

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, APRIL 17, 2019**

MINUTES

A Regular Council meeting was held on Wednesday, April 17, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
C. Ross-Tustin
D. Perreault, Manager of Public Works
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 7:26 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None Declared.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR083-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Special Meeting of Council held on the 2nd day of April, 2019, be adopted as circulated; and
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 3rd day of April, 2019 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR084-2019 Moved by: Smith Seconded by: White

Be it resolved that the items listed in the Consent Agenda dated April 17, 2019 be approved as presented, and that the necessary action be taken.

----Carried----

5. COMMITTEE REPORTS

a. Angus BIA Board of Management

i. Minutes

Resolution No: CR085-2019 Moved by: Sander Seconded by: White

Be it resolved that the minutes of the Angus BIA Board of Management from their meeting of March 18, 2019, be received.

----Carried----

ii Appointment to Angus BIA Board of Management

Resolution No: CR086-2019 Moved by: Sander Seconded by: Henderson

WHEREAS Councillor Keith White was appointed by Council as the Council representative on the Angus BIA Board of Management for the 2019-2022 term; and WHEREAS the Angus BIA Board of Management held its Annual General Meeting on March 18, 2019, and accepted nominations from its membership to sit on the Board of Management for the 2019-2022 term; and WHEREAS Joe Van Leeuwen, Rory MacKinnon and Justin Oliver were elected to the Angus BIA Board of Management for the 2019-2022 term; NOW THEREFORE BE IT RESOLVED THAT Council hereby appoints Joe Van Leeuwen, Rory MacKinnon and Justin Oliver to the Angus BIA Board of Management for the 2019-2022 term.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2019-33

Resolution No: CR087-2019 Moved by: Sander Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-33, that being a By-law to appoint a Zoning Administrator to administer and enforce the Township of Essa's Zoning By-law; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2019-34

Resolution No: CR088-2019 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-34, that being a By-law to amend the Township's Zoning By-Law, affecting Part Lot 6, Concession 11, 5616 County Road 27 and to authorize the Mayor and Clerk to enter into a development agreement with the landowners; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

c. By-law 2019-35

Resolution No: CR089-2019 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-35, that being a By-law to amend the Township's Zoning By-Law, affecting Part Lot 25, Concession 8, 7994 9th Line and to authorize the Mayor and Clerk to enter into a development agreement with the landowners; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR090-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and labour relations or employee negotiations.

----Carried----

Council proceeded into Closed Session at 7:34 p.m.

a. Motion to Rise and Report from Closed Session Meeting of April 17, 2019.

Resolution No: CR091-2019 Moved by: White Seconded by: Sander

Be it resolved that Council rise and report from the Closed Session Meeting at 7:58 p.m.

----Carried----

- b. IDENTIFIABLE INDIVIDUAL/LABOUR RELATIONS**
Confidential Staff Report PW011-19 submitted by the Manager of Public Works and the Manager of Finance, re: Administrative Assistant Position – Public Works.

Resolution No: CR092-2019 Moved by: Smith Seconded by: White

Be it resolved that Confidential Staff Report PW011-19 be received; and That the Manager of Public Works and the Manager of Finance be authorized to proceed with the Option No. 1 as amended.

----Carried----

- c. IDENTIFIABLE INDIVIDUAL/LABOUR RELATIONS**
Confidential Staff Report CAO013-19 submitted by the Chief Administrative Officer, re: Executive Assistant to the CAO Position.

Resolution No: CR093-2019 Moved by: Smith Seconded by: White

Be it resolved that Confidential Staff Report CAO013-19 be received; and That the Chief Administrative Officer be authorized to proceed with Option Nos. 1 and 2 as identified in this Confidential Report.

----Carried----

12. CONFIRMATION BY-LAW

By-law 2019-36

Resolution No: CR094-2019 Moved by: White Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2019-36, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17th day of April, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

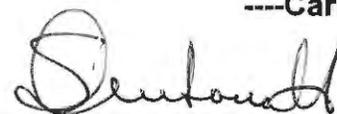
----Carried----

13. ADJOURNMENT

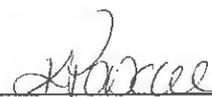
Resolution No: CR095-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 8:01 p.m. to meet again on the 1st day of May, 2019 following Committee of the Whole.

----Carried----



Sandie Macdonald, Mayor



Krista Pascoe, Deputy Clerk