

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MARCH 20, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, March 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
D. Perreault, Manager of Public Works
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

**a. Council Presentation – Essa Stallions Junior Hockey Team
2019 Canadian Premier Junior Hockey League 2019 President’s Cup
Champions**

Council congratulated the Essa Stallions on winning the 2019 Canadian Premier Junior Hockey League President’s Cup for a second year in a row. Council presented the team with a plaque and wished them success in their 2019-20 season.

**b. Delegation – Aware Essa
Re: Site of the Former Tree Seed Plant Facility**

Anne Learn-Sharpe represented Aware Essa in this delegation to Council. Anne provided a brief overview of the significance of the former Ontario Tree Seed Plant Facility to the community of Angus, focussing on the cultural heritage of the site. She added that Aware Essa believes that the site can continue to benefit the community if it remains in the possession of the municipality. On behalf of Aware Essa, Anne requested that Council consider designating part of the site as cultural heritage and support proposals whereby the lands would be kept in public hands.

Council thanked Aware Essa for the delegation and requested that staff investigate the process for designating the mature trees and stone gates located on the site as Cultural Heritage in the Official Plan.

c. Delegation – Ontario Clean Water Agency (OCWA)

Re: Review of OCWA Operations and Endorsement of 2018 Annual Drinking Water Reports

Natalie Baker, OCWA Business Development Manager, provided Council with an overview of their shared service programs which result in a cost-effective delivery of services to their partners. She also spoke about OCWA's "I Don't Flush" campaign and the "OneWater Education Program".

Natalie Baker provided Council with a snapshot of the 2018 Annual Drinking Reports, which included a breakdown of the Schedule 22 and Section 11 mandated reports.

OCWA thanked the Township of Essa for partnering with them for the past 25 years. OCWA representatives presented a plaque to Council in recognition of the 25 year partnership milestone.

Council thanked Natalie and OCWA for their delegation

d. Public Meeting

Re: Proposed Temporary Use Zoning By-law Amendments (Z3-19 and Z6-18) and Future Official Plan Amendment (OPA 33) – 5616 County Road 27, Cookstown-Thornton and 8014 9th Line, Ivy

See separate set of minutes.

e. Public Meeting

Re: Proposed Amendment to Official Plan (OPA 30) and Zoning By-law Amendment (Z5-18) and Business License Change - 7511 9th Line, Ivy

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

a. Staff Report PD017-19 submitted by the Manager of Planning and Development, re: Planning and Building Fees.

Resolution No: CW049-2019 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PD017-19 be received; and
That Council does authorize increasing planning and building fees in accordance with the rates recently advertised as a means of moving towards full cost recovery; and*

That a By-law be brought forward for Council's consideration in their Regular Meeting.

----Carried----

- b. Staff Report PD020-19 submitted by the Manager of Planning and Development, re: 8926 McKinnon Road – Archaeological Study Terms.**

Resolution No: CW050-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report PD020-19 be received; and
That Council does authorize the landowner of 8926 McKinnon Road to initiate an Archaeological Study to extend only onto lands designated as Commercial and where development will occur, allowing the study limits to exclude the full property, given that only 4 hectares of the 9.5 hectares were designated as Commercial last year once the landowner submitted studies to demonstrate that planning approval was appropriate.*

----Carried----

- c. Staff Report PD021-19 submitted by the Manager of Planning and Development, re: Planning Services.**

Resolution No: CW051-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD021-19 be received; and
That Council does authorize Ainley Group to work on planning files as needed to meet timelines in the Planning & Development Department; and
That Council does authorize advertising for the replacement of the full-time position of Manager of Planning & Development.*

----Carried----

- d. Staff Report PD022-19 submitted by the Manager of Planning and Development, re: Queensbrook-Briarwood – Zoning By-law Amendment, Z1/19.**

Resolution No: CW052-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD022-19 be received; and
That Council does authorize a Zoning By-law Amendment to allow for reduced rear yard setbacks and an increase in lot coverage from 40% to 45% on certain lots only.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

- a. Staff Report FD002-19 submitted by the Fire Chief, re: Renewal of Innisfil Fire Protection Agreement.**

Resolution No: CW053-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report FD002-19 be received; and
That Council does authorize the renewal of the Innisfil Fire Protection Agreement;
and
That a By-law be brought forward for Council's consideration.*

----Carried----

- b. Staff Report FD003-19 submitted by the Fire Chief, re: Proposed Emergency Services and Cellular Communications Tower, for Essa Fire Station # 2 – 135 King Street, Angus.**

Council requested that the Manager of Public Works provide Council with a report for future consideration if the Public Works Department will be utilizing the Tower, so as to allocate costs accordingly.

Resolution No: CW054-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report FD003-19 be received; and
That Council does authorize the pending application from Signum Wireless; and
That a By-law be brought forward at a future meeting of Council authorizing the municipality entering into an Agreement with Signum Wireless to install and host all necessary Essa Fire Department emergency communications equipment.*

----Carried----

7. PUBLIC WORKS

- a. Correspondence submitted by Ontario Clean Water Agency (OCWA), re: 2018 Schedule 22 Summary Reports and 2018 Section 11 Annual Reports for the Angus, Baxter and Thornton Drinking Water Systems.**

Resolution No: CW055-2019 Moved by: White Seconded by: Sander

*Be it resolved that the 2018 Schedule 22 Summary Reports and the 2018 Section 11 Annual Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water Systems be received; and
That a notice be posted on the Township's website stating that the 2018 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.*

----Carried----

- b. **Staff Report PW008-19 submitted by the Manager of Public Works, re: County of Simcoe Free Compost and Mulch Program.**

Resolution No: CW056-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PW008-19 be received; and
That Council does approve participating in the County of Simcoe Free Compost and Mulch Program on May 10th to 12th, 2019; and
That the Angus Recreation Centre, Thornton Recreation Centre and the Township Roads Yard be the designated locations for the pickup of the compost and mulch.*

----Carried----

8. FINANCE

- a. **Staff Report TR006-19 submitted by the Tax Collector, re: Request to Write-Off/Adjust 2018 Taxes.**

Resolution No: CW057-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report TR006-19 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this report.*

----Carried----

- b. **Staff Report TR007-19 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW058-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report TR007-19 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this report.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C014-19 submitted by the Deputy Clerk, re: 2019 General Assistance Grants.**

Council unanimously supported an amendment to the recommendation contained in the Report so as to include a donation in the amount of \$350.00 to the Thornton Horticultural Society.

Resolution No: CW059-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C014-19 be received; and
That Council does approve the recommendations for the 2019 General Assistance Grants, as amended.*

----Carried----

- b. **Staff Report C015-19 submitted by the Clerk, re: Draft By-law – Expansion of Angus BIA Boundary.**

Resolution No: CW060-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C015-19 be received; and
That a By-law to expand the boundary of the Angus BIA be brought forward for
Council's consideration in their Regular Meeting.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO008-19 submitted by the Chief Administrative Officer, re: Proposed Increase to Ice Rental Fees.**

Resolution No: CW061-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report CAO008-19 be received; and
That Council does authorize an increase in hourly ice rental rates at the Angus
and Thornton Arenas, effective September 1, 2019, as follows:*

	<i>Present Hourly Rate</i>	<i>Proposed Hourly Rate</i>
<i>Adult Non-Residents (less than 80% residents)</i>	<i>\$232.90</i>	<i>\$240.00</i>
<i>Adult Residents (80% + residents)</i>	<i>\$207.80</i>	<i>\$220.00</i>
<i>Youth Prime Time</i>	<i>\$149.11</i>	<i>\$155.00</i>
<i>Non-Prime Time (6:00 a.m. – 5:00 p.m.)</i>	<i>\$133.50</i>	<i>\$138.00</i>

*And that the Clerk be authorized to schedule a Public Meeting to allow the public
an opportunity to comment on these proposed increases.*

----Carried----

11. OTHER BUSINESS

- a. **Intersection at 6th Line / 30th Sideroad**

Council requested that the Manager of Public Works bring forward a report outlining options for improved safety at the intersection of 6th Line and 30th Sideroad. In an effort to provide for consistency in the speed limit on the 30th Sideroad, Council directed the Manager of Public Works to bring forward a By-law to the next Regular Meeting on the 3rd day of April, 2019 to reduce the speed limit from 80 km/h to 60 km/h in the area between the 6th Line to County Road 56.

- b. **Proposed Speed Limit Reduction - 6th Line / Highway 89**

The Manager of Public Works updated Council advising that in order to obtain the necessary data from the speed display signs, the traffic study is still ongoing in the area of the 6th Line North of Highway 89. Council requested that this Item be brought forward for their consideration at the earliest opportunity.

c. AECOM – Volunteering in Community (April 13, 2019)

The Chief Administrative Officer informed Council that AECOM will be doing volunteer work in the community on April 13, 2019. Council supported consideration be given to a clean-up in the Pine River Trail/Fishing Park.

d. Strategic Planning Workshop

The Chief Administrative Officer requested that a Strategic Plan Workshop date be set with Council and Department Managers. The proposed date for the Workshop is April 2, 2019.

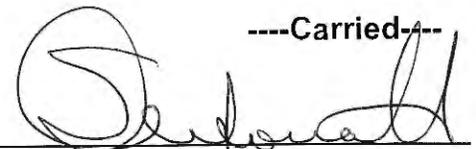
e. Ministry of Municipal Affairs Funding

Mayor Macdonald informed Council, staff and the public that the Township of Essa will be receiving \$676,935.00 in funding from the Ministry of Municipal Affairs. She stated that Minister Steve Clark recognizes that small and rural municipalities have a limited capacity to plan and manage the transformation of service delivery and identify more modern, efficient ways of operating is critical and complex work. As such, the purpose of this one-time unconditional funding is to support the efforts of smaller, rural municipalities in becoming more modernized and efficient.

12. ADJOURNMENT

Resolution No: CW062-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:34 p.m. to meet again on the 3rd day of April, 2019 at 6:00 p.m.

-----Carried-----


Sandie Macdonald, Mayor



Lisa Lehr, Clerk