year term in the amount of \$1,309.00 per year;**

**AND THAT the Chair and Secretary be authorized to execute an agreement to renew said lease.**

**CARRIED**

**9. QUESTION PERIOD/OPEN DISCUSSION**

9.1 Rick Foley asked if the street names on the Provincial Offences report could be updated as there are streets not included on the list.

9.2 Rick Foley asked if the detachment has a protocol for dealing with animal cruelty reports.

9.3 Paul Whiteside expressed his appreciation for being appointed to the Board.

9.4 Sandie Macdonald provided an update on traffic calming methods being explored in an effort to encourage drivers to slow down.

9.5 Joy Webster advised that the Provincial Appointments website indicates the Board has two (2) vacancies and the Secretary advised that it has not been updated to reflect Paul Whiteside's appointment. There is actually one (1) vacancy at this time.

9.6 Rick Milne advised that he had attended the ROMA Conference and there was concern that federal licenses for growing marijuana are being issued without regard for proximity to residential areas.

**10. "IN CAMERA" - Nil**

5a

11. **ADJOURNMENT**

*Resolution No: 2020-14*

**Moved by P. Whiteside**

**Seconded by S. Macdonald**

**BE IT HEREBY RESOLVED THAT the meeting adjourn at 6:55 p.m.**

**CARRIED**

---

Chair

---

Secretary

**NOTTAWASAGA POLICE SERVICES BOARD  
OTHER FORCE INCOME  
2019/2020 COMPARISON**

2019	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	1	\$ 1,000.00	20	\$ 469.00			\$ 7,262.18	\$ 7,262.18	\$ 90.42
FEBRUARY	182	\$ 4,550.00	6	\$ 26.58	3	\$ 112.17	1	\$ 1,000.00	6	\$ 140.70			\$ 5,829.45	\$ 13,091.63	\$ 89.44
MARCH	209	\$ 5,225.00	5	\$ 22.15	4	\$ 149.56			9	\$ 211.05			\$ 5,607.76	\$ 18,699.39	\$ 89.99
APRIL	226	\$ 5,650.00	12	\$ 53.16	3	\$ 112.17			12	\$ 281.40	\$ 20.00		\$ 6,116.73	\$ 24,816.12	\$ 89.90
MAY	228	\$ 5,700.00	5	\$ 22.15	4	\$ 149.56			14	\$ 328.30			\$ 6,200.01	\$ 31,016.13	\$ 90.29
JUNE	211	\$ 5,275.00	5	\$ 22.15	1	\$ 37.39			9	\$ 211.05			\$ 5,545.59	\$ 36,561.72	\$ 90.08
<b>NEW FEES</b>		<b>\$ 41.00</b>		<b>\$ 9.73</b>		<b>\$ 52.21</b>		<b>\$ 1,527.43</b>		<b>\$ 57.52</b>					
JULY	229	\$ 8,205.00	3	\$ 33.62	2	\$ 104.42			6	\$ 242.91		\$ 253.00	\$ 8,838.95	\$ 45,400.67	\$ 85.81
AUGUST	249	\$ 10,209.00	3	\$ 29.19	2	\$ 104.42			13	\$ 747.76			\$ 11,090.37	\$ 56,491.04	\$ 90.55
SEPTEMBER	224	\$ 9,184.00	3	\$ 29.19	1	\$ 52.21			15	\$ 862.80			\$ 10,128.20	\$ 66,619.24	\$ 91.83
OCTOBER	177	\$ 7,257.00	3	\$ 29.19	3	\$ 156.63			19	\$ 1,092.88	\$ 92.00		\$ 8,627.70	\$ 75,246.94	\$ 91.06
NOVEMBER	165	\$ 6,765.00	3	\$ 29.19	2	\$ 104.42	1	\$ 1,527.43	7	\$ 402.64			\$ 8,828.68	\$ 84,075.62	\$ 90.07
DECEMBER	125	\$ 5,125.00	6	\$ 57.52	0		1	\$ 1,527.43	5	\$ 311.05	\$ 40.00		\$ 7,061.00	\$ 91,136.62	\$ 87.18
<b>YEAR TO DATE</b>	<b>2,451</b>	<b>\$ 78,795.00</b>	<b>61</b>	<b>\$ 385.10</b>	<b>28</b>	<b>\$ 1,195.12</b>	<b>4</b>	<b>\$ 5,054.86</b>	<b>135</b>	<b>\$ 5,301.54</b>	<b>\$ 152.00</b>	<b>\$ 253.00</b>	<b>\$ 91,136.62</b>		<b>\$ 1,076.62</b>
2020	#	Security Checks \$41.00	#	Duplicate Security Check \$9.73	#	Occurrence Reports \$52.21	#	Technical Reports \$1,527.43	#	Fingerprints \$57.52	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	134	\$ 5,494.00	#	\$ -	2	\$ 104.42	1	\$ 1,527.43	19	\$ 1,116.33	\$ 170.00		\$ 8,412.18	\$ 8,412.18	\$ -
FEBRUARY	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
MARCH	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
APRIL	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
MAY	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
JUNE	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
JULY	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
AUGUST	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
SEPTEMBER	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
OCTOBER	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
NOVEMBER	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
DECEMBER	-	\$ -	#	\$ -	-	\$ -	#	\$ -	-	\$ -	\$ -		\$ -	\$ 8,412.18	\$ -
<b>YEAR TO DATE</b>	<b>-</b>	<b>\$ -</b>	<b>#</b>	<b>\$ -</b>	<b>2</b>	<b>\$ 104.42</b>	<b>#</b>	<b>\$ -</b>	<b>19</b>	<b>\$ 1,116.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,412.18</b>		<b>\$ -</b>

NOTE 1: Debit Machine Charges shown are actual amounts charged to the account. A rebate for HST will be applied to reduce the amount by several dollars each month.

71

50

5a



***Nottawasaga  
Police Services Board***

***Report***



***For  
January 2020***

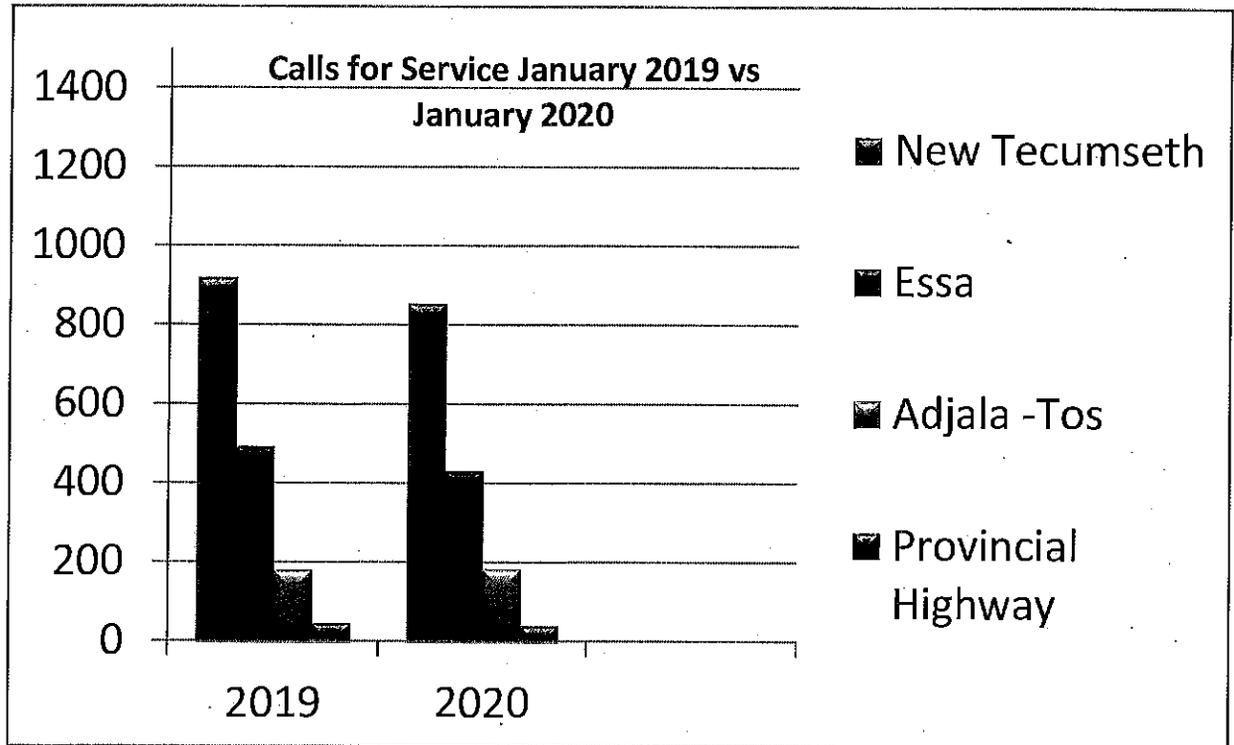
***Presented by  
Inspector Steve RIDOUT  
19 February 2020***

# Calls for Service

January 2019

Municipality	2019	2020	% change
New Tecumseth	919	853	-7.2%
Essa	492	430	-12.6%
Adjala-Tosorontio	179	182	1.7%
Provincial Highway	44	38	-13.6%
Non-Emergency and Incomplete Investigations	0	59	n/a

JANUARY	2019	2020	% Change
TOTALS	1634	1562	-4.4%



JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## Calls For Service – January 2020 Cont'd...

### Municipality Totals by Year

Municipality	2017	2018	2019	2020 YTD
New Tecumseth	13,336	14,500	10,415	853
Essa	4,095	5,419	5,497	430
Adjala-Tosorontio	20	33	2,264	182
Provincial Highways	512	523	381	38
<b>Total</b>	<b>17,963</b>	<b>20,475</b>	<b>18,598</b>	<b>1,503</b>

## Detachment Occurrence Count

Including Criminal Record Checks

Month	2019	2020	% change
January	1642	1642	-2.86%
February	1574		
March	1705		
April	1650		
May	1870		
June	1959		
July	1892		
August	2059		
September	1837		
October	1918		
November	1716		
December	1881		

	YTD Totals	% Change
2019	1,642	-2.86%
2020	1,595	

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

**TRAFFIC****Yearly Collision Summary**

Collision type	2017	2018	2019	2020 YTD	January
Total Reportable MVC	1370	1360	1357	128	128
Property Damage MVC	748	741	739	79	79
Personal Injury MVC	164	132	147	6	6
Fatal MVC	5	5	7	0	0
Persons Killed	5	6	9	0	0
Alcohol Involved	63	61	55	5	5

**Enforcement**

Traffic	January Statistics	2020 YTD
Speeding & Moving Charges	565	565
Seatbelt Charges	2	2
Cell Phone Charges	5	5
Other HTA Charges	67	67
Other Provincial Statutes (LLA, TPA, CAIA)	42	42

**Impaired Driving**

Impaired Driving	January Statistics	2020 YTD
R.I.D.E Occurrences	33	33
Impaired Alcohol	5	5
Impaired Drugs	0	0
Alcohol Related Suspensions	5	5

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## DETACHMENT OPERATIONS

R.I.D.E	January		Change
	2019	2020	Yearly
	52	33	-36.54%

False Alarms	January		Change
	2019	2020	Yearly
	37	34	-8.11%

Record Checks	January		Change
	2019	2020	Yearly
	333	303	-9.01%

Traffic Complaints	January		Change
	2019	2020	Yearly
	91	94	3.30%

Monthly Totals	Township	Month		Monthly Change
		2019	2020	%
Bike, Foot and School Patrol	Alliston	44.5	74.25	66.85%
	Beeton	2	5	150.00%
	Tottenham	8.75	10	14.29%
	Adjala-Tos	15	2	-86.67%
	Angus	7.25	55	658.62%

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

# ADMINISTRATION

## January Overtime Allotment 2020

Month	Monthly	Percent
January	348.25	4.52%
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
<b>Year To Date</b>	<b>348.25</b>	<b>4.52%</b>

Annual Allotment 7711.00

Monthly Budget 642.00

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

5a

# ADMINISTRATION CONTINUED

## Public Complaints

Date Received	Allegation	Status
	Nil	

## Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	12
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	7

## Staffing Updates

Staffing Updates	
Transfers	Nil
Promotions	Nil
Awards	Nil
Recognitions	Nil
Other	Sick Leave - 1.75
	Maternity Leave-2
	WSIB - 3.75
	Other - 0

## Secondary Employment

Nottawasaga Detachment currently has eight members approved for secondary employment.

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

5a

## CRIME

Violent Crime						
Actual	January		Year to Date - January			
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	0.00%	0	0	0.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	0	0	0.00%
Sexual Assault	3	2	-33.33%	3	2	-33.33%
Assault	12	18	50.00%	12	18	50.00%
Abduction	0	0	0.00%	0	0	0.00%
Robbery	2	1	-50.00%	2	1	-50.00%
Other Crimes Against a Person	9	2	-77.78%	9	2	-77.78%
<b>Total</b>	<b>26</b>	<b>23</b>	<b>-13.04%</b>	<b>26</b>	<b>23</b>	<b>-13.04%</b>

Property Crime						
Actual	January		Year to Date - January			
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	0.00%	0	0	0.00%
Break & Enter	1	4	300.00%	1	4	300.00%
Theft Over	3	2	-33.33%	3	2	-33.33%
Theft Under	14	17	21.43%	14	17	21.43%
Have Stolen Goods	0	2	200.00%	0	2	200.00%
Fraud	17	15	-11.76%	17	15	-11.76%
Mischief	15	9	-40.00%	15	9	-40.00%
<b>Total</b>	<b>50</b>	<b>49</b>	<b>-2.00%</b>	<b>50</b>	<b>49</b>	<b>-2.00%</b>

Drug Crime						
Actual	January		Year to Date - January			
	2019	2020	% Change	2019	2020	% Change
Possession	2	2	0.00%	57	18	0.00%
Trafficking	1	1	0.00%	22	12	0.00%
Importation and Production	1	0	-100.00%	2	0	-100.00%
<b>Total</b>	<b>4</b>	<b>3</b>	<b>-25.00%</b>	<b>81</b>	<b>30</b>	<b>-25.00%</b>

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

5a

## COMMUNITY MOBILIZATION AND ENGAGEMENT UNIT

### CMU MEMBERS

*OPP Police Liaison:*

PC Kallie TAYLOR-PLUMLEY

*Crisis Worker:*

Stephanie STRILEC

CMU Nottawasaga	# of Occurrences
Total CMU live calls (called out by OPP to attend on scene with officers)	5
Total Referrals - referrals from OPP both live and for follow up	12
Total Diversions to hospital by CMU - on scene avoided apprehension and transport to hospital for assessment	4
Visits Face to Face (follow-up)	1
Visits Face to Face (live calls)	5
Visits Non Face to Face (phone)	18

### *Mental Health Calls*

So far in 2020 the Nottawasaga OPP Detachment has responded to 36 Mental Health calls.

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

26

## Secondary School Resource Officer Program

### Criminal Code Investigations

Incident Type	Banting	STA	NPSS	Alliston ALT	Angus ALT	Monthly Total	YTD Total
Assault	0	0	0	0	0	0	0
CDSA/Drugs	0	0	0	0	0	0	0
Harassment *	0	0	0	0	0	0	0
Other Criminal Code	1	0	0	0	0	1	1
Sexual Assault / Intimate Images	0	0	0	0	0	0	0
Theft	1	0	0	0	0	1	1
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>

### Statistics

Clearance	Banting	STA	NPSS	Alliston ALT	Angus ALT	Monthly Total	YTD Total
Charges	1	1	0	0	0	2	2
Elizabeth Fry Diversion	0	0	0	0	0	0	0
Warnings	0	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>

### Non-Criminal Code Calls for Service

Incident Type	Banting	STA	NPSS	Alliston ALT	Angus ALT	Monthly Total	YTD Total
Mental Health	0	0	2	0	0	2	2
Youth Events / School Dance	0	0	0	0	0	0	0
Other Non-Criminal Code	12	3	19	0	0	34	34
<b>Total</b>	<b>12</b>	<b>3</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>36</b>	<b>36</b>

### Assist 19 Elementary Schools

Incident Type	NT	Essa	Adj-Tos	Monthly Total	YTD Total	* Harassment included criminal harassment, harassing communications (texting, phone calls), cyber harassment.
Restorative Circle	0	0	0	0	0	
Criminal Code Investigations	0	0	0	0	0	
Youth Events	1	0	0	1	1	
Other Non-Criminal Code	1	1	0	2	2	
<b>Total</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>3</b>	

JANUARY 2020

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## MEDIA

The Nottawasaga OPP Media Team consists of Provincial Constable Chad WILSON, Provincial Constable Harry LAWRENSON and media officer in training Provincial Constable Katy VICCARY.

### Notable Incidents and Events

- The Nottawasaga OPP Media Unit has issued a total of 11 media releases and 14 social media releases for the month of January.
- Events to take note of:
  - Auxiliary Unit participated in Crime Stopper's Month which included providing the public with various crime prevention tips.
  - Numerous anti-fraud presentations conducted throughout the community, including senior's fraud and continuous reminders of the CRA scams.
  - Local Mental Health resources highlighted and provided to the community in respect to #BellLetsTalk day.

JANUARY 2020

*\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\**



### Calls For Service (CFS) Billing Summary Report

#### Adjala-Tosorontio, Essa, New Tecumseth January - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	2	2	15.9	31.8	4	4	15.9	63.6
	Voyeurism	1	1	15.9	15.9	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	15.9	15.9	4	4	15.9	63.6
	Assault-Level 1	19	19	15.9	302.1	7	7	15.9	111.3
	Pointing a Firearm	1	1	15.9	15.9	0	0		0.0
	Assault Peace Officer	2	2	15.9	31.8	0	0		0.0
	Robbery -Master code	0	0		0.0	1	1	15.9	15.9
	Robbery, With Threat of Violence	1	1	15.9	15.9	0	0		0.0
	Criminal Harassment	2	2	15.9	31.8	1	1	15.9	15.9
	Indecent/Harassing Communications	0	0		0.0	1	1	15.9	15.9
	Utter Threats to Person	1	1	15.9	15.9	8	8	15.9	127.2
	<b>Total</b>	<b>30</b>	<b>30</b>	<b>15.9</b>	<b>477.0</b>	<b>26</b>	<b>26</b>	<b>15.9</b>	<b>413.4</b>
Property Crime Violations	Break & Enter	3	3	6.8	20.4	14	14	6.8	95.2
	Theft Over - Farm Equipment	0	0		0.0	1	1	6.8	6.8
	Theft Over - Other Theft	2	2	6.8	13.6	0	0		0.0
	Theft of Motor Vehicle	2	2	6.8	13.6	0	0		0.0
	Theft of - Automobile	0	0		0.0	1	1	6.8	6.8
	Theft of - Trucks	1	1	6.8	6.8	1	1	6.8	6.8
	Theft of - All Terrain Vehicles	1	1	6.8	6.8	1	1	6.8	6.8
	Theft Under -master code	3	3	6.8	20.4	1	1	6.8	6.8
	Theft under - Farm Equipment	0	0		0.0	1	1	6.8	6.8
	Theft Under - Construction Site	0	0		0.0	1	1	6.8	6.8
	Theft under - Bicycles	1	1	6.8	6.8	2	2	6.8	13.6
	Theft under - Building	1	1	6.8	6.8	0	0		0.0
	Theft under - Other Theft	6	6	6.8	40.8	10	10	6.8	68.0
	Theft Under - Gasoline Drive-off	2	2	6.8	13.6	1	1	6.8	6.8
	Theft FROM Motor Vehicle Under \$5,000	6	6	6.8	40.8	8	8	6.8	54.4
	Theft Under \$5,000 [SHOPLIFTING]	4	4	6.8	27.2	9	9	6.8	61.2
	Possession of Stolen Goods under \$5,000	0	0		0.0	2	2	6.8	13.6
Fraud -Master code	2	2	6.8	13.6	3	3	6.8	20.4	

5a



## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth January - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Fraud - Steal/Forge/Poss./Use Credit Card	2	2	6.8	13.6	1	1	6.8	6.8
	Fraud - Fraud through mails	0	0		0.0	1	1	6.8	6.8
	Fraud -Money/property/ security > \$5,000	2	2	6.8	13.6	2	2	6.8	13.6
	Fraud -Money/property/ security <= \$5,000	8	8	6.8	54.4	3	3	6.8	20.4
	Fraud - Other	1	1	6.8	6.8	6	6	6.8	40.8
	Identity Fraud	0	0		0.0	2	2	6.8	13.6
	Mischief - master code	5	5	6.8	34.0	14	14	6.8	95.2
	Interfere with lawful use, enjoyment of property	0	0		0.0	2	2	6.8	13.6
	Property Damage	1	1	6.8	6.8	1	1	6.8	6.8
	<b>Total</b>	<b>53</b>	<b>53</b>	<b>6.8</b>	<b>360.4</b>	<b>88</b>	<b>88</b>	<b>6.8</b>	<b>598.4</b>
Other Criminal Code Violations (Excluding traffic)	Possess Firearm while prohibited	0	0		0.0	2	2	7.9	15.8
	Other Criminal Code * Sec.78 - Sec.96	0	0		0.0	1	1	7.9	7.9
	Offensive Weapons-Possession of Weapons	0	0		0.0	1	1	7.9	7.9
	Bail Violations -Master code	1	1	7.9	7.9	0	0		0.0
	Bail Violations - Fail To Comply	5	5	7.9	39.5	7	7	7.9	55.3
	Bail Violations - Appearance Notice	1	1	7.9	7.9	0	0		0.0
	Bail Violations - Recognizance	1	1	7.9	7.9	0	0		0.0
	Counterfeit Money - Others	1	1	7.9	7.9	1	1	7.9	7.9
	Disturb the Peace	0	0		0.0	1	1	7.9	7.9
	Indecent acts -Other	1	1	7.9	7.9	0	0		0.0
	Obstruct Public Peace Officer	0	0		0.0	1	1	7.9	7.9
	Breach of Probation	2	2	7.9	15.8	3	3	7.9	23.7
	Breach of Probation -In relation to children	1	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Careless use of firearms	1	1	7.9	7.9	0	0		0.0
<b>Total</b>	<b>14</b>	<b>14</b>	<b>7.9</b>	<b>110.6</b>	<b>17</b>	<b>17</b>	<b>7.9</b>	<b>134.3</b>	
Drug Possession	Possession Cocaine	1	1	6.4	6.4	0	0		0.0
	Possession Other Controlled Drugs and Substance Act	0	0		0.0	1	1	6.4	6.4

5a



## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth January - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Drug Possession	Possession of Opioid (other than heroin)	1	1	6.4	6.4	0	0		0.0
	Drug related occurrence	1	1	6.4	6.4	2	2	6.4	12.8
	<b>Total</b>	<b>3</b>	<b>3</b>	<b>6.4</b>	<b>19.2</b>	<b>3</b>	<b>3</b>	<b>6.4</b>	<b>19.2</b>
Drugs	Trafficking Other Controlled Drugs and Substance Act	1	1	37.0	37.0	0	0		0.0
	Trafficking of Opioid (other than heroin)	0	0		0.0	1	1	37.0	37.0
	DRUG Operation - Commercial Grow [Indoor]	0	0		0.0	1	1	37.0	37.0
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>37.0</b>	<b>37.0</b>	<b>2</b>	<b>2</b>	<b>37.0</b>	<b>74.0</b>
Statutes & Acts	Youth Criminal Justice Act (YCJA)	0	0		0.0	2	2	3.3	6.6
	Landlord/Tenant	12	12	3.3	39.6	9	9	3.3	29.7
	Mental Health Act	10	10	3.3	33.0	13	13	3.3	42.9
	Mental Health Act - No contact with Police	1	1	3.3	3.3	0	0		0.0
	Mental Health Act - Attempt Suicide	2	2	3.3	6.6	2	2	3.3	6.6
	Mental Health Act of Threat of Suicide	6	6	3.3	19.8	10	10	3.3	33.0
	Mental Health Act - Voluntary Transport	5	5	3.3	16.5	3	3	3.3	9.9
	Mental Health Act - Placed on Form	9	9	3.3	29.7	7	7	3.3	23.1
	Custody Dispute	1	1	3.3	3.3	0	0		0.0
	Trespass To Property Act	12	12	3.3	39.6	6	6	3.3	19.8
	<b>Total</b>	<b>58</b>	<b>58</b>	<b>3.3</b>	<b>191.4</b>	<b>52</b>	<b>52</b>	<b>3.3</b>	<b>171.6</b>
Operational	Animal -Master code	1	1	3.6	3.6	1	1	3.6	3.6
	Animal - Left in Vehicle	1	1	3.6	3.6	0	0		0.0
	Animal Bite	1	1	3.6	3.6	1	1	3.6	3.6
	Animal Stray	6	6	3.6	21.6	1	1	3.6	3.6
	Animal Injured	2	2	3.6	7.2	2	2	3.6	7.2
	Animal - Other	0	0		0.0	5	5	3.6	18.0
	Animal - Dog Owners Liability Act	1	1	3.6	3.6	0	0		0.0
	Alarm -Master code	0	0		0.0	6	6	3.6	21.6
	Alarm -Others	0	0		0.0	2	2	3.6	7.2
	Domestic Disturbance	34	34	3.6	122.4	32	32	3.6	115.2
	Suspicious Person	31	31	3.6	111.6	18	18	3.6	64.8
	Phone -Nuisance - No Charges Laid	0	0		0.0	2	2	3.6	7.2

5a



**Calls For Service (CFS) Billing Summary Report**

**Adjala-Tosorontio, Essa, New Tecumseth  
January - 2020**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Fire - Building	3	3	3.6	10.8	1	1	3.6	3.6
	Fire - Vehicle	0	0		0.0	1	1	3.6	3.6
	Fire - Other	0	0		0.0	2	2	3.6	7.2
	Insecure Condition - Master code	2	2	3.6	7.2	0	0		0.0
	Insecure Condition - Building	1	1	3.6	3.6	0	0		0.0
	Missing Person under 12	1	1	3.6	3.6	0	0		0.0
	Missing Person 12 & older	4	4	3.6	14.4	2	2	3.6	7.2
	Missing Person Located Under 12	1	1	3.6	3.6	0	0		0.0
	Missing Person Located 12 & older	1	1	3.6	3.6	1	1	3.6	3.6
	Noise Complaint -Master code	5	5	3.6	18.0	1	1	3.6	3.6
	Noise Complaint - Vehicle	0	0		0.0	1	1	3.6	3.6
	Noise Complaint - Residence	2	2	3.6	7.2	8	8	3.6	28.8
	Noise Complaint - Animal	1	1	3.6	3.6	2	2	3.6	7.2
	Noise Complaint - Others	1	1	3.6	3.6	5	5	3.6	18.0
	Accident - non-MVC - Master code	1	1	3.6	3.6	0	0		0.0
	Accident - non-MVC - Industrial	0	0		0.0	1	1	3.6	3.6
	Accident - non-MVC - Commercial	0	0		0.0	2	2	3.6	7.2
	Found Property -Master code	2	2	3.6	7.2	4	4	3.6	14.4
	Found-Personal Accessories	0	0		0.0	3	3	3.6	10.8
	Found-Household Property	1	1	3.6	3.6	0	0		0.0
	Found-Bicycles	0	0		0.0	1	1	3.6	3.6
	Found-Others	0	0		0.0	1	1	3.6	3.6
	Lost Property -Master code	0	0		0.0	1	1	3.6	3.6
	Lost License Plate	1	1	3.6	3.6	0	0		0.0
Lost Disabled Parking Permit	1	1	3.6	3.6	0	0		0.0	
Lost-Personal Accessories	1	1	3.6	3.6	5	5	3.6	18.0	
Lost-Household Property	1	1	3.6	3.6	0	0		0.0	



## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth January - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Lost-Jewellery	0	0		0.0	1	1	3.6	3.6
	Lost-Others	1	1	3.6	3.6	1	1	3.6	3.6
	Sudden-Death - Suicide	0	0		0.0	1	1	3.6	3.6
	Sudden Death - Natural Causes	7	7	3.6	25.2	3	3	3.6	10.8
	Sudden Death - Others	4	4	3.6	14.4	1	1	3.6	3.6
	Suspicious Vehicle	16	16	3.6	57.6	9	9	3.6	32.4
	Trouble with Youth	5	5	3.6	18.0	8	8	3.6	28.8
	Vehicle Recovered - Automobile	1	1	3.6	3.6	0	0		0.0
	Vehicle Recovered - Other	1	1	3.6	3.6	0	0		0.0
	Unwanted Persons	13	13	3.6	46.8	10	10	3.6	36.0
	Neighbour Dispute	14	14	3.6	50.4	9	9	3.6	32.4
	Other Municipal By-Laws	3	3	3.6	10.8	2	2	3.6	7.2
	Traffic By-Law	1	1	3.6	3.6	3	3	3.6	10.8
	Assist Fire Department	1	1	3.6	3.6	5	5	3.6	18.0
	Assist Public	59	59	3.6	212.4	79	79	3.6	284.4
	Distressed/Overdue Motorist	2	2	3.6	7.2	0	0		0.0
	Family Dispute	18	18	3.6	64.8	26	26	3.6	93.6
<b>Total</b>	<b>253</b>	<b>253</b>	<b>3.6</b>	<b>910.8</b>	<b>270</b>	<b>270</b>	<b>3.6</b>	<b>972.0</b>	
Operational2	False Alarm-Accidental Trip	0	0		0.0	10	10	1.3	13.0
	False Alarm-Malfunction	0	0		0.0	4	4	1.3	5.2
	False Holdup Alarm-Accidental Trip	3	3	1.3	3.9	0	0		0.0
	False Alarm -Others	31	31	1.3	40.3	15	15	1.3	19.5
	False Alarm -Cancelled	0	0		0.0	6	6	1.3	7.8
	Keep the Peace	22	22	1.3	28.6	18	18	1.3	23.4
	911 call / 911 hang up	13	13	1.3	16.9	132	132	1.3	171.6
	911 hang up - Pocket Dial	0	0		0.0	22	22	1.3	28.6
	911 call - Dropped Cell	34	34	1.3	44.2	18	18	1.3	23.4
<b>Total</b>	<b>103</b>	<b>103</b>	<b>1.3</b>	<b>133.9</b>	<b>225</b>	<b>225</b>	<b>1.3</b>	<b>292.5</b>	
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	0		0.0	3	3	3.4	10.2
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	5	5	3.4	17.0	8	8	3.4	27.2
	MVC - Prop. Dam, Non Reportable	30	30	3.4	102.0	33	33	3.4	112.2

5a



## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth January - 2020

Billing Categories (Billing categories below do not match traditional crime groupings)		2020				2019			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	69	69	3.4	234.6	51	51	3.4	173.4
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	7	7	3.4	23.8	3	3	3.4	10.2
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	0	0		0.0
	<b>Total</b>	<b>112</b>	<b>112</b>	<b>3.4</b>	<b>380.8</b>	<b>99</b>	<b>99</b>	<b>3.4</b>	<b>336.6</b>
<b>Total</b>	<b>627</b>	<b>627</b>		<b>2,621.1</b>	<b>782</b>	<b>782</b>		<b>3,012.0</b>	

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

#### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

	2020												TOTAL	Percentage		
	Jari	Feb	Mar	Apr	May	Jun	Jul	Aug	Sép	Oct	Nov	Déc				
AT 5th Sideroad															0.000	
AT 15 Side Road Adjala-Tos	1														0.000	
AT 17 Side Road Adjala-Tos															0.000	
AT 20 Side Road Adjala-Tos															0.000	
AT 30th Sideroad, Adjala															0.000	
AT 32nd Sideroad, Adjala-Tos															0.000	
AT 2nd Conc., Tosorontio															0.000	
AT 3rd Conc., Tosorontio	1														0.000	
AT 4th Conc., Adjala-Tosorontio															0.000	
AT 5th Conc., Adjala-Tosorontio	1														0.000	
AT 6th Conc., Adjala-Tosorontio															0.000	
AT 7th Conc., Adjala- Tosorontio	1														0.000	
At 8th Conc., Adjala- Tosorontio															0.000	
AT Adjala-Tecumseth Townline	8														0.000	
AT County Road 1															0.000	
AT County Road 12 Adj.Tos															0.000	
AT County Road 13 Adj.-Tos.	10														0.000	
AT County Road 14 Adj-Tos															0.000	
AT County Road 15 Adjala															0.000	
AT County Road 5 Adj- Tos	1														0.000	
AT County Road 21															0.000	
AT County Road 50 Adjala	56														0.000	
AT Fisher Drive -Adj - Tos															0.000	
AT Highway 9	1														0.000	
AT Hwy 50															0.000	
AT Hwy 89 - Adjala - Tosorontio	31														0.000	
AT Keenan Drive, Adjala															0.000	
AT Lynch Lane, Everett															0.000	
AT Main Street, Everett															0.000	
AT Main Street, Lisle															0.000	
AT Maple Street, Tosorontio															0.000	
AT Market Street, Lisle															0.000	
AT Mono/Adjala Townline															0.000	
AT Sunnidale/Tos. Townline	3														0.000	
AT Rosewood Drive															0.000	
AT Wales Ave., Everett															0.000	
AT Webster Rd., Tosorontio															0.000	
<b>Total Charges Adjala-Tos</b>	<b>113</b>	<b>0</b>	<b>113</b>	<b>100</b>												

5a

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa, Alessio Drive, Essa														0.000
Essa 5th Sideroad														0.000
Essa 10 Sideroad Essa														0.000
Essa 10th Line Essa														0.000
Essa 11th Line Essa														0.000
Essa 20th Sideroad Essa	9													0.000
Essa 25th Sideroad Essa	2													0.000
Essa 2nd Conc. Essa														0.000
Essa 30th Sideroad, Essa														0.000
Essa 3rd Line Essa														0.000
Essa 5th Line Essa														0.000
Essa 6th Line Essa														0.000
Essa 7th Line Essa														0.000
Essa 8th Line Essa														0.000
Essa 9th Line, Essa	1													0.000
Essa Ashburton Cres.,Essa														0.000
Essa Armeda Clow Cres Angus														0.000
Essa Auburn St., Angus														0.000
Essa Barrie St., Thornton														0.000
Essa Brentwood Rd., Angus	1													0.000
Essa Brian St.														0.000
Essa Brookside Gate, Angus														0.000
Essa Bushey Ave., Angus														0.000
Essa Cambrai Rd, Angus														0.000
Essa Cecil Street, Angus														0.000
Essa Centre Street, Angus														0.000
Essa Cindy Lane, Angus														0.000
Essa Commerce Dr., Angus														0.000
Essa Coulson Ave., Angus														0.000
Essa County Road 10	20													0.000
Essa County Road 15 Essa														0.000
Essa County Road 21 Essa	10													0.000
Essa County Road 27 Essa	37													0.000
Essa County Road 56 Essa	4													0.000
Essa County Road 90 Essa	73													0.000
Essa Cross Street, Angus														0.000
Essa Denney Drive, Baxter														0.000
Essa Elizabeth Street														0.000
Essa Fraser Street														0.000
Essa Greenwood Dr., Angus	5													0.000
Essa Huron St., Angus	1													0.000
Essa Hwy 89	50													0.000
Essa Innisfil Beach Road														0.000
Essa King Street Angus	2													0.000
Essa Lookout Street														0.000
Essa Mapleview Dr., Thornton														0.000
Essa Margaret St., Angus														0.000
Essa Masey St., Angus														0.000

36

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa McCarthy Cres., Angus														0.000
Essa McKinnon Road														0.000
Essa Meadowland Blvd., Thornton														0.000
Essa Mike Hart Dr., Angus														0.000
Essa Millson Cres., Angus														0.000
Essa Mill Street Angus	58													0.000
Essa Murphy Road														0.000
Essa Old Mill Rd														0.000
Essa Pine River Rd., Angus														0.000
Essa Gold Park Gate, Angus														0.000
Essa Ralgan Street														0.000
Essa Robert Street, Thornton	2													0.000
Essa Roth Street, Angus	12													0.000
Essa Simcoe Street, Angus														0.000
Essa Smith Rd., Angus														0.000
Essa Scotch Line														0.000
Essa Stonemount Cres														0.000
Essa Summerset Place, Angus														0.000
Essa Sunnidale Tosorontio Townline	1													0.000
Trillium Lane, Baxter														0.000
Essa Truax Crescent, Angus														0.000
Essa Vernon St., Angus														0.000
Essa William Street														0.000
Essa Willoughby Road														0.000
<b>Total Charges Essa</b>	<b>288</b>	<b>0</b>	<b>288</b>	<b>100.000</b>										

5a

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
NT 10 Sideroad New Tec	5													0.000
NT 15 Sideroad New Tec	1													0.000
NT 20 Sideroad New Tec														0.000
NT 30 Sideroad Ajala, Alliston														0.000
NT 2nd Line New Tec														0.000
NT 3rd Line New Tecumseth														0.000
NT 4th Line New Tecumseth	1													0.000
NT 5th Line New Tec	13													0.000
NT 6th Conc., New Tecumseth														0.000
NT 7th Line New Tec														0.000
NT 8th Line New Tecumseth	1													0.000
NT 9th Line New Tecumseth														0.000
NT 11th Line, New Tecumseth														0.000
NT 10th Line New Tecumseth	5													0.000
NT 12th Line, New Tecumseth														0.000
NT 13th Line New Tecumseth														0.000
NT 14th Line New Tecumseth	2													0.000
NT Adjala-Tecumseth Townline	1													0.000
NT Adeline Ave., Tottenham	1													0.400
NT Albert Street, Alliston	4													0.000
NT Anderson Rd, Alliston														0.000
NT Banting Drive														0.000
NT Bateman Street														0.000
NT Beattie Avenue, Alliston														0.000
NT Beech Street														0.000
NT Bowerman Blvd., Alliston														0.000
NT Boyne St., Alliston	1													0.000
NT Brown Street, Tottenham														0.000
NT Buchanan Dr, Alliston														0.000
NT Burt Avenue														0.000
NT Centre St., Alliston														0.000
NT Centre Street, Beeton														0.000
NT Chantler Rd., Alliston														0.000
NT Cherry Ln., Alliston														0.000
NT Church Street Alliston	3													0.000
NT County Road 1	2													0.000
NT County Road 10/Tottenham Rd	7													0.000
NT County Rd 14														0.000
NT County Road 27														0.000
NT County Road 50														0.000
NT C.W. Leach Rd														0.000
NT Highway 9 New Tec														0.000
NT Hoard Ave S., Alliston														0.000
NT Holt Drive, Alliston														0.000
NT DA Jones Ave, Beeton														0.000
NT Dayfoot Street, Beeton														0.000
NT Dominion Street Alliston														0.000
NT Dufferin Street Alliston	1													0.000

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
NT Dunham Drive Alliston	2													0.000
NT Elizabeth Street														0.000
NT Ellison Ave., Alliston														0.000
NT Eighth Ave., Alliston														0.000
NT Essa Rd														0.000
NT Evans Road, Alliston														0.000
NT Falkner Road., Alliston														0.000
NT Fletcher Cres., Alliston														0.000
NT Gray Ave., Alliston														0.000
NT Gunning Cres., Alliston	1													0.000
NT Hwy 89 New Tecumseth	21													0.000
NT Holt Drive														0.000
NT Hussey Street, Alliston														0.000
NT Hutchinson Dr., New Tecumseth														0.000
NT Industrial Parkway	22													0.000
NT John W Taylor Ave.	1													0.000
NT John Ave.														0.000
NT Kate Aitkem Crescent														0.000
NT Kennedy Blvd., Alliston														0.000
NT Keenansville Road														0.000
NT Keogh St., Tottenham														0.000
NT Kidd Crescent, Alliston														0.000
NT King Street Alliston	15													0.000
NT Lilly Street, Beeton														0.000
NT Lionel Stone Ave														0.000
NT Lorne Street, Alliston														0.000
NT Mackenzie Pioneer Rd., Alliston														0.000
NT Main Street Beeton														0.000
NT Maple Ave., Beeton														0.000
NT Martin Trail, Alliston														0.000
NT Mason Dr., Alliston														0.000
NT McKenzie St., Alliston														0.000
NT McCurdy Dr., Tottenham														0.000
NT McGahey St., Tottenham														0.000
NT McKnight Cres., Tottenham														0.000
NT Mill Street Tottenham														0.000
NT Morrison Ave.														0.000
NT Mitchell Avenue														0.000
NT Nelson Street Alliston														0.000
NT Nolan Road	1													0.000
NT Oak St., Alliston														0.000
NT Ontario St., Alliston														0.000
NT Paris Street, Alliston														0.000
NT Parsons Road														0.000
NT Preston Ave.														0.000
NT Proctor Gate														0.000
NT Patterson St. Beeton														0.000
NT Prospect St., Beeton														0.000

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
NT Richmond St., Tottenham														0.000
NT Rogers Road	34													0.000
NT Queen Street Tottenham	91													0.000
NT Reserve Lane, Alliston														0.000
NT Ruthven Crescent														0.000
NT Sharpe Cres, Tottenham														0.000
NT Shephard Avenue														0.000
NT Second St., Beeton														0.000
NT Simcoe County Road, Beeton														0.000
NT Sir Frederick Banting., Alliston														0.000
NT Smith Street, New Tecumseth														0.000
NT Stewart Ave., Alliston														0.000
NT Stoneham St., Alliston														0.000
NT Stych St., New Tecumseth														0.000
NT Sutcliffe Way, Alliston														0.000
NT Swenson St., Alliston														0.000
NT Tottenham Rd., Tottenham	6													0.000
NT Tecumseth St., Beeton														0.000
NT Tecumseth Heights Dr														0.000
NT Treetops Blvd., Alliston														0.000
NT Taylor/Riley Road, Alliston														0.000
NT Tupper St., Alliston														0.000
NT Turner Drive, Tottenham														0.000
NT Victoria Street Alliston	1													0.000
NT Walls Cres., Tottenham														0.000
NT Weaver Tr														0.000
NT Webb Trail														0.000
NT Wellington St., Alliston														0.000
NT Western Ave., Tottenham														0.000
NT William Street, Alliston														0.000
NT Young St., Alliston	7													0.000
														0.000
<b>Total Charges New Tec</b>	<b>250</b>	<b>0</b>	<b>250</b>	<b>100.000</b>										
<b>TOTAL # OF POTS</b>	<b>651</b>	<b>0</b>	<b>651</b>											



## 8. Chairperson's Remarks:

JANUARY 27<sup>th</sup>, 2020

## ESSA PUBLIC LIBRARY BOARD

## 20-YEAR BOARD CHAIR PRESENTATION

Good evening and thank you for being here.

When I first joined the Library Board, I observed, listened, assimilated and evaluated the information and made decisions as to what I thought was best for the Library and the Community of Essa.

**NEED TO DO:**

1. Increase the collection
2. Automate the Library System
3. Build a new Library
4. Make the Library a Community focal point

Why have I spent 20 years on the Board? I love the Library and the people who manage and work for it. I have always loved books and reading. I remember when I was young, before television, my parents would sit by the fireplace reading a book instilling in me a love for books.

Our home had 100s of books on book shelves. Our home today is the same way as well as our Son's home.

The Library has become a valuable focal point in the Community for everyone, with many activities for young and old.

We are well ahead of the technical curve and plan to keep it that way.

I would like to thank my wife, Donella, who has been by my side helping me for the last 20 years. She is a great proof reader, steno, and photographer.

I wish to thank all of you for this recognition and your unwavering support over the years.

I will remember and treasure it for the rest of my life.

I am here **BECAUSE I CARE.**

Thank you,

*Derek J. L. McKeever*

## 9. Treasurer's Report:

- 9.1 Reserve Funds to Dec 31, 2019 for Thornton Branch: \$17,485.00.
- 9.2 Development Charges approved in 2018 Essa DC By-law for possible Thornton Branch expansion: \$392,000.00
- 9.3 2020 Budget approved on December 20, 2019
- 9.4 2020 Staff salary grid updated

2020:003 Moved: JB                      Seconded: SM                      Carried  
*THAT the Treasurer's Report be received as printed and circulated.*

## 10. Essa Public Library Report, December 2019

## 11. CEO Report, January 2020.

2020:004 Moved: HS                      Seconded: JH                      Carried  
*THAT the Essa Public Library Board receives the CEO Report and directs that Item 11.3, County of Simcoe delivers Cost Benefits to member Libraries, be shared with Essa Council in the Consent Agenda.*

12. SOLS Trustee member & SOLS Governance Hub (C. Cryer):  
LearnHQ registration will be arranged for February.

## 13. Committees:

- 13.1 Planning Committee (Chairperson: C. Cryer)
- 13.2 Personnel Committee (Chairperson: J. Hunter)
- 13.3 Finance Committee (Chairperson: S. Malick)
- 13.4 Committee of the Whole:

## 13.4.1 Library Board Policy to reflect updated Ontario Public Libraries Act.

2020:005 Moved: CC                      Seconded: JH                      Carried  
*THAT the Essa Public Library Board updates Policy EPL\_ADMIN:001, Library Board By-Laws to reflect the change to the number of required Regular meetings.*

## 13.4.2 Health &amp; Safety Reporting Policies (Housekeeping).

2020:006 Moved: JH                      Seconded: SM                      Carried  
*THAT the Essa Public Library Board retires Policy H&S EPL:013, Job Hazard Assessment Program, which was replaced by H&S EPL:018 Worker Health and Safety Concerns Reporting Policy in 2017.*

## 13.4.3 Job Description update with consultant, Ward &amp; Uptigrove.

2020:007 Moved: JH                      Seconded: CC                      Carried  
*THAT the Essa Public Library Board approves attendance at an All Staff meeting with Ward & Uptigrove as required.*

14. Closed Meeting:

2020:008 Moved: HS                      Seconded: AM                      Carried  
*THAT the Board proceed to Closed Session at 7:30pm to discuss:*

- ✓ matters pertaining to personal matters about an identifiable individual, including Board employees

2020:009 Moved: HS                      Seconded: AM                      Carried  
*THAT the Board rise from the Closed Session at 7:35pm.*

2020:010 Moved: HS                      Seconded: AM                      Carried  
*THAT the CEO be authorized to proceed as directed by the Library Board.*

15. Other Business:

- 15.1 Ebook pricing will be investigated at the OLA Conference.
- 15.2 The Thornton Book Club skyped with author, Jessie Thistle

16. Next Meeting: Monday, February 24, 2020, 7:00 pm, Angus Branch.

17. Adjournment

2020:011 Moved: JH                      Carried  
*THAT the Meeting be adjourned at 7:40pm*

APPROVED: February 24, 2020

  
\_\_\_\_\_  
Derek McKeever, Chair

  
\_\_\_\_\_  
Laura Wark, CEO/Secretary-Treasurer



# Essa Public Library Report: January 2020

## IMAGINE DISCOVER CONNECT

### Outcome Measurements



**One of the Thornton Book Clubs enjoy a Skype session with author, Jesse Thistle.**

**Playing an intense game of chess at Thornton Branch.**



**Newly named 'Kid's Corner' at Angus Branch**

## Adults

Angus - Book Clubs: 14  
Angus - Cookbook Club: 4  
Thornton - Book Clubs: 7  
Thornton - Author visit  
with Book Club (Jesse  
Thistle visits via Skype): 6  
Angus - Language  
Conversation Circle: on  
hiatus  
Angus - Hobby Circle: 14  
Angus - Adult Movie  
Night: 23  
Angus - Tech Tutor: 1  
Thornton - Tech Tutor:  
on hiatus  
Exams: 1  
Angus - Local Artists'  
Displays: continues from  
Nov. 2019  
Angus - Toonie Trivia  
Night: 15  
Thornton - Toonie Trivia  
Night: 9

## Teens & 'tweens

Angus - Tween Den: 13  
Angus - Teen Central  
93  
Angus - Tutoring  
Sessions in Kids Corner  
Area: 75  
Thornton - Page  
Turners Tween Book  
Club: on hiatus

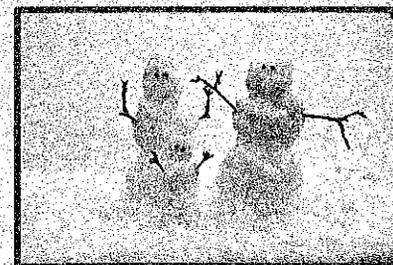
Angus - "Unleash  
your future" event:  
Craftemissions: 2

## Other

Homebound delivery  
offered  
Angus - MakerSpace: 3  
Thornton -  
MakerSpace: offered

## Kids

Angus - JUMP Club: 21  
Angus - Story Dogs: on  
hiatus  
Angus - Wiggles & Giggles:  
40  
Angus - Cozy Storytime: 21  
Angus - Bilingual Storytime:  
12  
Angus - Library Storytime:  
17  
Thornton - Library  
Storytime: 54  
Thornton - Story Dogs: 6  
Angus - Lego Builders: 4  
Angus - PA Day Movie (2  
showings): 100  
Angus - Outreach @ Early  
ON Centre: on hiatus  
Other: Angus - Local  
preschool visited & toured  
library: 25



# Circulation Totals and Analysis: January 2020

<b>CIRCULATION</b>	<b>Jan. 2019</b>	<b>Jan. 2020</b>	<b>YTD 2020</b>
Angus Branch	9,258	9,558	9,558
Thornton Branch	1,366	1,298	1,298
Angus Branch Computer Use	587	520	520
Thornton Branch Computer Use	44	48	48
Angus Branch Wireless Use	1,364	1,517	1,517
Thornton Branch Wireless Use	349	308	308
eAudio & eBooks	691	916	916
<b>TOTALS:</b>	<b>13,659</b>	<b>14,165</b>	<b>14,165</b>

<b>Circulation Analysis</b>	<b>Jan. 2019</b>	<b>Jan. 2020</b>	<b>YTD 2020</b>
Print	4,738	5,178	5,178
Non-Print	5,736	5,534	5,534
Computer Use/Internet/Wireless	2,344	2,393	2,393
eAudio Books	238	272	272
eBooks	453	644	644
Interlibrary Loan: Borrowed	121	94	94
Interlibrary Loan: Lent	29	50	50

<b>Materials Used In-Library</b>	<b>Jan. 2020</b>	<b>YTD 2020</b>
Angus Branch	248	248
Thornton Branch	233	233

47

## Online Resources & New Members: January 2020

<b>Library website visits</b>	<b>YTD 2020</b>	<b>BlueCloud Mobile visits</b>	<b>YTD 2020</b>
3,341	3,341	107	107

<b>E-resources visits</b>	<b>YTD 2020</b>
1,055	1,055

<b>New Members</b>		<b>YTD 2020</b>
Angus Branch	77	77
Thornton Branch	5	5

## January Library Highlights



Library Board Chair, Derek McKeever was honoured for his twenty years of service on the Essa Public Library Board.

Derek remarked in his speech, *"The Library has become a focal point in the community for everyone, with many activities for young and old. I wish to thank you all for this recognition and your unwavering support over the years. I will remember and treasure it for the rest of my life. I am here BECAUSE I CARE."*



Welcome back, Holly!

Our Coordinator of Children and Family Experiences returned after maternity leave. Along with Karly, who now continues as our Bilingual Coordinator of Children and Family Experiences, they will be presenting some amazing programming to entertain and teach.

Our lineup of Children's events started on January 27th and it promises to be a great year at EPL.

7a



AECOM  
55 Cedar Pointe Drive, Suite 620  
Barrie, ON, Canada L4N 5R7  
www.aecom.com

705 721 9222 tel  
705 734 0764 fax

February 12, 2020

By Email & Mail

Mrs. C. Healey-Dowdall  
CAO  
Township of Essa  
5786 County Road 21  
Utopia ON L0M 1T0

Dear Mrs. Healey-Dowdall:

**Project No: 60118308**

**Regarding: Township of Essa  
Riverview [Brookvalley North] Subdivision - Phase 2 [Stages A, B & C]  
Security Reduction No. 7**

Further to the request of the Developer's Engineer, we herein provide our recommendation for the requested reduction in Securities for the Riverview [Brookvalley North] Subdivision - Phase 2.

• **Security Reduction**

The total value of work is \$4,008,425.93. Securities currently held by the Township are in the amount of \$322,114.58. With the passing of BY-LAW No. 2020-06 [Certificate of Maintenance and Final Acceptance (Aboveground Works) for Phase 2-Stages A & B], & BY-LAW No. 2020-07 [Certificate of Maintenance and Final Acceptance (Aboveground Works) for Phase 2-Stage C], along with based on our review, in accordance with Section 3.7, Reduction of Securities; we herein provide our recommendations for the securities to be released by the Township.

3.7.2.1	Installed works to date	\$4,008,425.93
	<b>Less the sum of:</b>	
3.7.2.2.1	2% of Total estimated Cost of Underground Works to date as Maintenance Holdback	\$42,946.06
	2% of Total estimated Cost of Aboveground Works to date as Maintenance Holdback	\$37,222.47
3.7.2.2.2	0% of Total Installed Underground Works to date as Security Holdback	\$0.00
	0% of Total Installed Aboveground Works to date as Security Holdback	\$0.00
3.7.2.2.3	Sum of Previous Reduction in Securities	\$3,686,311.35
3.7.2.2.4	Any Increase in Estimated Cost to Complete Works	\$0.00
	<b>Amount of Discharge from Total Value of Work</b>	<b>\$241,946.06</b>

49

7a

**AECOM**

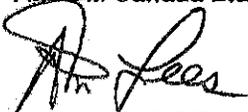
Page 2  
February 12, 2020

We have attached a copy of our Summary Sheet and Security Requirement spreadsheet, which provides a breakdown of the Completed and Uncompleted Works. In our opinion, the Developer is entitled to the reduction such that the Township would retain **\$80,168.52** in securities. The release of securities is subject to the following conditions as per the Subdivision Agreement:

- Reductions are on the basis of receipt of a Statutory Declaration, and that all legal and engineering invoices are paid. **We have attached a copy of the Statutory Declaration provided by the Developer.**

We trust that you will find the above in order. We would appreciate confirmation of the reduction in securities for our records.

Sincerely,  
AECOM Canada Ltd.



A. M. Lees, C.E.T.

AML :wh

Encl.

**STATUTORY DECLARATION**

**CANADA  
PROVINCE OF ONTARIO**

**IN THE MATTER OF**  
Works pursuant to the Subdivision  
Agreement dated July 25, 2008 and August  
18, 2009 between the Township of Essa and  
Brookvalley Developments (Angus) Ltd.

**Regional Municipality of York**

for:  
Riverview Phase 2 (Stage A/B & C)  
Subdivision Plan 51M-935,  
MMA E-T-96006

**TO WIT:**

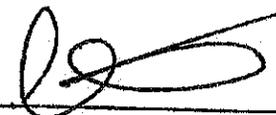
**I, Nick Cortellucci OF THE City of Vaughan, in the Regional Municipality of York,  
IN THE Province of Ontario DO Solemnly Declare, That:**

1. I am an authorized signing officer of Brookvalley Developments (Angus) Ltd. and as such have knowledge of the facts herein declared.
2. That all accounts relative to the works installed and completed to date on public property pursuant to the above noted agreement have been fully paid and no one is entitled to any claim or lien in respect of labour or materials supplied for the completed works under the Construction Lien Act, 1983.
3. That all accounts have been paid to the consulting engineer/architect for professional services rendered.

**AND I MAKE** thus solemn declaration conscientiously believing it to be true, and knowing it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

**DECLARED BEFORE ME AT THE**  
City of Vaughan, in the Regional  
Municipality of York

THIS 12<sup>th</sup> DAY OF DECEMBER, 2019

  
\_\_\_\_\_  
Signature

**A Commissioner for Oaths, etc.**  
NOAH K. OKELL, Barrister & Solicitor,  
Notary Public and a Commissioner for  
taking Affidavits, etc.

7a



Township of Essa

**RIVERVIEW [Brookvalley North] SUBDIVISION - PHASE 2**

**SUMMARY SHEET**

(SECURITY REDUCTION No. 7 - FEBRUARY 12, 2020)

Total Estimated Cost of Works	\$4,008,425.93
Total Estimated Cost of Underground Works	\$2,147,302.38
Total Estimated Cost of Aboveground Works	\$1,861,123.55
 Uncompleted Work	 \$0.00
 <b>Installed works to date</b>	 <b>\$4,008,425.93</b>
Total Installed Underground Works to date	\$2,147,302.38
Total Installed Aboveground Works to date	\$1,861,123.55
 <i>less</i>	
2% of total estimated Cost of Underground Works to date as Maintenance Holdback	\$42,946.05
2% of total estimated Cost of Aboveground Works to date as Maintenance Holdback	\$37,222.47
0% (Underground) of total installed works to date as security holdback	\$0.00
0% (Aboveground) of total installed works to date as security holdback	\$0.00
Sum of previous reductions of securities	\$3,686,311.35
Any Increase in estimated cost to complete Works	\$0.00
<b>Amount of Discharge from Total Value of Work</b>	<b>\$241,946.06</b>

	Current Securities	\$322,114.58
	Security to be Released	\$241,946.06
<b>Security to be Retained by Township</b>		<b>\$80,168.52</b>

9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2020 – 17

A By-law to provide for the erection of stop signs at intersections, and to amend By-law 2019-40.

WHEREAS the *Highway Traffic Act*, R.S.O. 1990 Chapter H8, as amended, provides that the Council of a Municipality may, by By-law, provide for the erection of stop signs at intersections on highways under its jurisdiction, and every sign so erected shall comply with regulations of the Ministry of Transportation.

NOW THEREFORE, the Council of the Corporation of the Township of Essa enacts as follows:

- 1. That Schedule "A" to By-law 2019-40 be amended to include the following:

	<u>Column 1 – Intersection</u>	<u>Column 2 – Facing Traffic</u>
<b>ADD</b>	# 152 Greenwood Drive and Maplewood Drive	Northbound and Southbound on Greenwood Drive and Westbound on Maplewood Drive (All Way)
<b>REMOVE</b>	Maplewood Drive at Greenwood Drive at 65 Maplewood Drive	Westbound on Maplewood Drive at 65 Maplewood Drive

- 2. The penalties provided in the *Highway Traffic Act*, as amended, shall apply to offences against this By-law.
- 3. Each designation made by Section 1 shall not become effective until stop signs have been erected in accordance with the Regulations of the *Highway Traffic Act*.
- 4. This By-law shall come into force and take effect on the final day of passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020 - 18

Being a By-law to appoint a Deputy Chief Building Official; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator

WHEREAS Section 3(1) of the *Building Code Act*, S.O. 1992, c.23, as amended, states that the Council of each municipality is responsible for the enforcement of the *Building Code Act* in the municipality; and

WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, states that the Council of each municipality shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction; and

WHEREAS the Council of the Township of Essa deems it advisable to appoint a Building Inspector and any such Inspectors and Administrators as are necessary for the purposes of the Enforcement of said Act and the Township's Building and Plumbing By-law;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Yancy Ambing be and is hereby appointed to the position of Deputy Chief Building Official of the Corporation of the Township of Essa to carry out the duties and responsibilities as set out in the job description for the position for the period during which he is an employee of the Municipality;
2. That Yancy Ambing be and is hereby appointed as Plumbing Inspector, Property Standards Officer and Zoning Administrator and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by The Council of The Township of Essa for the period during which he is an employee of the Municipality;
3. That the said appointment shall become effective as of March 23<sup>rd</sup>, 2020;
4. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4<sup>th</sup> day of March, 2020

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2020-19

**A By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Weed Inspector and Zoning By-law Enforcement Officer.**

WHEREAS section 8 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

WHEREAS Section 11 of the *Municipal Act*, 2001, provides that a lower-tier municipality may pass By-laws respecting matters within the spheres of jurisdiction set out therein, and is responsible for the enforcement of the By-laws pertaining to those sections; and

WHEREAS Section 227 of the *Municipal Act*, 2001, authorizes Councils to pass By-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any By-law of the Council; and

WHEREAS provisions contained in Section 1.1 of the *Provincial Offences Act*, R.S.O. 1990, c.P.33, include a Provincial Offences Officer as an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a By-law, an Act or a regulation under an Act, while in the discharge of his or her duties; and

WHEREAS provisions are included under the *Provincial Offences Act*, the *Weed Control Act*, the *Pounds Act*, the County of Simcoe and Township of Essa prohibitive smoking By-laws, and the Township of Essa Zoning By-law to provide for municipal enforcement; and

WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990 c. P.15, as amended, authorizes a Municipal Council to appoint persons who shall be peace officers for the purposes of enforcing municipal By-laws; and

WHEREAS Council of the Township of Essa deems it advisable to appoint a Municipal Law Enforcement Officer and any inspectors and administrators as are necessary for the purposes of the enforcement of said Acts and By-laws;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA ENACTS AS FOLLOWS:

1. That Madison Bagorro be and is hereby appointed to the position of Municipal Law Enforcement Officer in accordance with the *Police Services Act*, R.S.O. 1990, c. P. 15, as amended, for the Township of Essa for the term of her

9c

employment with the municipality, to carry out the duties and responsibilities as set out in the job description for the position.

2. That Madison Bagorro be and is hereby appointed as Tobacco Enforcement Officer, Weed Inspector, Canine Control and Zoning Enforcement Officer; and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by the Council of The Township of Essa.
3. That Madison Bagorro does hereby agree and acknowledge to abide by the Township of Essa's policies and procedures, including the Acceptable Computer Usage Policy, the Employee Code of Conduct, the Corporation's Health and Safety Program, and other policies as provided.
4. That the said appointment shall become effective as of March 9, 2020.
5. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4<sup>th</sup> day of March, 2020.

---

Sandie Macdonald, Mayor

---

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2020 - 20**

**Being a By-law to confirm the proceedings of the Council meeting held on the 4<sup>th</sup> day of March, 2020.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 4<sup>th</sup> day of March, 2020 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 19<sup>th</sup> day of February, 2020, and the Committee of the Whole meeting held on the 19<sup>th</sup> day of February, 2020; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk