THE CORPORATION OF THE TOWNSHIP OF ESSA COMMITTEE OF THE WHOLE MEETING WEDNESDAY, MARCH 22, 2023

MINUTES

A Committee of the Whole meeting was held in person on Wednesday March 22, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance:

Mayor Sandie Macdonald

Deputy Mayor Michael Smith Councillor Pieter Kiezebrink Councillor Henry Sander Councillor Liana Maltby

Staff in attendance:

C. Healey-Dowdall, Chief Administrative Officer

M. Mikael, Manager of Public Works D. Dollmaier, Manager of Finance

D. Burgin, Fire Chief

G. McNamara, Deputy Fire Chief

J. Coleman, Manager of Parks and Recreation

P. Granes, Chief Building Official S. Haniff, Manager of Planning L. Wark, Essa Public Library CEO

G. Newbatt, Manager of Library Services L. Lehr, Manager of Legislative Services

OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald provided acknowledgement that Essa Township lands are situated on the traditional lands of the Anishinaabeg, Huron-Wendat and the Tiononati people and advised that Essa is dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Dave Ritchie, Simcoe County Federation of Agriculture re: Overview of the Federation and its Functions.

Mr. Ritchie provided Council with a brief overview of the functions of Ontario Federation of Agriculture.

b. Delegation – Jackie Hall, Hemson
re: Development Charges Background Study

Jackie Hall from Hemson was in attendance to provide Council and members of the public with an overview of the Development Charges Background Study that was undertaken on behalf of Essa.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD007-23 submitted by the Manager of Planning, re: Proposed Telecommunication Tower, 7788 9th Line, Xplornet Communications Inc.

MOTION LAPSED

Resolution No: Moved by: Kiezebrink Seconded by:

Be it resolved that Staff Report PD007-23 be received; and That Council approve an application for a proposed telecommunication tower to be located at 7788 9th Line.

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

a. Staff Report FD001-23 submitted by the Fire Chief, re: Purchase of a Replacement Deputy Fire Chief vehicle as part of the budget approval 2023.

Resolution No: CW021-2023 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report FD001-23 be received; and That Council authorize the Fire Chief to purchase a 2023 Chevrolet Silverado RST at the purchase price of \$62,543.00 excluding applicable tax and licensing.

----Carried-----

7. PUBLIC WORKS

a. Correspondence submitted by Ontario Clean Water Agency (OCWA), re: Schedule 22 Summary Reports (2022) and Section 11 Annual Reports (2022) for the Angus, Baxter and Thornton Drinking Water Systems.

Resolution No: CW022-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that the 2022 Schedule 22 Summary Reports and the 2022 Section 11 Annual Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water and Distribution Systems be received; and

That a notice be posted on the Township's website stating that the 2022 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.

----Carried----

b. Staff Report PW001-23 submitted by the Senior Project Manager, Ainley Group, re: Proposed Baxter Wastewater Treatment Plant – Summary of Key Design Elements.

Resolution No: CW023-2023 Moved by: Sander Seconded by: Maltby

Be it resolved that Staff Report PW001-23 be received.

----Carried-----

- 8. FINANCE
- 9. CLERKS / BY-LAW ENFORCEMENT / IT
 - a. Staff Report C005-23 submitted by the Deputy Clerk, re: 2023 General Assistance Grants.

Resolution No: CW024-2023 Moved by: Kiezebrink Seconded by: Maltby

Be it resolved that Staff Report C005-23 be received; and That Council approve the recommended tax exemption and donation amounts as amended in Attachment No.1 of this Report.

----Carried-----

- 10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)
- 11. OTHER BUSINESS
 - a. Request for Report

Council requested that Staff bring a Report forward at a future meeting of which investigates Short Term Accommodations.

Council Request for Additional Notification to Landowners,
re: Proposed Telecommunications Tower – 7788 9th Line

Council provided that it supports the need for high-speed internet in this rural area, and directed that Staff communicate with the applicant (Xplornet Communications) to expand its notification area beyond that of Industry Canada's standard, to extend to neighbours and property owners that abut the proposed property's boundary lines.

12. ADJOURNMENT

Resolution No: CW025-2023 Moved by: Smith Seconded by: Maltby

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:08 p.m., to meet again on the 5th day of April, 2023 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services